

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, AUGUST 10, 2010**

MEMBERS PRESENT: Jeffrey Ives, Denise Balboni, Gary Laurito, and John McSweegan

MEMBERS ABSENT: Steven N. Wawruck, Jr., Joseph Calsetta, Kevin Brace, and Dennis DeMaine
Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

CALL TO ORDER: Jeffrey Ives called the meeting to order at 6:00 p.m.

MINUTES: July 13, 2010 Monthly Meeting and June 8, 2010 Public Hearing: The minutes were tabled until next month's meeting since a quorum was not present at the meeting.

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **July 2010 Cash Reports:** Gary Laurito commented that the WPCF should be able to show some salary information for the month of July in the budget report. The Town pays the employees weekly but bills the WPCF on a monthly basis. Heather Kane does receive a weekly report from Maria Bielonko in Payroll. Mr. Laurito suggested seeing if the WPCF can receive a bill from the Town by the end of the month for the wages that were paid that month. Mr. Laurito also recommended asking the auditors if the salary needs to be encumbered in the system for the month it was paid.
- b. **CD Investments – updates and changes:** Heather Kane informed the Authority that the WPCF purchases the CDs at par therefore there is no decrease to the yield to maturity rate.
- c. **FY 2009-2010 Cash Disbursement Report:**
- d. **FY 2009-2010 Budget Transfers:**

CORRESPONDENCE: None

OLD BUSINESS:

- a. **Attorney Scott Chadwick's Retainer Fee:** This topic was tabled until next month's meeting in Steven N. Wawruck Jr.'s absence.

NEW BUSINESS:

- a. **Appeals – 2010-2011 Sewer User Fee Appeals:** Heather Kane informed the Authority that she received a call from the owner of 31 Third Avenue in Windsor Locks requesting a discount to her Sewer User bill. She takes care of a visually-impaired son full time. The WPCA's policy does not include a provision for a reduction in one's bill due to being on welfare. The Town is probably able to offer a reduction in taxes because it is receiving reimbursement from either state or federal government for such programs.

Gary Laurito made a motion: **TO TABLE THE AGENDA ACTION UNTIL THE NEXT MEETING DUE TO A LACK OF A QUORUM** – Seconded by Denise Balboni. Without further discussion the motion passed unanimously.

At 6:18 p.m., there being no other business to discuss, the meeting was adjourned.

Respectfully submitted,

Heather Kane
Recording Secretary