

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, JANUARY 8, 2013**

MEMBERS PRESENT: Steven N. Wawruck, Jr., Denise Balboni, Kevin Brace, Dennis Gragnolati, William Hamel and Gary Laurito

MEMBERS ABSENT: Jeffrey Ives and Robert Crochetiere
Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

CALL TO ORDER: Steven N. Wawruck, Jr. called the meeting to order at 5:30 p.m.

MINUTES: December 11, 2012 Regular Monthly Meeting: William Hamel made a motion: **TO ACCEPT THE MINUTES OF THE DECEMBER 11, 2012 REGULAR MONTHLY MEETING** - Seconded by Kevin Brace. Without further discussion, the motion to approve the minutes passed 5 – 0 with one abstention for Gary Laurito.

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **December 2012 Cash Reports:** Gary Laurito made a motion: **TO ACCEPT THE FINANCIAL REPORTS AS PRESENTED INCLUDING THE CD INVESTMENT UPDATE AND CHANGES AND THE QUARTERLY REPORTS** - Seconded by William Hamel. Without further discussion, the motion passed unanimously.
- b. **CD Investments – update and changes:** Please see item (a) under Financial Reports.
- c. **Quarterly Reports:** Please see item (a) under Financial Reports.
- d. **Delinquent Accounts – update:** Denise Balboni noted that Attorney Storms has been aggressively going after the delinquent accounts. Ms. Balboni stated that it was good to see an increase in the amount of collections compared to the past. Gary Kuczarski mentioned that the revenue accrued from sources other than the current year User Fees is at 94% of the budget amount due to the collection of prior year principal, interest and liens. Some of the recently closed files were on the delinquent list for years.

CORRESPONDENCE: Mr. Kuczarski received an e-mail from the DEEP regarding the nitrogen exchange account. The WPCA is on the selling side for the calendar year 2012. A check for the amount of \$3,807.00 is expected from the DEEP. The WPCA broke even the first year of the nitrogen exchange program, received a credit the second year and then was charged for each of the following years until 2012. Scott Lappen believes that the removal of the racks and the red worm media has enabled the operators to better control the chemistry in the tanks. The replacement of old sanitary lines around Town also helped to reduce the nitrogen levels. Mr. Kuczarski stated that the WPCA's nitrogen limits have been lowered from 131 pounds/day when the program began to 69 pounds/day in 2012. The Plant is doing very well considering a credit has been earned under such restrictions.

OLD BUSINESS:

- a. **Dexter's Flow Monitoring:** Mr. Kuczarski informed the Authority that the mission box (a.k.a. the data logger) that gathers all the data from the flow monitoring has been ordered and is expected to be received this week. The installation of the mission box is slated for the week ending 1/25/13. Woodard and Curran will be able to retrieve the data via cell phone service.

NEW BUSINESS: Mr. Kuczarski is working on capital planning for next year. He is looking to remove six antiquated gear boxes that use technology from the 1970s. The motors would be directly coupled to the

pumps and driven by variable frequency drives (VFDs). A similar upgrade was done at the Plant previously with the installation of RAS motors driven by VFDs.

Steven N. Wawruck, Jr. stated that a couple of months back the WPCA looked at the rate schedule though no formal action was taken at that time. He requested that the rate schedule be put back on the agenda for next month's meeting. Mr. Wawruck hopes that the WPCA can come up with something for next year's budget or at least continue the dialogue especially when he thinks of those low end users with the commercial rate. The reason Mr. Wawruck brought it up was that he recently was going through the Town's budget numbers and saw that the sewer user fee and the water usage fee is almost a one-to-one ratio. Mr. Wawruck would like to keep the WPCA aligned with the best practices being used by other towns.

At 5:40 p.m., there being no other business to discuss, Kevin Brace made a motion: **TO ADJOURN THE MEETING** - Seconded by Denise Balboni. Without further discussion, the motion passed unanimously.

Respectfully submitted,

Heather Kane
Recording Secretary