

Town of Windsor Locks
Economic and Industrial Development Commission

Meeting held via Teleconference--Zoom

MINUTES
August 27, 2020
6:30 P.M.

Call to Order:

Mike Mannheim called the meeting to order at 6:36 PM.

Roll Call:

Present: Mike Mannheim, Doug Glazier, Jen Rodriguez, Mike Hickey, Bob Crochetiere, David Montemerlo, Chris Kervick, Neal Cunningham, Alexa Megna, Gerard Wetherby, and Jay Pendred

Absent: Mike Hickey, Shane O’Conner

Guests: Charla Stetson, Kevin Moriarty

Approval of Minutes: July 23, 2020:

Bob Crochetiere motioned to approve the July 23, 2020 Meeting Minutes. David Montemerlo seconded the motion. All were in favor. Motion carried.

Public Input: N/A

Correspondence: N/A

New Member Introductions:

A brief discussion took place introducing all the new members to the Commission.

Roundtable: Windsor Locks Businesses and COVID-19:

Windsor Locks Federal Credit Union CEO, Charla Stetson discuss used her connections with the Town, and what she has observed with Businesses that may have been affected throughout COVID.

Ms. Stetson stated the main concern with Businesses are that they don’t know where to turn or who to contact in regards of needing help, and the value of a possible Business Mentor.

Selectman Kervick shared that the Town has recently appointed Long Term Recovery Coordinator, Kevin Moriarty.

Mr. Moriarty stated that he has reached out to businesses, and is finding that business owners don’t want to open up, and discuss issues they may be having.

Businesses are encouraged to browse the link on the Towns website for further information:

<http://www.windsorlocksct.org/coronavirus/help-for-windsor-locks-businesses>

Gerard Wetherby questioned if the Town could gauge the impact of businesses affected by Taxes collected?

Mike Mannheim asked if Businesses were taking advantage of PPP Loans?

Discussions took place in regards to businesses effected amongst the Commission Members.

Jason Pendred mentioned that in his line of work, he travels frequently, and encourages Businesses to keep their websites up to date as far as hours, and menus available.

Discussion took place on ideas to get companies to keep websites updated, and promote local business.

The Board recommends looking into CT Small Business Center, for promoting Businesses.

Douglas Glazier inquired on the status of the Microloan Applicants.

Charla Stetson updated the Commission stating that Shamba Kwa Meza, has fully paid off the Microloan. Marketing to local businesses is currently being discussed through the Windsor Locks Federal Credit Union.

Jason Pendred brought up businesses that may be struggling to find employees, and how to help.

Kevin Moriarty shared that Hospitality & Food Service Industry are struggling.

Discussion about Safety took place between Alexa, and Gerard.

The concern for lack of child care in Town has raised a concern. The Commission encourages residents to call 211 for information on seeking help with childcare, as well as the need for Home Daycares in Town is now on the rise.

Staff Updates:

Jen Rodriguez updated the Commission on the following

STEAP Grant Application: The Town has applied for the STEAP Grant in the amount of \$128,205.00 for the Historic Restoration of the Train Station.

Preserve CT Application: An application has been submitted for The Vibrant Communities Initiative Grant in the amount of \$30,000.00.

Sustainable CT: The Town has recently submitted the application for Certification.

Governors Orders Extended: Discussed the local approach for outdoor seating.

5 National Drive: A local woman has opened shop, serving Jamaican Beef Patties

Selectman Kervick briefly discussed the following

Public Market Business Plan: The plan has been finished, and the next steps of adopting a Mission Statement are in progress.

All Sports Village: Announced that Planning & Zoning have given Site plan Approval. All Sports Village wants to close the deal on, or about October 31, 2020.

Downtown Development Authority: briefly explained the TOD process, and the need for forming a quasi-Municipal Body.

Open Time:

Doug Glazier inquired on the timetable set for the new Train Station.

Jen Rodriguez mentioned that VHB Engineering Firm had stated the Station plans to start next year.

Adjournment:

Upon a motion made by Neal Cunningham, seconded by Doug Glazier the meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Rachel DeAlfi

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