

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, JULY 10, 2012**

MEMBERS PRESENT: Steven N. Wawruck, Jr., Jeffrey Ives, Kevin Brace, Robert Crochetiere, Dennis Gragnolati and Gary Laurito

MEMBERS ABSENT: Denise Balboni and William Hamel
Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

CALL TO ORDER: Steven N. Wawruck, Jr. called the meeting to order at 5:31 p.m.

Jeffrey Ives made a motion: **TO MOVE ITEM 7A ON THE AGENDA UP TO 1A** – Seconded by Gary Laurito. Steven N. Wawruck, Jr. stated that this is just a professional courtesy for Mr. Paul Dombrowski so that he can make his presentation and leave for his next meeting. Without further discussion, the motion passed unanimously.

NEW BUSINESS:

- a. **CT DEEP Funding – Paul Dombrowski, P.E., Woodard & Curran:** Mr. Dombrowski thanked the WPCA and the WPCF staff for giving Woodard & Curran an opportunity to work in the Town. Mr. Dombrowski worked in the Town with a previous employer and he stated that this is one of the best run facilities and organizations that he has worked with.

When starting off working with a community, he likes to ask “What are your needs and how can we help you achieve what you want?” Gary Kuczarski previously shared with Mr. Dombrowski the capital improvement plan he has generally laid out in regards to future projects. The first step in laying out a capital improvement plan is to put approximate dollars and cents to it. The WPCA can then look at what their budget is and what their debt service is, and determine what and when projects can be done. The WPCA can also determine when they want to take on more debt service and when they want to increase rates. A capital improvements plan would answer how the WPCA wants to accomplish the replacement of aging items in the facility and around Town. The biggest issue is probably the Dexter pump station, which is a big station with 75 horsepower pumps that move most of the Town’s flow. At 30 years old, the equipment at that pump station needs to be updated/replaced. It should be on the priority list for DEEP. Currently, it is third from the bottom on the list because there has been no movement to try and make the WPCA’s position any better. This year and next year there is actually more money available to do that project at a 2%, 20-year loan funding scenario. For example, a million dollars at 2% over 20 years is \$60,000 a year.

Woodard & Curran’s job is to find ways to help the WPCA resolve issues and improve the facilities while finding ways to mitigate the cost. As a company, Woodard & Curran puts a lot of focus on finding funding that is available to their clients on any level. There are 4 people company-wide dedicated to looking for money. Along those lines, the State is currently giving 55% grant money to look for and investigate inflow and infiltration sources. Loan money at 2% is available to fix the problem areas. The WPCA will never win with the priority issues list; Hartford, Bridgeport, New Haven and Waterbury would get that money. The money to be had on a first come, first serve basis is what Mr. Dombrowski was coming here to alert the WPCA about. Woodard & Curran helps clients plan for the next 5, 10, 20 years in regards to mitigating rate changes to financially manage any new commitments with expired ones. Mr. Kuczarski stated that he has looked at debt service for Dexter’s Pump station but still needs to look at funding for other projects here at the Plant. One option would be to take funding out of reserve with the expectation to replenish it at a later time. Scott Lappen stated that one of the points that

impressed them during the interview process was that Woodard & Curran has financial personnel that will assist the WPCA with their financial planning for the next 10 or 20 years.

MINUTES: June 12, 2012 Regular Monthly Meeting and June 12, 2012 Public Hearing: Jeffrey Ives made a motion: **TO ACCEPT THE MINUTES OF JUNE 12, 2012 REGULAR MONTHLY MEETING AND PUBLIC HEARING** - Seconded by Steven N. Wawruck, Jr.. Without further discussion, the motion to approve the minutes passed 2 – 0 with four abstentions for Kevin Brace, Dennis Gragnolati, Gary Laurito and Robert Crochetiere.

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **June 2012 Cash Reports / b. Quarterly Financial Reports:** The financial reports were handed out to the Authority at the meeting. Steven N. Wawruck, Jr. asked if there was anything that the Authority needed to be aware of. The WPCA will be closing their Bank of America operating account so Heather Kane did void some outdated checks this month in attempt to get that account ready to be closed. Mrs. Kane will be issuing payments this month that will hit the FY 2011-2012 budget. The WPCA will have finished figures for FY 2011-2012 in August. At next month's meeting, the Authority will approve the transfer of funds between budget line items in the operating account and the transfer of funds back into the unallocated capital account from finished capital projects. Mrs. Kane also mentioned that a CD did mature last month and the WPCA purchased two more CDs. Jeffrey Ives made a motion: **TO APPROVE THE FINANCIAL REPORTS AS PRESENTED** - Seconded by Dennis Gragnolati. Without further discussion, the motion passed unanimously.
- b. **CD Investments – update and changes:** There were no questions or discussion.

CORRESPONDENCE: None

OLD BUSINESS:

- a. **Greif Update:** Gary Kuczarski stated that NEPPCO completed carbide cutting the lines that needed attention. Mr. Kuczarski received the videos last Thursday and just finished reviewing them today. WPCF operators will check the manhole inverts tomorrow to make sure they are satisfactory. Upon completion, the general manager at Greif requested a letter from Mr. Kuczarski stating that the work has been done to his satisfaction. If there is anything that the staff finds that isn't acceptable, the general manager asked the WPCF to call NEPPCO back directly. The cleaning of the lines and the inside infiltration system should remedy the situation. Mr. Kuczarski did visually confirm that the tanks are installed and functional. In three to six months, Greif will sample what is at the bottom of the tanks and then have the material in the tanks pumped out. The WPCF staff will continue to monitor the main line. There are not any problems downstream from where it has been checked. The WPCF was maintaining the line in front of Greif consistently; the material solidified downstream (up to Smalley) where it really accumulated over the years. Kevin Brace asked if Greif took care of the residents on Leslie. The residents were happy with the number they settled on.
- b. **Bickford Health Care Center update:** Gary Kuczarski informed the Authority that the 1000 gallon grease interceptor tank was going in the ground today. When Mr. Kuczarski was there at 2:50 p.m., they were waiting for the delivery of the tank. Therefore, the tank should be functional in a day or two. It ended up that Bickford did not need to saw cut in the kitchen which saved them a lot of money. They did need to saw cut though in another area outside the kitchen and there was one sink that required going through a wall to tie in.
- c. **Update regarding Sewer Use Charges during bankruptcy:** Heather Kane stated that she spoke with Attorney Storms regarding the discussion last month about the charging of accounts during bankruptcy. Atty. Storms stated that the WPCF can continue charging an account principle, interest and lien fees while the owners are going through a bankruptcy. The staff just cannot try to collect on those charges until after the bankruptcy is finished.

Gary Kuczarski mentioned that Heather Kane deserved recognition for the tremendous effort she put forth to get the sewer bills out this year while the WPCF was short-handed. The WPCA thanked Mrs. Kane.

At 5:49 p.m., there being no other business to discuss, Gary Laurito made a motion: **TO ADJOURN THE MEETING** - Seconded by Dennis Gragnolati. Without further discussion, the motion passed unanimously.

Respectfully submitted,

Heather Kane
Recording Secretary