

**TOWN OF WINDSOR LOCKS
WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, JUNE 14, 2016**

MEMBERS PRESENT: Jeffrey Ives, Denise Balboni, Robert Crochetiere, Gary Laurito and Sara LeMaster

MEMBERS ABSENT: J. Christopher Kervick, Michelle Hill and Ruth Cate
Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Philip J. Sissick, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

CALL TO ORDER: Jeffrey Ives called the meeting to order at 5:35 p.m.

MINUTES: May 10, 2016 Regular Monthly Meeting: Robert Crochetiere made a motion: **TO ACCEPT THE MAY 10, 2016 REGULAR MONTHLY MEETING MINUTES** – Seconded by Gary Laurito. Without further discussion, the motion passed with 5 votes in favor and 0 votes opposed.

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **May 2016 Cash Reports:** Gary Laurito made a motion: **TO ACCEPT THE MAY 2016 CASH REPORTS AND CD INVESTMENT REPORTS** – Seconded by Robert Crochetiere. Without further discussion, the motion passed with 5 votes in favor and 0 votes opposed.
- b. **CD Investments – update and changes:** Please see item (a) under Financial Reports for the related motion.

CORRESPONDENCE: None

OLD BUSINESS:

- a. **FY 16-17 Budget Discussion:** The projected rate is \$6.48 per 1000 gallons as was discussed during last month's meeting. One thing to note, since it has previously been an issue, is the minimum commercial rate is going up to \$647.42 from \$551.94 (which is an increase of \$95.48 for the year). There are no changes in the proposed budget from last month's meeting.
- b. **Dexter's & Halfway House Rd update:** Paul Dombrowski did contact J. Christopher Kervick for the contact information for the CT DOT regarding the proposed rotary at the intersection of Halfway House Road and Route 75. Mr. Dombrowski wants to find out how the proposed rotary will impact the Halfway House Road project. Mr. Dombrowski and Mr. Kuczarski went over the evaluation of Dexter's Pump Station that was performed by a task force from Woodard & Curran. There were a few changes made per Mr. Kuczarski's recommendations. Two major changes are the replacement of the knife gates and check valves. Though the evaluation stated that the valves and gates are in good shape after a visual inspection, Mr. Kuczarski knows that these valves and gates are over 30 years old and they are no longer working efficiently. Due to the age of the check valves, Mr. Kuczarski can no longer find spare parts for it. The cost of replacing the valves and gates is already accounted for in the project budget.

As for the mixer project, Mr. Dombrowski is working with some sub-contractors and the mixer contractor to resolve issues regarding payment due to the fact that there were delays and additional work done by the sub-contractors. This is really an issue between them and does not involve the WPCA. Mr. Dombrowski is also working on the chlorine contact chamber gates. Mr. Kuczarski met with Woodard & Curran and a supplier of the gates on site. After taking some measurements, the

supplier provided a rough proposal for the gate replacement. The cost for the gates themselves is about \$6,000 per gate. There are two gates.

NEW BUSINESS: none

At 5:44 p.m., Robert Crochetiere made a motion: **TO RECESS THE REGULAR MONTHLY MEETING UNTIL AFTER THE PUBLIC HEARING** – Seconded by Denise Balboni. Without further discussion, the motion passed with 5 votes in favor and 0 votes opposed.

At 6:02 p.m., Jeffrey Ives reconvened the regular monthly meeting.

Gary Laurito made a motion: **TO ADOPT THE WATER POLLUTION CONTROL AUTHORITY'S PROPOSED BUDGET OF \$2,147,853.00 FOR FISCAL YEAR 2016-2017 AS PRESENTED** – Seconded by Robert Crochetiere. Without further discussion, the motion passed with 5 votes in favor and 0 votes opposed.

Denise Balboni made a motion: **TO ADOPT THE WATER POLLUTION CONTROL AUTHORITY'S PROJECTED SEWER USER CHARGES FOR FISCAL YEAR 2016-2017 AS PRESENTED** – Seconded by Robert Crochetiere. Without further discussion, the motion passed with 5 votes in favor and 0 votes opposed.

Gray Laurito made a motion: **THAT A COPY OF THE PROPOSED BUDGET AND A COPY OF THE PROJECTED SEWER USER CHARGES BE INCLUDED IN THE MINUTES** – Seconded by Robert Crochetiere. Without further discussion, the motion passed with 5 votes in favor and 0 votes opposed.

ADJOURNMENT: At 6:04 p.m., with no other business to discuss, Robert Crochetiere made a motion: **TO ADJOURN THE MEETING** – Seconded by Gary Laurito. Without further discussion, the motion passed with 5 votes in favor and 0 votes opposed.

Respectfully submitted,

Heather Kane
Recording Secretary