

WINDSOR LOCKS PARK COMMISSION
Minutes of Regular Meeting
Monday, February 13, 2012, 7:00 p.m. Town Hall, Park Office

Commissioners present:	Chairman Darren Netto, Todd Annis, Rich Labbe, Bob Norris, and Director David Wrabel
Also Present:	Kenneth Kiely

- 1) **Meeting Called to Order** – Meeting called to order at 7:52 pm.
- 2) **Minutes** – The minutes of January 9, 2012 meeting were read.
MOTION: To accept the minutes as read.
Todd Annis **Seconded by Rich Labbe**
Motion passed unanimously.
- 3) **Public Input** – Discussion on use of fields at Veteran’s and Southwest Family Parks for men’s softball league this spring and summer.
MOTION: To accept USSSA request for spring and summer men’s softball league on Sunday at Veteran’s Memorial Park to start at end of April or beginning of May, fee to be determined at next meeting, league to be done by September 1, 2012.
Todd Annis **Seconded by Bob Norris**
Motion passed unanimously.

MOTION: To allow USSSA to run a men’s wood bat tournament on 5/26/2012 and 7/21/2012 using Veteran’s Memorial Park and Southwest Family Park, fees to be determined, Dave Wrabel will check if any conflicting schedules and report at next meeting.
Todd Annis **Seconded by Bob Norris**
Motion passed unanimously.
- 4) **Old Business**
 - a) **Capital Projects** – 5 year plan
 - Lights at skate park removed from plan since original agreement between Steve Wawruck and Board of Education indicated that skate park would not be lighted.
 - Concession stand – architect is designing plans and cost is contingent on plans.
 - Football lights – adding to capital projects
 - b) **Fiscal Year 12-13 Budget** – presentation on 2/15/2012 to Board of Finance and reconvene in March for discussion. Parents are encouraged to attend the CIAC presentation on 2/21/2012 meeting at 6:30 p.m. and support concession stand project. Also requesting raise for two administrative staff.
MOTION: Submit budget for 2012/2013
Bob Norris **Seconded by Rich Labbe**
Motion passed unanimously.
- 5) **New Business**
 - a) **Program Evaluations** – table and discuss at next meeting
 - b) **Referee Evaluations/Parent Code of Conduct** – table and discuss at next meeting
 - c) **Pesci Pool Lift** – discussed product options and requirements as well as the need for staff training and written procedures. Asking Board of Finance for \$5,000 increase to budget and if not approved, plan to take funding out of playground equipment fund since pool lift is required by ADA compliance.
MOTION: To go to Board of Finance to request emergency funding for Pesci pool lift that Dave Wrabel researched and go forward with his recommendation on the Patriot Portable Pool Lift at a cost of \$5103.24, as required by state law to pass pool inspection this year.
Todd Annis **Seconded by Rich Labbe**

Motion passed unanimously.

- 6) **Correspondence** - None
- 7) **Report From Recreation Director**
 - a) Basketball ends this month, February, 2012
 - b) Scoreboard at Veteran's Park – controllers repaired, soccer scoreboard is OK, need to get power repaired to baseball scoreboard
 - c) Social media – use facebook page as another avenue to provide information about activities (for example: post cancellation notices, etc.)
- 8) **Report From Chairman** – None
- 9) **Report From Commissioners**
 - a) Veteran's Park – Need to fix light, soccer goals are down (reported by B. Norris)
 - b) Bel-Aire Park – Brush cleaned up, swings could use paint (reported by B. Norris)
 - c) Ahern – Brush cleaned up, equipment needs Rustoleum (reported by B. Norris)
 - d) Green Manor, Noden Reed and Barbara Park are all OK (reported by R. Labbe)
 - e) Reed Park – benches near 3rd base line need to be replaced (reported by D. Netto); other repairs needed such as pitchers mound, lip, yellow fence cap (reported by D. Wrabel)

10) **Meeting Adjourned**

MOTION: To adjourn meeting at 8:49 p.m.

Bob Norris

Seconded by Rich Labbe

Motion passed unanimously.

Next meeting: Monday, March 12, 2012 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**