WINDSOR LOCKS PARK COMMISSION
Minutes of Regular Meeting
Monday, April 8, 2013, 7:00 p.m. Town Hall, Park Office

Commissioners present: Rich Labbe, Chairman Darren Netto, Bob Norris, Dan Squires, and Director David Wrabel

Also Present: N/A

1) **Meeting Called to Order** – Meeting called to order at 7:09 p.m.

2) **Minutes** – The minutes of the regular meeting on March 11th were read.
   
   MOTION: To accept the minutes as read.
   
   Bob Norris       Seconded by Dan Squires
   
   Motion passed unanimously.

3) **Public Input** – none.

4) **Old Business** - The health department called about the Little League concession stand. Little League needs to use the three-bay sink (located in the Pavilion) for washing, rinsing and sanitizing utensils that will be used to accommodate additions to the menu. The three-bay sink is available if necessary.
   
   a) **Capital Improvements** – Board of Finance requested that $300,000 be removed from capital improvements budget. The request is complete and it does not affect approval of the softball light renovation.

5) **New Business**
   
   a) **Park Assignments** – Discussion about reassigning parks to commissioners.
   
   MOTION: To assign full coverage to all parks.
   
   Rich Labbe       Seconded by Bob Norris
   
   Motion passed unanimously.

   b) **CT Trails and Greenway Grant** – Two weeks ago, Dave Wrabel submitted a grant request that would be used to install a picnic area at the beginning of the Windsor Locks canal path. The estimated cost is $25,000 with an 80% reimbursement to the town. Therefore, $5,000 would be paid by town.

6) **Correspondence** – None.

7) **Report From Recreation Director** –
   
   a) Spring soccer enrollment is down.
   
   b) Vacation club is scheduled for next week.
   
   c) After school program is at maximum enrollment.

8) **Report from Chairman** – Sharing cost with town to install speed bumps on Center Street (from Grove Street to top of hill).

9) **Report From Commissioners** –
   
   a) Ahern – the small hobby horses need rust removed and then painted (reported by Bob Norris).
   
   b) Bel-Aire Park – need rustoleum on springs and hobby horses and need to paint benches (reported by Bob Norris).
   
   c) Denslow Park – need to remove permanent soccer goals and replace with temporary seasonal goals (reported by Darren Netto).
   
   d) Juniper Park – need to paint benches; maintenance needed by turning over field and make it smooth for t-ball (reported by Dan Squires).
e) Noden Reed – need to check statues (reported by Rich Labbe).
f) Pesci Park – OK (reported by Dan Squires).
g) Southwest Family Park – work is ongoing at the baseball field (reported by Bob Norris); needs field turned over (reported by Dan Squires).

10) Meeting Adjourned
MOTION: To adjourn meeting at 7:42 p.m.
Rich Labbe Seconded by Bob Norris
Motion passed unanimously.

Next meeting: Monday, May 13, 2013 at 7:00 p.m.
Respectfully submitted,

Jennifer Dearborn
Recording Secretary