

Town of Windsor Locks  
Economic and Industrial Development Commission

Windsor Locks Town Hall

MINUTES  
January 23, 2020  
6:30 P.M.

**Call to Order:**

Mike Mannheim called the meeting to order at 6:33 PM.

**Roll Call:**

Present: Mike Mannheim, Doug Glazier, Jen Rodriguez, Mike Hickey, Bob Crochetiere, David Montemerlo, Neal Cunningham

Absent: Chris Kervick,

**Approval of Minutes: December 12, 2019:**

*David Montemerlo motioned to approve the December 12, 2019 Meeting Minutes. Doug Glazier seconded the motion. All were in favor. Both Bob Crochetiere, and Neal Cunninham abstained. Motion carried.*

**Public Input:** N/A

**Correspondence:**

Mike Mannheim shared that Dan Carstens, Administrator of Foreign Trade Zones has reached out to him stating that businesses are inquiring setting up in the Foreign Trade Zone. Emails have also been received stating Dan Carstens is working on setting up an Foreign Trade Zone Informational Center at the Town Hall.

Mike shared that the Micro Loan program had a write up in the Hartford Business journal in December.

The first application for the loan program has been received. Once collateral has been appraised, the loan will be brought to the EIDC Board for approval. Special Meeting is set to be held Thursday, February 6, 2020 at 7:00 p.m.

**Election of Officers:**

Doug Glazier nominated Mike Mannheim as Elected Chair. Neal Cunningham seconded the motion. All were in favor. Motion carried.

## **FY21 Budget:**

Mike Mannheim presented the EIDC budget for FY21. The budget includes two increases: dues for the CT Main Street Center and Survey Monkey, a new expense. To offset these increases reductions have been made to other lines.

Mike Hickey motioned to accept the Fiscal Year 2021 EIDC Budget as proposed. Doug Glazier seconded the motion. All were in favor. Motion carried.

## **Sustainable CT:**

Jen Rodriguez shared how the town had become a Sustainable CT Community in 2019. So far, three meetings have been held which have brought together various interdepartmental conversation really listing all possible projects the town is working on. A group called IOBY, which is a crowdfunding venue has reviewed the location of the Bandshell, and approved the grant information. The Town is currently doing its due diligence to get everything in order for moving forward to certify by August 2020.

## **Staff Updates:**

**a. Loan Program Updates:** The first application has been received. There have also been a few inquiries about how to apply and where to get the information.

**b. Development Updates:** Wetlands commission has received applications from All Sports Village, as well as an application on building 54 homes near Lucas Pond.

**c. Build America/ Station Area:** Jen Rodriguez stated that she had met with members of CRCOG. They spoke with The Federal Transportation Bureau and Build America Team which expressed interest in proving project grants, and suggestive eligibility of a matrix of what grants we may apply for.

**d. CT Small Business Development Center:** Jen Rodriguez shared that an email had been received from the State of Connecticut Small Business Center stating they had read the article in the Business Journal, and would like to work in conjunction with the Town. The Small Business Center is looking to hold a workshop in town come Spring.

**e. Art Council Workshop:** January 30, 2020 The Art Council will hold a meeting at Camp Simon Art Center on Main Street, for anyone wanting to be part of the community involvement.

**f. North Central Week at LOB:** The Legislative Office Building is encouraging community members to attend workshops the week of March 23<sup>rd</sup> -March 27<sup>th</sup> at the Town Hall.

**g. Grants:** CRCOG has requested funding a Marketing Consulting for the Bradley Development League. A letter of interest is being drafted this week in preparations for the grant which is due the end of February.

**Open Time:**

Doug Glazier commented on the Lucas Pond plans, and feels that the homes are very creative in design, and very attractive overall.

**Adjournment:**

*Upon a motion made by David Montemerlo, seconded by Doug Glazier the meeting adjourned at 7:14 p.m.*

Respectfully Submitted,

*Rachel DeAlfi*

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