

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, MAY 12, 2009**

MEMBERS PRESENT: Steven N. Wawruck, Jr., Jeffrey Ives, Joseph Calsetta and Dennis DeMaine

MEMBERS ABSENT: Denise Balboni, Gary Laurito, Edward Ferrari and John McSweegan
Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

CALL TO ORDER: The meeting was called to order at 6:04 p.m. by Steven N. Wawruck, Jr.

Since a quorum was not present, all motions were tabled until next month's meeting.

MINUTES: Minutes for the April 14, 2009 regular monthly meeting will be presented again at the June meeting for approval.

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **April 2009 Cash Reports:** These cash reports will be presented again at the June meeting for approval.

Gary Kuczarski informed the Authority that 489 Notices of Intent to Lien were sent out on April 30, 2009. The WPCA has only collected about 2.8% on those notices as of today. The residents have until May 29, 2009 to pay on those notices before a Lien is issued.

- b. **CD Investments:** The Authority was given the CD Investment Spreadsheet for April 2009. This was handed out for informational purposes only.

CORRESPONDENCE: Copies of an e-mail from Scott Chadwick to Heather Kane were handed out to the Authority in regards to the Authority's actions from last month's meeting. Atty. Chadwick basically stated the Authority should wait on the motion until he can review the law and see what legally can be done per the statute. The Authority hopes to have a response from Atty. Chadwick by next month's meeting. Joseph Calsetta mentioned that the statute does allow the Authority to create and change categories. The Authority can create a new category for municipally-owned buildings with a \$0 rate. All the Authority would have to do is to hold a Public Hearing regarding the motion. This could be added as an agenda item to the Public Hearing that will be held on June 9, 2009. Dennis DeMaine asked if there are other tax-exempt properties in Windsor Locks. The only other tax-exempt properties this would affect would be the churches. Federally-owned properties and federally funded properties are currently not charged sewer use fees. The Authority requested that Heather Kane inform Atty. Chadwick that it is looking to create a new classification for only municipally-owned properties.

Gary Kuczarski informed the Authority that on March 16, 2009 he had submitted a claim to Connecticut Light and Power (CL&P) in regards to a Variable Frequency Drive (VFD) failure at Dexter's Pump Station due to higher voltage from CL&P because of a faulty transformer TAP at the substation on Route 159. The claim was for \$4144.66. The WPCA recently received a check for \$3,428.92 from CL&P. The difference is probably due to the calculated depreciation on the VFD which is ten years old. The money from the check will go back into the mechanical maintenance account from which the WPCA paid for the VFD repairs.

OLD BUSINESS:

- a. **KFC:** Gary Kuczarski informed the Authority that he spoke with Mr. Jesse Lanier today. Mr. Lanier does have Guy Hesketh working on the print and hopes it will be done by the end of the week. Mr. Lanier also has a contractor lined up for the excavation. Gary reminded him that the contractor will need to pull a permit before the commencement of any work. Mr. Lanier did send in a check for \$1,544.11 to cover most of the past due Sewer Bill. There is a remaining balance of \$21.55 on his account.

Poquonock Grinder's grease interceptor tank is in. They did finish the work in time.

Gary Kuczarski spoke with a representative from **DoubleTree Hotel** today. The prints should be in later this week and they do have a signed contract with Bednaz for the excavation. DoubleTree is on track to finish up by May 31st.

NEW BUSINESS:

- a. **FY 09-10 Draft Budget:** The bottom line number has not changed. The only change that has occurred is that the WPCA separated some budget accounts due to how the accounts are set up in the new iFIPS financial system. Each of the accounts in iFIPS must have a budgeted dollar amount. These accounts include Chlorine, Chemicals Polymer and Permanganate, Natural Gas, Fuel Oil, Gasoline, Diesel Fuel, Mechanical Maintenance Main Plant and Mechanical Maintenance Pump Stations. Jeffrey Ives asked why the Fuel Oil has gone up 85%. The WPCA changed from using Fuel Oil to more Natural Gas, which is cheaper, in the operation of the Main Plant this year. [Next year the budgeted gallons of Fuel Oil increased to 3700 from 2000 this year. An increase of 1700 gallons.]

Gary Kuczarski is waiting on a quote for the Flow Transmitters for Aeration Tanks #1 and #2 for the capitals budget. The budgeted \$8500.00 is a guesstimate based on knowledge of what the transmitters have previously cost to install. There is a decrease of 74% in capitals which is not short changing any need. It will actually allow the WPCA to catch-up on projects that are currently going on.

The rate of sewer user charges has not changed but instead remains the same at \$3.86/1000 gallons. The WPCA plans to use \$199,000 from the reserve next fiscal year (which is down 56% from this year due to the decrease in capitals). The reserve fund amount of \$50,000 was eliminated as a budget line item but is still used in the rate calculation on the last page. The bad debt rate was increased to 7%. The WPCA does not expect any more hotels going up in the Town. Another change on the last page of the budget is that the WPCA is looking to transfer in \$36,000 in undesignated capitals. Gary Kuczarski may be able to bring that figure up just a little bit by June. This is money left over from past projects that were completed under budget.

The next meeting is June 9, 2009 at 6 p.m. at the Selectman's Conference Room in Town Hall. The Public Hearing will be at 6:30 p.m. with the WPCA's regular monthly meeting resuming immediately after the Public Hearing.

At 6:36 p.m., there being no other business to discuss, Jeffrey Ives made a motion: **"TO ADJOURN THE MEETING"** -- Seconded by Joseph Calsetta (passed unanimously).

Respectfully submitted,

Heather Kane
Recording Secretary