

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, DECEMBER 9, 2008**

MEMBERS PRESENT: Steven N. Wawruck, Jr., Denise Balboni, Dennis DeMaine, Edward Ferrari, Jeffrey Ives, Gary Laurito, and John McSweegan

MEMBERS ABSENT: Joseph Calsetta

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

CALL TO ORDER: The meeting was called to order at 6:01 p.m. by Steven N. Wawruck, Jr.

MINUTES: Gary Laurito made a motion: **"TO APPROVE THE MINUTES FROM THE NOVEMBER 18, 2008 REGULAR MONTHLY MEETING"** - Seconded by Dennis DeMaine (passed 5 – 0, with two abstentions for Steven N. Wawruck, Jr. and Jeffrey Ives).

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **November 2008 Cash Reports:** Gary Laurito made a motion: **"TO ACCEPT THE FINANCIAL REPORTS AS PRESENTED FOR NOVEMBER 2008"** – Seconded by Denise Balboni (passed unanimously).

Gary Laurito wanted an update on the Capital Projects for Fiscal Year 2006-2007 that still have unused funds. Gary Kuczarski informed him that these projects are still open. If there should still be unused funds upon the completion of the projects, a request for a transfer to undesignated Capital STIF will be presented to the Authority for approval.

- b. **CD Investments:** There were no CD Investment reports since WPCA had not yet received November's statement from Multi-Bank. This report will be presented at the next meeting.

CORRESPONDENCE: Gary Kuczarski informed the Authority that he met with Attorney Scott Chadwick to review the Sewer User Ordinance for the Town of Windsor Locks. Upon review, it was determined that the WPCA has the authority under Section 12-6 to fine the owners of the restaurants \$99 per day per violation until compliance. Attorney Chadwick drafted a letter in regards to the WPCA action to fine a restaurant owner should they not comply with the grease trap requirement by December 31, 2008. Attorney Chadwick sent this draft to Gary Kuczarski, who in turn sent these letters via certified mail to five restaurants that contribute to the grease problems at the Halfway House Pump Station. Those five restaurants are: Skooter's, McDonald's, KFC, Poquonock Grinder and Long Jaing Restaurant. Out of the five, two (Skooter's and McDonald's) restaurants are in the process of installing the grease traps. The WPCA has not yet heard from KFC and an attorney has been in contact with Gary Kuczarski in regards to Poquonock Grinder. If a restaurant does not comply by the deadline of December 31, 2008, Scott Lappen and Gary Kuczarski would then meet with Atty. Chadwick and probably the Health Department to determine what action to take at that time. Atty. Chadwick informed Gary Kuczarski that the Town does not care who installs the tank. That is between the landlord and his tenant. The fine, though, goes to the owner of the restaurant.

OLD BUSINESS:

- a. **Christopher and Rochelle Ripley:** Heather Kane informed the Authority that the WPCA did get charged a \$7.00 return check fee and a \$3.50 reclear fee in regards to the Ripley's returned check. Bank of America tries to deposit the check three times before they charge the check back to WPCA's account. Mrs. Ripley's bank charged her \$25.00 each time Bank of America tried to deposit the check. Mrs. Ripley is looking for us to pay her \$70.00. \$50.00 for the two bank fees she incurred when Bank of America tried to redeposit her check after she paid us cash for the balance on her account plus the \$20.00 we charged her for a returned check fee. She was told by the WPCA that the check would not be redeposited. Gary Laurito made a motion: **"TO REIMBURSE MRS. RIPLEY FOR \$50.00 REPRESENTING THE NSF CHARGES SHE RECEIVED AFTER OUR NOTIFICATION THAT WE WOULD NOT REDEPOSIT THE CHECK"**

– Seconded by Jeffrey Ives. Steven N. Wawruck, Jr. urged the WPCA to have something in place to ensure that the bank does not try to redeposit a check once the account is paid in full. Gary Laurito suggested the WPCA notify the Bank of America to redeposit a check only once and then return the check to WPCA. The motion passed unanimously.

NEW BUSINESS: None

At 6:18 p.m., there being no other business to discuss, Edward Ferrari made a motion: **“TO ADJOURN THE MEETING”** -- Seconded by John McSweegan (passed unanimously).

Respectfully submitted,

Heather Kane
Recording Secretary