

Town of Windsor Locks
Economic and Industrial Development Commission

Meeting held via Teleconference--Zoom

MINUTES
May 28, 2020
6:30 P.M.

Call to Order:

Mike Mannheim called the meeting to order at 6:37 PM.

Roll Call:

Present: Mike Mannheim, Doug Glazier, Jen Rodriguez, Mike Hickey, Bob Crochetiere, David Montemerlo

Absent: Chris Kervick, Neal Cunningham

Guests: Gianna Molinari

Approval of Minutes: February 27, 2020:

Doug Glazier motioned to approve the February 27, 2020 Meeting Minutes. David Montemerlo seconded the motion. All were in favor. Motion carried.

Public Input: N/A

Correspondence:

Mike Mannheim shared that Dan Carstens, Administrator of Foreign Trade Zones will be forwarding a check in the amount of \$1,317.00.

Sustainable CT:

Jen Rodriguez shared that she will be working with three Interns which will help set up the Sustainable CT Certification.

Staff Updates:

Jen Rodriguez stated that there was about a dozen participants in the “Eat Local, Win Local” Giveaway Contest which was funded by the EIDC Commission. Winners were drawn, and prizes will be going out shortly.

An amended LOTCIP application has gone out in regards to the Roundabout design improvement. Since the original LOTCIP grant had been awarded, DOT had legislative changes on who was responsible for moving Underground Utilities.

Once approved we hope to get the final designs to the Engineer to start construction.

Jen Rodriguez stated that she has a fairly large list of local businesses. The Metro Hartford Alliance list, which contains phone numbers, but does not contain emails. Another list is available in the Assessor's Office. She plans to have her Interns consolidate all three, to make one Sector list. This Sector List is also on the Check-List for becoming Certified with Sustainable CT this coming August.

We are still awaiting the response from the Regional Performance Initiative Program through CROCG for Economic and Development Marketing Assistance with the other Bradley Development Towns.

DOT has provided the Contact Manager, Bruce Almstead to The Trains Station, Public Market, and Mixed-use Nearby Developments.

The Town is in receipt of a potential Memorandum of Understanding from JHM Developers.

The Train Station Marketing Consultant is still working on a Business Plan.

Partial amount of Funds Allocated to start the Development of the Basic Train Station are being used. Demolition is underway, and then the development of the Elevated Platform, Parking, Ticket Building, and Mechanical Building will start.

Open Time:

Doug Glazier inquired on the status of Shamba Kwa Meza. Did that receive the loan funding, and did they open?

Discussion took place stating that the business still plans to move forward, and is currently taking online orders.

Adjournment:

Upon a motion made by Doug Glazier, seconded by Bob Crochetiere the meeting adjourned at 7:08 p.m.

Respectfully Submitted,

Rachel DeAlfi

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