

**TOWN OF WINDSOR LOCKS
WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, JANUARY 13, 2015**

MEMBERS PRESENT: Steven N. Wawruck, Jr., Jeffrey Ives, Denise Balboni, Robert Crochetiere, Dennis Gragnolati, William Hamel, Gary Laurito and Michael Russo

MEMBERS ABSENT: Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

CALL TO ORDER: At 5:32 p.m., Steven N. Wawruck, Jr. called the meeting to order.

MINUTES: December 9, 2014 Regular Monthly Meeting: William Hamel made a motion: **TO ACCEPT THE MINUTES OF THE DECEMBER 9, 2014 REGULAR MONTHLY MEETING** – Seconded by Robert Crochetiere. Without further discussion, the motion passed with 7 votes in favor and 0 votes opposed. There was one abstention for Denise Balboni.

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **December 2014 Cash Reports:** Gary Laurito made a motion: **TO ACCEPT THE DECEMBER 2014 CASH REPORTS AND THE CD INVESTMENTS** – Seconded by Dennis Gragnolati. Without further discussion, the motion passed with 8 votes in favor and 0 votes opposed.
- b. **CD Investments – update and changes:** Please see item (a) under Financial Reports for the related motion.
- c. **Quarterly Reports:** Gary Laurito made a motion: **TO ACCEPT THE QUARTERLY REPORTS AND THE DELINQUENT ACCOUNTS UPDATE** – Seconded by William Hamel. Mr. Wawruck commented that he is glad that he has been signing a lot of lien releases. Without further discussion, the motion passed with 8 votes in favor and 0 votes opposed.
- d. **Delinquent Accounts update- Atty. Scott Storms:** Please see item (c) under Financial Reports for the related motion.

CORRESPONDENCE: None

OLD BUSINESS:

- a. **Clean Water Fund – Dexter’s and Halfway House Pump Stations update:** An e-mail correspondence between Paul Dombrowski from Woodard & Curran and Ivonne Hall from CT DEEP as well as documentation that was sent to the CT DEEP was included in the packet that was sent to the Authority prior to the meeting. Ms. Hall will get back to the Town after reviewing the documentation. Mr. Kuczarski researched if there were any easements on the Halfway House Road property and did not find any. He will continue to look into it though. There are some utility easements going through neighboring properties.

The Halfway House Road property is about 60’ X 68’. The plan is to try to expand the pump station on the current property. Mr. Kuczarski is hoping that the existing wet well at the station could be used and then a new dry well (which would pull out of the existing wet well) would be built right behind the current pump station. Then the wells would be reconfigured and the current pump station building removed from the property. Mr. Kuczarski is looking at purchasing a pre-fabricated building that would drop over the dry well, similar to the pump station at Windsor Locks Farms. The plan would require

the expansion to be as close to the existing building as possible. One factor is the interior condition of the existing wet well. If the concrete is spalling, the whole plan would need to be changed.

NEW BUSINESS: Heather Kane informed the Authority that Webster Bank will be updating their online bill pay website and service which is utilized by the WPCA to offer online bill pay to the residents of Windsor Locks. Webster hopes to convert the website sometime between March and May of this year. They are offering some new options including payment by phone, which is often requested by WPCA's customers. In order to provide that service, the WPCA would need to update the current phone system which is not automated and does not have voice mail. The discussion is for informational purposes only at this time. This would provide another payment option for the residents. Mr. Kuczarski will reach out to some local businesses to get some ideas, proposals and quotes. There are three lines at WPCA - two phone lines and one fax line. The DPW and the WPCA do not share one phone system. The DPW updated their system about 11 years ago. Mr. Wawruck asked if it would be advantageous for the Town to look at updating both the WPCA and DPW systems. It was recommended to have businesses provide a quote for updating just WPCA's phone system and then another quote for updating and combining WPCA's and DPW's systems. Residents would pay any processing fee for paying by phone.

ADJOURNMENT: At 5:44 p.m., with no other business to discuss, Jeffrey Ives made a motion: **TO ADJOURN THE MEETING** – Seconded by William Hamel. Without further discussion, the motion passed with 8 votes in favor and 0 votes opposed.

Respectfully submitted,

Heather Kane
Recording Secretary