

WINDSOR LOCKS PARK COMMISSION
Minutes of Regular Meeting
Monday, December 10, 2012, 7:00 p.m. Town Hall, Park Office

Commissioners present:	Rich Labbe, Chairman Darren Netto, Bob Norris, Dan Squires, and Director David Wrabel
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Also Present:	N/A
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- 1) **Meeting Called to Order** – Meeting called to order at 7:04 p.m.
- 2) **Minutes** – The minutes of the regular meeting on October 9th and special meeting on October 31st, 2012 were read.
MOTION: To accept the minutes as read.
Rich Labbe **Seconded by Bob Norris**
Motion passed unanimously.
- 3) **Public Input** – None.
- 4) **Old Business**
 - a) **Park Smoking Regulations** – David Wrabel made the Board of Selectman aware of plans to post “smoking prohibited” signs at parks throughout town and the Board of Selectman thought that was a good idea.
 - b) **Capital Improvements 2013 – 2014** – Discussion about line items in the Park Commission Five Year Plan. Discussed Veteran’s Memorial Park Softball Lights Refurbishment project estimated at \$45,000 and the ranking changed to include 2 so now it is listed as a 2 and 4 to account for safety; David Wrabel will contact LaPierre for an estimate to upgrade lighting system (need estimate by 12/21/2012). A cost estimate is due for the Southwest Family Park Playground; currently reviewing catalogues for cost of system and base. Note that it needs to be handicap accessible and request will be made to J. Pearce to install base (installation same route as taken for schools). Football field soccer lights request remains same as last year.
 - c) **59 Grove Street** – No longer pursuing possible property acquisition.
- 5) **New Business**
 - a) **Fiscal Year 2013-14 Budget** – The Board of Finance again requested a zero growth budget. Reviewed and discussed budget line items and adjustments to various line items based on business need. Suggestion made to purchase movie projector for town movie nights and use at day camps. D. Wrabel will contact Board of Finance to take \$20,000 out of revolving account and move into town general fund as requested during last budget discussion.

MOTION: To strike \$10,000 from capital improvements to adjust lights at old football field at Southwest Park.
Bob Norris **Seconded by Dan Squires**
Motion passed unanimously.

MOTION: To approve budget as presented by David Wrabel.
Rich Labbe **Seconded by Bob Norris**
Motion passed unanimously.
- 6) **Correspondence** – None.
- 7) **Report From Recreation Director** –
 - a) House decorating contest in town on December 14th and 15th.
 - b) Basketball is in full swing.
- 8) **Report from Chairman** - None.
- 9) **Report From Commissioners**
 - a) Bel-Aire Park – new benches on both dugouts (reported by Bob Norris).

- b) Noden Reed Park– drug paraphernalia found at park and reported to police; vandalism on deer display (reported by Rich Labbe).
- c) Skateboard Park – park is clean and OK (reported by David Wrabel).
- d) Veteran’s Park – Sod is redone on top of baseball field and staked out for spring work – looks good (reported by Bob Norris).

10) **Meeting Adjourned**

MOTION: To adjourn meeting at 8:12 p.m.

Dan Squires

Seconded by Bob Norris

Motion passed unanimously.

Next meeting: Monday, January 14, 2013 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**