

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, OCTOBER 12, 2010**

MEMBERS PRESENT: Steven N. Wawruck, Jr., Jeffrey Ives, Kevin Brace, Joseph Calsetta, Dennis DeMaine, and Gary Laurito

MEMBERS ABSENT: Denise Balboni and John McSweegan
Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

CALL TO ORDER: Steven N. Wawruck, Jr. called the meeting to order at 6:04 p.m.

MINUTES: September 14, 2010 Regular Monthly Meeting: Gary Laurito made a motion: **TO ACCEPT THE MINUTES OF SEPTEMBER 14TH**– Seconded by Joseph Calsetta. Without further discussion, the motion to accept the minutes passed 5-0, with one abstention for Dennis DeMaine.

PUBLIC INPUT: None.

FINANCIAL REPORTS:

- a. **September 2010 Cash Reports:** Gary Laurito made a motion: **TO ACCEPT THE SEPTEMBER CASH REPORTS** – Seconded by Joseph Calsetta. Without further discussion, the motion passed unanimously.
- b. **Quarterly Financial Reports:** Gary Laurito made a motion: **TO TABLE THE QUARTERLY FINANCIAL REPORTS UNTIL NEXT MONTH'S MEETING** – Seconded by Joseph Calsetta. Mr. Laurito believes that the reports are not accurate. Without further discussion, the motion passed unanimously.
- c. **Atty. Chadwick's Quarterly Update – Delinquent Accounts:** Steven N. Wawruck, Jr. mentioned how the list has shrunk. Gary Laurito asked if the WPCF staff does any additional follow-up when there are multiple liens on a property. Heather Kane mentioned that the WPCF office staff does send out bills and past due notices on the regular schedule and tries to contact the owners by phone.
- d. **CD Investments – update and changes:** Gary Laurito asked if the issues discussed at last month's meeting regarding authorized signatures have been resolved. Heather Kane informed the Authority that Kenneth Bailey, from Multi-Bank Securities, stated that a letter stating that the authorized signers allow Heather Kane to discuss the WPCA investment with Multi-Bank personnel should suffice. Mrs. Kane left Mr. Bailey a message today requesting he e-mail her the specific information Multi-Bank would need in the letter.

Joseph Calsetta made a motion: **TO ADD TO THE AGENDA ITEM E UNDER FINANCIAL REPORTS FOR FY 2009-2010 BUDGET TRANSFERS** – Seconded by Kevin Brace. Without further discussion, the motion passed unanimously.

- e. **FY 2009-2010 Budget Transfers:** Gary Kuczarski informed the Authority that this is for bookkeeping purposes. The fringe benefits were all lumped into one budget line item on the old reports but each benefit has a separate account in the iFips system. Heather Kane stated that this will be the last budget transfer needed for FY 2009-2010. Joseph Calsetta made a motion: **TO TRANSFER \$215.59 FROM IFIPS ACCOUNT .1098 TO IFIPS ACCOUNT .1100 ENTITLED RETIREMENT** – Seconded by Gary Laurito. Without further discussion, the motion passed unanimously.

CORRESPONDENCE: None

OLD BUSINESS:

- a. **Sprinkler Meters policy discussion:** The Sprinkler Meter policy came up at last month's meeting when the Authority was reviewing the appeals. The thought process was that there is a system in place that works very well; therefore, why do these people need to go through the extra appeal process. Gary Laurito asked "Do we have everything that we need at the time of billing to make the adjustment so that [the property owner] would get a bill under the meter program rather than having to file an appeal?" Heather Kane answered "Yes." The WPCF staff reads the meter every May 31st. Each reading acts as the end reading for one year and the beginning reading for the next year. The WPCA's decision would give direction to the Superintendent and the office staff as to what the policy would be from this point forward and that this decision would be added as an addendum to the Town's Sewer Use Ordinance. Joseph Calsetta made a motion: **TO ALLOW THOSE METERS THAT ARE APPROVED BY THE SUPERINTENDENT TO BE REMOVED FROM THE APPEAL PROCESS AND TO GO WITH THE READINGS TAKEN BY THE WPCF STAFF ON A YEARLY BASIS** – Seconded by Gary Laurito. Without further discussion, the motion passed unanimously.

NEW BUSINESS: None

At 6:15 p.m., there being no other business to discuss, Joseph Calsetta made a motion: **TO ADJOURN THE MEETING** – Seconded by Dennis DeMaine. Without further discussion, the motion was passed unanimously.

Respectfully submitted,

Heather Kane
Recording Secretary