

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Tuesday, November 12, 2013, 7:00 p.m. Town Hall, Park Office

Commissioners present: Todd Annis, Rich Labbe, Chairman Darren Netto, Bob Norris, Dan Squires and Director David Wrabel

Also Present: James Contacos, Kathy Doody

- 1) **Meeting Called to Order** – Meeting called to order at 7:03 p.m.
MOTION: To move agenda item #5a to follow Meeting Called to Order.
Bob Norris **Seconded by Todd Annis**
Motion passed unanimously.

(Agenda 5a) James Contacos – Eagle Scout Project Proposal – requesting permission to plant 18 apple trees in Noden Reed Park.
MOTION: To approve Eagle Scout Project Proposal upon receipt of a document that itemizes cost, number of trees, plan for planting including who is planting the trees and location in park where trees will be planted.
Rich Labbe **Seconded by Dan Squires**
Motion passed unanimously

MOTION: To move agenda item #3 Public Input to agenda item #2.
Bob Norris **Seconded by Todd Annis**
Motion passed unanimously.
- 2) **Public Input** – Kathy Doody, representing Windsor Locks Little League, presented final report for the season. As a gift, every player received a t-shirt that had a logo commemorating the 1965 Windsor Locks Little League Championship in preparation for the 50th anniversary celebration of that event. Speed bumps worked out well. Overall an “incredibly positive year”.
- 3) **Minutes** – The minutes of the regular meeting on October 15th were read.
MOTION: To accept the minutes as read.
Bob Norris **Seconded by Todd Annis**
Motion passed unanimously.
- 4) **Old Business** –
 - a) **Capital Improvements** – No progress on installation of softball lights; Dave Wrabel will obtain estimates for Southwest Family Park playscape to be used in proposal to CIAC; Working with public works to install post to prevent cars from driving beyond parking lot in Veterans Park; discussion about new park and recreation projects. New projects include (1) Park lighting for year 2016/2017 – lighting on walkway from parking lot to pavilion at Pesci Park and lighted pathway between South Elm and Southwest, (2) build dugout at Reed Park for year 2017/2018 and (3) resurface basketball court and install new poles and new backboards at Southwest Family Park, for year 2017/2018. Move item Veteran’s Memorial Park Press Box/Concession Stand to year 2018/2019.
MOTION: To accept revisions to 5-year Capital Improvement Plan (years 2014-2019) as discussed.
Todd Annis **Seconded by Rich Labbe**
Motion passed unanimously.
 - b) **Recreational Trails Program Grant** – Waiting for response from staff at Ahlstrom and there is no update from the state.
 - c) **Hill Point Hotel Field** – No update.

- 5) **New Business –**
a) **James Contacos – Eagle Scout Project Proposal –** see update above.
b) **Election of Chairman**
MOTION: To elect Darren Netto to position of Park Commission Chairman.
Bob Norris **Seconded by Rich Labbe**
Motion passed unanimously.
- 6) **Correspondence –** None.
- 7) **Report From Recreation Director –**
a) Basketball has good registration; working on schedules.
b) Veteran's field is scheduled for rest in spring; taking down nets and installing stakes and ropes around field.
c) Ski club is running this season and still accepting registrations to participate in club.
d) Halloween party and movie night well attended.
e) December 13, 2013 is the residential property decorating contest.
- 8) **Report from Chairman –** Discussed logistics for obtaining salary increase for park director. Dave Wrabel will survey surrounding towns and report to commissioners next month.
- 9) **Report From Commissioners –**
a) Green Manor Park – need to remove tree that is down near swing set. (reported by Rich Labbe)
b) Juniper Park – Replaced benches need paint, play equipment is rusty and needs paint and a basketball rim needs a net. (reported by Dan Squires)
c) Pesci Park – working on field and fences. (reported by Dan Squires)
d) Southwest Family Park – benches need painting and swings need to be replaced since there are two swings and there needs to be two more installed. (reported by Bob Norris)
e) Spring Park – needs paint. (reported by Todd Annis)
f) Veteran's Park – benches under the pavilion need paint to cover over graffiti. (reported by Bob Norris).
- 10) **Meeting Adjourned**
MOTION: To adjourn meeting at 8:08 p.m.
Rich Labbe **Seconded by Dan Squires**
Motion passed unanimously.

Next meeting: Monday, December 9, 2013 at 7:00 p.m.
Respectfully submitted,

Jennifer Dearborn
Recording Secretary