

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, December 9, 2013, 7:00 p.m. Town Hall, Park Office

Commissioners present: Chairman Darren Netto, Doug Glazier, Bob Norris, Dan Squires and Director David Wrabel

Also Present: N/A

- 1) **Meeting Called to Order** – Meeting called to order at 7:02 p.m.
- 2) **Minutes** – The minutes of the regular meeting on November 12, 2013 were read.
MOTION: To accept the minutes as read.
Bob Norris **Seconded by Dan Squires**
Motion passed unanimously
- 3) **Public Input** – None.
- 4) **Old Business** –
 - a) **Capital Improvements** – Discussed logistics of selecting and installing new playscape at Southwest Family Park and working with O'Brien & Sons for equipment purchase; this is a state contract so no bid necessary. The current playscape does not meet ADA code and parts of the equipment are in disrepair. For Veteran's softball lights, supplies arrived and installation may be scheduled for the spring. For the concession stand, work has not been started and is currently pending. In reference to the Parks lighting project, waiting for estimate from LaPierre. In reference to the renovations to Southwest basketball court and Reed Park baseball dugouts, waiting for response from public works.
MOTION: To purchase model option #3 from O'Brien & Sons to refurbish Southwest Family Park playscape using their materials and utilizing Windsor Locks Department of Public Works (DPW) for installation. DPW installing playscape will save town approximately \$19,000 in installation costs.
Dan Squires **Seconded by Bob Norris**
Motion passed unanimously.
 - b) **Recreational Trails Program Grant** – town is on short list of consideration for grant approval.
- 5) **New Business** – None.
- 6) **Correspondence** – None.
- 7) **Report From Recreation Director** –
 - a) Basketball season is underway and travel games started last weekend; not enough participants for 7th/8th grade girl's recreation team.
 - b) Torchlight parade held last weekend. Craft activities at Town Hall.
 - c) Movie night is this Friday, 12/13/2013 and the movie is Planes.
 - d) House decorating contest is this weekend and judging will take place on Friday 12/13/2013 and Saturday 12/14/2013.
- 8) **Report from Chairman** – Attended first CIAC meeting and provided update to commissioners. Continuing to pursue salary increase for park director and reviewed park director salaries throughout the state. Darren Netto will work with commissioners during an executive session on logistics of salary negotiations and taking into account that Windsor Locks sponsors more programs than surrounding towns.
- 9) **Report From Commissioners** –
 - a) Juniper Park – status same as last month (Replaced benches need paint, play equipment is rusty and needs paint and a basketball rim needs a net) (reported by Dan Squires).

**Park Commission
December 9, 2013 Meeting Minutes
Page 2**

- b) Pesci Park – work in progress (reported by Dan Squires); if Little League representatives do not use speed bumps on Center Street next year, suggestion made to use those speed bumps on access road to Pesci Park.
- c) Southwest Family Park – need to rest soccer field; nets and goals have been removed (reported by Bob Norris).
- d) Park assignments reviewed and Doug Glazier will be responsible for reporting on Southwest Family Park and Woodland Park. All other park assignments amongst the commissioners remain the same.

10) Meeting Adjourned

MOTION: To adjourn meeting at 7:55 p.m.

Bob Norris

Motion passed unanimously.

Seconded by Dan Squires

Next meeting: Monday, January 13, 2013 at 7:00 p.m.

Respectfully submitted,

Jennifer Dearborn

Recording Secretary