

**WINDSOR LOCKS PARK COMMISSION**  
Minutes of Regular Meeting  
Monday July 9, 2012, 7:00 p.m. Town Hall, Park Office

<b>Commissioners present:</b>	Vice Chairman Phil Famiglietti, Rich Labbe, Bob Norris, Todd Annis, Dan Squires and Director David Wrabel
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<b>Also Present:</b>	N/A
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- 1) **Meeting Called to Order** – Meeting called to order at 7:00 pm.
- 2) **Minutes** – The minutes of the June 11, 2012 meeting were read.  
**MOTION: To accept the minutes as read.**  
**Bob Norris** **Seconded by Rich Labbe**  
**Motion passed unanimously.**
- 3) **Public Input** – None
- 4) **Old Business** – None
- 5) **New Business** –
  - a) **Welcome New Commissioner** – David Wrabel welcomed Dan Squires to the Windsor Locks Park Commission. Discussion on duties and term took place. Dan Squires is to serve until the municipal election date of November 6<sup>th</sup>, 2013.
  - b) **Reed Softball Scoreboard** – Dan Squires discussed taking down the old softball scoreboard at the Reed Softball field that no longer works and donate it to a local family. A newer scoreboard is located at the field leaving the old one as an unused eyesore. The scoreboard will be removed for free.  
**MOTION: To take down old scoreboard at Reed Softball field and donate it to a resident.**  
**Bob Norris** **Seconded by Rich Labbe**  
**Motion passed unanimously**
  - c) **Pesci Park Pavilion/Access Road** – David Wrabel discussed three incidents in the first two weeks of Summer Day Camp of cars driving through the access road through Pesci Park at high rates of speed. Signs are posted designating only authorized vehicles may use the road which has not hindered usage. Discussion ensued on appropriate ways to ensure vehicles do not use the road. Decision was made to try using road cones to block access before using fixed objects like a gate or pillars. Rich Labbe also noted the need to contact Public Works about putting a gate up at Veteran’s Memorial Park so unauthorized vehicles do not enter the park to get to the pavilion or soccer field. David Wrabel will contact Scott Lappen at Public Works.  
  
David Wrabel presented a quote from J.H. LaPierre, Jr. & Son for installation of ceiling fans in the Pesci Park Pavilion. He stated that when inclement weather forces the Day Camp indoors, there is a need for some way to circulate air in the building.  
**MOTION: To move forward with using J.H. Lapierre to install ceiling fans at Pesci Park Pavilion as stated in the quote provided.**  
**Todd Annis** **Seconded by Bob Norris**  
**Motion passed unanimously**
  - d) **Lions’ Club Invitational Soccer Tournament** – David Wrabel presented the request by the Windsor Locks Lions’ Club to hold a tournament for the 6<sup>th</sup>/7<sup>th</sup>/8<sup>th</sup> grade boys and girls divisions on Sept. 30<sup>th</sup> at Veteran’s Memorial Park as a fundraiser. Discussion resulted in asking a

representative from the Lions' Club to attend next month's meeting to discuss it in further detail. David Wrabel will contact Paul Ciarcia, who has been the main contact from the Lions' Club.

6) **Correspondence – None**

7) **Report From Recreation Director –**

- a) Scoreboard repairs at Veteran's Memorial Park baseball field have been made. Reports indicate the scoreboard will now operate through an entire game after booster boards were installed last week.
- b) Summer Day Camp registration is full for the summer. The older group had decided they can take on more enrollment, so totals for the entire camp are now exceeding 80 campers.
- c) Summer Concert Series has gone well so far. Concerts are at 7:00pm located at the Southwest Housing Complex unless moved indoors at the Senior Center due to inclement weather.
- d) Pesci Pool Lift has been delivered to the Public Works garage and they have checked to make sure all parts are included. By ADA regulations, it does not have to be installed until January 1, 2013, but hope to have it in use by the end of the summer.
- e) Based off a resident's suggestion of installing an additional soccer kickboard in town, it will be an item on next month's agenda.
- f) Due to vacation from July 14<sup>th</sup> through July 28<sup>th</sup>, David Wrabel requested help from the Park Commission in opening and closing the skate park each day. Rich Labbe volunteered to take on the duty and Dan Squires will assist if needed.

8) **Report from Chairman –**

- a) Filling in for Darren Netto, Phil Famiglietti presented the park assignments of each Commissioner.
- b) Phil Famiglietti reported that the backstop at Southwest Family Park softball field is rolling up and needs attention.

9) **Report From Commissioners**

- a) Rich Labbe reported all his parks look good.
- b) Veteran's Park – Softball field outfield is drying up in places. Public Works should check the sprinkler system (reported by Bob Norris).
- c) Belaire Park – New bench was installed and looks good. Benches could be painted to prevent rotting over the winter. Swing sets could use a coat of rustoleum. (reported by Bob Norris).
- d) Spring Park – Barrels in the park could be painted as well as normal upkeep when not explicitly requested for all parks. (reported by Todd Annis).

10) **Meeting Adjourned**

**MOTION: To adjourn meeting at 8:05 p.m.**

**Bob Norris**

**Seconded by Rich Labbe**

**Motion passed unanimously.**

**Next meeting: Monday, August 13, 2012 at 7:00 p.m.**

**Respectfully submitted,**

**David Wrabel  
Director, Park and Recreation**