

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, January 13, 2014, 7:00 p.m. Town Hall, Park Office

Commissioners present: Todd Annis, Rich Labbe, Chairman Darren Netto, Bob Norris and Director David Wrabel

Also Present: Paul Ciarcia

- 1) **Meeting Called to Order** – Meeting called to order at 7:17 p.m.
- 2) **Minutes** – The minutes of the regular meeting on December 9, 2013 were read.
MOTION: To accept the minutes as read.
Bob Norris **Seconded by Rich Labbe**
Motion passed unanimously
- 3) **Public Input** – None.
- 4) **Old Business** –
 - a) **Capital Improvements** – Work is being done to upgrade the Pesci concession stand by cutting holes this week. No update on the Veteran Park softball lights project; waiting for spring. Dave Wrabel presented at the Capital Improvements Advisory Council (CIAC) and received a favorable response to the replacement of the playground equipment at Southwest Family Park. If CIAC project is voted down, then park commissioners will perform a heavy duty safety assessment of that playground equipment with the intention of removing it if it is deemed a safety problem. For the Reed Park dug out project, the low cost does not qualify it for a capital improvements project. Park commissioners decided to bump up the Parks lighting project on the timeline and scrap the walking path and exercise stations project. Further discussion developed the idea that perhaps the park commission will handle the exercise stations.
- 5) **New Business**
 - a) **Fiscal Year 2014/15 Budget** – Revised budget proposal and plan to present 0% increase in budget. The budget will be submitted by 2/3/2014 and presented on 2/11/2014.

MOTION: To develop the budget with 0% increase for 2014/2015 fiscal year.
Todd Annis **Seconded by Bob Norris**
Motion passed unanimously
- 6) **Correspondence**
 - a) **Resignation – Doug Glazier** – resigned to accept position of chairman of the Board of Finance. Paul Ciarcia will acquire responsibility for Woodland Park and Southwest Family Park.

MOTION: To approve Republican nomination of Paul Ciarcia to Park Commission.
Bob Norris **Seconded by Rich Labbe**
Motion passed unanimously
- 7) **Report From Recreation Director** – programs are going well. Basketball coaches have received information about the zero tolerance policy. The results of the annual Holiday House Decorating Contest are (a) brightest and most spirited house – 28 Walnut Circle (b) most traditional house – 25 Hathaway Street and (c) best overall – 72 Greenfield Drive. Gift certificates from various restaurants were awarded to these winners. Thank you to all who entered the contest.
- 8) **Report From Chairman** – no official report. Darren Netto's comments are included throughout these minutes as topics were discussed.

9) **Report From Commissioners** – Rich Labbe reported that his parks are OK; Bob Norris reported that Veteran Park ice skating boards are installed but the skating area needs a liner to retain the water for freezing purposes and public works will be notified about the liner.

10) **Meeting Adjourned**

MOTION: To adjourn meeting at 8:07 p.m.

Todd Annis

Seconded by Rich Labbe

Motion passed unanimously.

Next meeting: Monday, February 10, 2014 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**