

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, NOVEMBER 9, 2010**

MEMBERS PRESENT: Jeffrey Ives, Denise Balboni, Kevin Brace, Dennis DeMaine, and Gary Laurito

MEMBERS ABSENT: Steven N. Wawruck, Jr., Joseph Calsetta, and John McSweegan
Dana Steele, Town Engineer, Ex Officio
Scott C. Lappen, Director of Public Works, Ex Officio

ALSO PRESENT: Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

CALL TO ORDER: Jeffrey Ives called the meeting to order at 6:01 p.m.

MINUTES: Gary Laurito made a motion: **TO ACCEPT THE MINUTES FROM THE OCTOBER 12, 2010 REGULAR MONTHLY MEETING AS PRESENTED** - Seconded by Dennis DeMaine. Without further discussion, the motion to approve the minutes passed 4 – 0, with one abstention for Denise Balboni.

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **October 2010 Cash Reports:**
- b. **CD Investment – update and changes:**
- c. **Financial Reports – tabled from October:**

Gary Laurito made a motion: **TO ACCEPT THE FINANCIAL REPORTS, ITEMS A, B, AND C, AS PRESENTED**– Seconded by Denise Balboni. Without further discussion, the motion passed unanimously.

CORRESPONDENCE: None

OLD BUSINESS: None

NEW BUSINESS:

- a. **56 Elm Street – Meter Removed 7/22/10:** 56 Elm Street is an apartment in back of 2 South Center Street. The water meter was removed 7/22/10 per the Connecticut Water Company. The owner has paid the bill in full. Per WPCA policy, a refund for the usage fee for August 2010 through June 2011 will be issued to the owner.
- b. **209 Ella Grasso Turnpike, Units B & C – Meter Removed 12/18/08:** The owners did not contact the WPCA to inform the staff that the meter was removed by the Connecticut Water Company. The staff of the WPCA was informed of this through an e-mail sent from the CT Water Company on September 29, 2010. The WPCA has been billing these service addresses the minimum amount each year and the bills have been paid each year on time and without any complaint. The Authority stated that it is the owners' responsibility to inform the WPCA when a meter is removed. The Authority agreed to stop billing these service addresses but to not refund unless requested in writing by the owner. Per WPCA policy, an appeal regarding the sewer user charges can only be filed 30 days after the mailing of the bill. Gary Laurito suggested that the Authority should establish a policy regarding what to do in the future. Mr. Laurito also recommended that, if the Authority were to refund upon request, a refund should only be issued for the payments made towards the current fiscal year bill. Jeffrey Ives stated that this subject would be put on the agenda for next month.
- c. **Nitrate/DO-Probes DEP Nitrogen Trading Program:** A capital project for a nitrate study and the purchase of probes and a meter was approved for funding during the 2008-2009 fiscal year by the WPCA. Gary Kuczarski estimated some of the costs of the project at that time. In October

2010, the WPCA received notification from the State that the money is available for the nitrate probes, LDO Probes and portable equipment. The WPCA appropriated \$39,500 for the purchase of the equipment. The total cost of the project was \$47,000 but \$7,500 was for the study. As of today, the WPCA has expended \$3,701.53 for this project leaving a balance of \$35,798.47. The money is available but the WPCA will have to pay up front, then the State will reimburse the WPCA 75% of cost. A spreadsheet was handed out at the meeting regarding the expected costs and State reimbursements for this project. The total expected cost of the project from this point forward is \$40,212.79 with a current balance of \$35,798.47 in the capital project. Mr. Kuczarski is looking to transfer \$4,414.32 from the general fund contingency to this capital project. Currently, there is not enough unallocated capital funds to cover this cost. The total out of pocket cost for this project is expected to be \$12,781.09. Gary Laurito made a motion: **TO TRANSFER FROM CONTINGENCY TO THE CAPITAL ACCOUNT \$4,414.32** - Seconded by Dennis DeMaine. Without further discussion, the motion passed unanimously.

At 6:18 p.m. there being no other business to discuss, Dennis DeMaine made a motion: **"TO ADJOURN THE MEETING"** -- Seconded by Kevin Brace (passed unanimously).

Respectfully submitted,

Heather Kane
Recording Secretary