

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, MARCH 10, 2009**

MEMBERS PRESENT: Jeffrey Ives, Joseph Calsetta, Dennis DeMaine, Gary Laurito and Edward Ferrari

MEMBERS ABSENT: Steven N. Wawruck, Jr., Denise Balboni and John McSweegan
Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Jeffrey Ives.

MINUTES: Gary Laurito made a motion: **"TO APPROVE THE MINUTES FROM THE JANUARY 13, 2009 REGULAR MONTHLY MEETING"** - Seconded by Dennis DeMaine (passed 4-0, with one abstention for Edward Ferrari). Edward Ferrari made a motion: **"TO APPROVE THE MINUTES FROM THE FEBRUARY 10, 2009 REGULAR MONTHLY MEETING"** - Seconded by Jeffrey Ives (passed 2-0, with three abstentions for Joseph Calsetta, Dennis DeMaine and Gary Laurito).

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **January 2009 Cash Reports and February 2009 Cash Reports:** Gary Laurito asked why 97.24% is still left in Cash Disbursements for Insurance. The WPCF has not yet received a bill from the Finance Dept for the Workman's Comp Insurance. Gary Kuczarski informed the Authority that the WPCF will follow up with Barbara in the Finance Department to find out when we will be billed for the Workman's Comp Insurance. Gary Laurito made a motion: **"TO ACCEPT THE FINANCIAL REPORTS AS PRESENTED"** - Seconded by Joseph Calsetta (passed unanimously).
- b. **CD Investments:** The Authority was given CD Investment Spreadsheets for December 2008, January 2009 and February 2009. These were handed out for informational purposes only.

CORRESPONDENCE: None

OLD BUSINESS:

- a. **KFC:** KFC had 45-days to respond - giving them a deadline of 03/12/09. Gary Kuczarski spoke with Mr. Lanier earlier today and was told by Mr. Lanier that he will hand deliver to WPCF by the deadline of the 12th the KFC engineering approval, the rental agreement or letter of intent from Colvest, and an application to get on the docket for Planning and Zoning.

NEW BUSINESS:

- a. **Billing for Sewer Use of Municipally-owned property:** Joseph Calsetta made a motion: **"TO TABLE THE DISCUSSION OF THE BILLING OF MUNICIPALLY-OWNED PROPERTIES FOR SEWER USE UNTIL NEXT MONTH'S MEETING"** - Seconded by Edward Ferrari (passed unanimously). The Town of Windsor Locks has paid their bills in full. Joseph Calsetta recommended that all information be provided to the Authority members prior to the monthly meeting via e-mail or US Mail. Heather Kane obtained the members' e-mail addresses. Joseph Calsetta asked if the WPCF checked on the ability for the Town to charge the WPCF property tax as the Facility sits on municipally-owned property.
- b. **FY 09-10 Budget Requirements, Constraints:** Scott Lappen informed the Authority that Gary Kuczarski and he will keep the budget and rate increases as low as possible. The variable is how much the WPCA will take out of reserve. Last year the WPCF used \$310,000

from the reserve. The WPCF has cut back significantly on capitals for the 2009-2010 FY in light of the economy. Currently, Scott Lappen and Gary Kuczarski are estimating \$147,000 from reserve will need to be used during the 2009-2010 FY. At this point that represents a \$.05 or 1.2% increase to the 2008-2009 FY rate of \$3.86/1000 gallons of water consumption. The WPCF is still waiting on some figures.

At 6:12 p.m., there being no other business to discuss, Dennis DeMaine made a motion: **“TO ADJOURN THE MEETING”** -- Seconded by Joseph Calsetta (passed unanimously).

Respectfully submitted,

Heather Kane
Recording Secretary