I. **Call to Order**

Chairman Gannuscio called the special meeting to order at 6:12 pm.

II. **Roll Call**

Commission roll call was taken.

III. **Review Draft Chapters of the Plan of Conservation and Development**

Ms. Rodriguez explained that state statutes require that the Plan of Conservation and Development (POCD) be updated every ten years. Windsor Locks has updated the plan twice in the last few years, but the decade has passed, and so with the culmination of years of studies and trying to put all of this information together, gather new data, and wait for census data to come out, it’s a good cutoff time to not include anything new at this point. With everything the commission has had brought before them and all the studies and experiences that the community has had, coupled with some of the professional information she’s been able to add into the plan, she hopes the commission will find that it reflects the sentiment over the last several years.

Ms. Rodriguez then presented the following sections for review by the commission.

**Table of Contents**

I. **Introduction**
   What the Connecticut General Statutes Require

II. **Area of Influence**
    Hartford Region
    Education
    Population Growth
    Population: Windsor Locks and its Area of Influence
    Age
III. People, Homes and Neighborhoods

Introduction

Community Description

People

Population Profile

Population Health and Wellbeing

Goals and Policy Objectives:

Goal: To maintain and improve health outcomes for the residents of Windsor Locks

Age and Population

Homes and Neighborhoods

Household Size

Neighborhoods: Established and Desired

Universal Design

How affordable are our homes?

Density

Goals and Policy Objectives:

Goal: To maintain and create beautiful, safe, clean, vibrant and welcoming neighborhoods for Windsor Locks residents of all ages, abilities and income levels

IV. Education and Personal Growth

Public Schools

Population Demographics

School Facility Needs

School Policies and Goals

Kids and Community Planning in Windsor Locks

The Five Protective Factors (as they relate to Land Use and Community Planning)

1. Resilience
2. Opportunities for Social Connection
3. Support in Times of Need
4. Knowledge and Information
5. Social and Emotional Competence

Workforce Development, Adult and Higher Education
Community Goals and Objectives:

Goal: To continue to provide quality education and varied learning and personal growth opportunities for all Town residents at any age

V. Environment, Land and Natural Resources

Chairman Gannuscio suggested giving this large section its own meeting. Ms. Rodriguez agreed and said she would like the commission’s review and feedback on this section.

VIII. Parks and Recreation

Introduction
Park Inventory
Current and Future Needs
State Recreational Facilities
Community Goals and Objectives:

Goal: To continue to provide a safe, convenient and enjoyable Parks and Recreation system that encourages residents of all ages to be active, learn, socialize, experience the outdoors and feel a sense of community

XII. Town of Windsor Locks Water Pollution Control Plan

Ms. Rodriguez stated the remaining sections are Sections 6, 7, 9, 10, but she would like the commission’s feedback first on these present sections. Chairman Gannuscio acknowledged the enormous amount of work that Ms. Rodriguez has put into this and thanked her for her effort.

IV. Adjournment

It was MOVED (Gannuscio) and SECONDED (Zimnoch) and PASSED (Unanimous, 4-0) that the Planning and Zoning Commission adjourns the November 28, 2018 special meeting at 7:44 pm.

Respectfully submitted,

Debbie Seymour
Recording Secretary