

**TOWN OF WINDSOR LOCKS
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
TUESDAY, MARCH 11, 2014**

MEMBERS PRESENT: Jeffrey Ives, Denise Balboni, Robert Crochetiere, Dennis Gragnolati and William Hamel

MEMBERS ABSENT: Steven N. Wawruck, Jr., Gary Laurito and Michael Russo
Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

At 5:38 p.m., Jeffrey Ives called the meeting to order.

MINUTES: February 11, 2014 Regular Monthly Meeting: Denise Balboni commented on how the minutes were very thorough. William Hamel thought the detail was helpful since it was a very complicated subject. Ms. Balboni was glad to get a real feel for the discussion on the rates yet she does not think they always need to be so detailed. William Hamel made a motion: **TO ACCEPT THE MINUTES AS PRESENTED** – Seconded by Dennis Gragnolati. Without further discussion, the motion passed 4-0 with one abstention for Denise Balboni.

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **February 2014 Cash Reports:** William Hamel made a motion: **TO ACCEPT THE FEBRUARY FINANCIAL REPORTS** – Seconded by Dennis Gragnolati. Without further discussion, the motion passed unanimously.
- b. **CD Investments – update and changes:** Please see item (a) under Financial Reports for the related motion.

CORRESPONDENCE: None

OLD BUSINESS:

- a. **Woodard & Curran – Draft Rate Study:** Woodard & Curran is still working on the draft rate study. Mr. Dombrowski and Mr. Fedder will present the rate study during the April meeting. The prediction for the FY 14-15 rate is an increase of about 7%, which equates to about an \$18 increase for the average residential user. The increase is due to initiating the use of the prior 3 year average for water consumption. The 3-year average used in determining the rate for FY 14-15 is 355,000 units, a decrease from last year's figure of 388,000 units. The prediction for the eight years following FY14-15 is a 5%-6% increase/year. This will fund the capital projects, while utilizing the Clean Water Fund for the Dexter's project and the general obligation bonds for other big projects. The WPCA will group a number of projects together when doing the general obligation bonds. The Vac-Con, along with some other vehicles and pump purchases, would not be included in the general obligation bonds but would instead be funded under the capital projects budgetary line item. Mr. Dombrowski and Mr. Fedder still want to look at the impact of the commercial minimum rate. Over the next month, Mr. Kuczarski, Mr. Lappen, Mr. Dombrowski and Mr. Fedder will sit down and discuss the draft. Mr. Fedder will then make any further changes/adjustments to the draft before presenting it next month. Mr. Hamel asked if it would be advantageous for the WPCA to add the bonding of the capital projects together with the Town as a single bond. By doing this, the WPCA would get a better rate and would pay the Town for its own portion of the debt. Mr. Hamel asked if the WPCA bonded the capital projects separate from

the Town would the WPCA be required to hold a referendum. That is a question for Scott Storms.

NEW BUSINESS:

- a. **FY14-15 Budget Discussion:** The biggest change to FY 14-15's budget is the use of the 3 year average for the estimated water consumption figure. Capital projects will be decreasing from last year's budget of \$258,000 to \$160,000. The WPCA already paid the sick time payout for the one employee that retired this year. The new employee holds the same position (an Operator II position) as the employee who retired. Regular salary will be a little bit less (though not a significant change) because the new employee starts off at a lower starting rate which periodically increases over an 18 month period until it reaches the regular base pay for that position.

ADJOURNMENT: At 5:48 p.m., with no other business to discuss, Robert Crochetiere made a motion: **TO ADJOURN THE MEETING** – Seconded by Dennis Gagnolati. Without further discussion, the motion passed unanimously.

Respectfully submitted,

Heather Kane
Recording Secretary