

WINDSOR LOCKS PARK COMMISSION
Minutes of Regular Meeting
Monday April 9, 2012, 7:00 p.m. Town Hall, Park Office

Commissioners present:	Chairman Darren Netto, Phil Famiglietti, Rich Labbe, Bob Norris, and Director David Wrabel
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Also Present:	N/A
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- 1) **Meeting Called to Order** – Meeting called to order at 7:04 pm.
- 2) **Minutes** – The minutes of the March 12, 2012 meeting were read.
MOTION: To accept the minutes as read.
Rich Labbe **Seconded by Bob Norris**
Motion passed unanimously.
- 3) **Public Input** - None
- 4) **Old Business**
 - a) **Capital Projects** –
 - Board of Finance requested a \$100,000 decrease from the Capital Improvement budget. The Park Commission had provided a figure of \$60,000 to replace the Pesci Concession stand as a placeholder until a firmer estimate could be provided. The re-estimate from the architect came in at \$26,000, which included DPW providing the labor. Therefore, out of the \$100,000 that CIAC had to decrease for their projects, \$30,000 came from the \$30,000 decrease in Park Commission estimate.
 - Concession stand – The CIAC will fund \$30,000 toward the concession stand; reviewed architectural plans.
 - b) **Fiscal Year 2012-2013 Budget** –
 - Administrative staff – Successful negotiation of personnel matters; one administrative staff position changed to full time status.
 - Summer program – increase in expenses by 2% therefore budget increased \$15,000.
 - c) **Online Registration Software** – Analysis indicates League Athletics is least expensive at \$450 per year. Conversing with staff in tax office about their process for paying online.
- 5) **New Business - New Life Assembly of God Car Show/Fireworks** – discussed request. Dates are August 10 and 11, 2012. Church is requesting permission to leave tents in place during show with nothing left inside tents. Commission indicated need for proof of insurance and waiver of liability. Water source will be needed for dunk tank.
MOTION: Commission gives New Life Assembly of God permission to use field on 8/10 and 8/11 for fireworks display and car show. Tents can be left up but town will not be responsible for any damage.
Bob Norris **Seconded by Phil Famiglietti**
Motion passed unanimously.
- 6) **Correspondence** –
 - a) **Letter from James and Kevin Bates** – discussed their request to have concession truck at park activities.
MOTION: To give James and Kevin Bates permission to run vending truck at High School baseball and softball games.
Rich Labbe **Seconded by Bob Norris**
Motion passed unanimously.
 - b) **Lions Club Fishing Derby** – need to notify Lions Club to select different date for Spring Park since May 19, 2012 is already reserved by another group.

MOTION: Give permission to allow Lions Club to hold annual fishing derby at Spring Park.
Phil Famiglietti **Seconded by Rich Labbe**

Motion passed unanimously.

- 7) **Report From Recreation Director** – Scoreboard modules will be mailed back to company for repair; all baseball fields are done; three soccer fields are done.
- 8) **Report From Chairman** – None.
- 9) **Report From Commissioners**
 - a) Southwest Family Park – possible that basketball court lights were on at 2 a.m. therefore need to check timer (reported by Phil Famiglietti).
 - b) Veteran's Park – dugout needs to be painted (reported by Bob Norris); tire tracks reported on field, which is not a good situation.
 - c) Bel-Aire Park – benches need to be painted; some benches may need to be replaced (reported by Bob Norris).

10) **Meeting Adjourned**

MOTION: To adjourn meeting at 7:53 p.m.

Bob Norris

Seconded by Phil Famiglietti

Motion passed unanimously.

Next meeting: Monday, May 14, 2012 at 7:00 p.m.

Respectfully submitted,

Jennifer Dearborn
Recording Secretary