

**TOWN OF WINDSOR LOCKS
WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, JULY 8, 2014**

MEMBERS PRESENT: Steven N. Wawruck, Jr., Jeffrey Ives, Robert Crochetiere, Gary Laurito and Michael Russo

MEMBERS ABSENT: Denise Balboni, Dennis Gragnolati and William Hamel
Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary

CALL TO ORDER: At 5:32 p.m., Steven N. Wawruck, Jr. called the meeting to order.

MINUTES: June 10, 2014 Regular Monthly Meeting and June 10, 2014 Public Hearing: Jeffrey Ives made a motion: **TO ADOPT THE JUNE 10, 2014 REGULAR MONTHLY MEETING AND PUBLIC HEARING MINUTES AS SUBMITTED** – Seconded by Robert Crochetiere. Without further discussion, the motion passed 4-0 with one abstention for Gary Laurito.

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **June 2014 Cash Reports:** Gary Laurito made a motion: **TO ACCEPT THE JUNE 2014 FINANCIAL REPORTS INCLUDING THE CD INVESTMENTS UPDATE AS PRESENTED** – Seconded by Jeffrey Ives. Without further discussion, the motion passed unanimously.
- b. **CD Investments – update and changes:** Please see item (a) under Financial Reports for the motion.

CORRESPONDENCE: None

OLD BUSINESS:

- a. **National League of Cities (NLC) – Service Line Warranty:** A sample term sheet, which was requested by Mr. Crochetiere during last month's meeting, was handed out to the Authority. Mr. Kuczarski learned that the fee to cover the sewer line lateral out to the main would be the same as what was quoted during last month's meeting for coverage to the property line. The fee would not double for coverage up to \$8000 for sewer lateral repair/work. Mr. Laurito asked if the WPCA could get a copy of the contract that Service Line Warranty will give to the residents. It would be important to know what it says because the WPCF office staff will certainly be contacted about the program since the Town logo will be on the mailing. Mr. Crochetiere requested that the WPCA lawyer reviews the contract for content. Mr. Kuczarski also handed out a sample contract between Utility Service Providers and a local community. Mr. Wawruck stated that the homeowner's contract, once it has been received, along with the other documents the WPCA has received (i.e. the sample term sheet and community contract) will be sent to Attorney Storms for his review (hopefully by the end of this week). Mr. Ives asked why Utility Service Providers needs the Town's endorsement when Connecticut Water Company (CWC) provides a similar service to residents without requiring the Town's endorsement. Mr. Laurito stated it could be because the Town of Windsor Locks is the provider for the sewer service as CWC is the provider for the water service. Mr. Lappen added that it is much easier for Utility Service Providers to use the WPCA's mailing list to disburse their information and that is why they are trying to go through the WPCA to contact sewer customers. Mr. Wawruck stated that it should be the Town seal with WPCA's information on the mailing regarding the Service Line Warranty program. Mr. Wawruck

asked that the homeowner contract be e-mailed to the Authority before the next meeting so they have time to read through it and review it. Mr. Kuczarski stated that every Town has their own amendments that can be added to the contract. Mr. Wawruck suggested that when the WPCA attorney reviews the contracts it should be in consultation with Mr. Kuczarski, Mrs. Kane and Mr. Lappen who are more familiar with the work involved when repairing laterals.

- b. **Clean Water Fund – Dexter’s and Halfway House Pump Stations update:** Paul Dombrowski, from Woodard & Curran, has been in contact with two gentleman at CT DEEP and has learned from them that CT DEEP is still waiting to finalize the priority list. They do not want to make any commitments regarding what funds will be available before finalizing the priority list. Mr. Dombrowski informed Mr. Kuczarski that if he does not get a response by next week, he will try to speak with someone further up the chain of command to see what he can find out.
- c. **Mixer Project:** Mr. Kuczarski received the prints of the plan. There are a couple of minor changes but he expects that by the beginning of next week Woodard & Curran will start contacting contractors that they have previously worked with to get pricing. Woodard & Curran will then present the prices to the Authority. The only thing that is different is that Mr. Kuczarski would like to have two stainless steel ladders fabricated to provide confined space entry into the aeration tanks. The 21-foot long ladders would be attached to the baffle walls. Plant operators would step right onto the ladders from the mixer platforms. Mr. Kuczarski already has the davit bases that would mount onto the platform for the davit arm which is used to harness the operators entering the confined space as a safety precaution. A few weeks ago, in order to get everything right, the aeration tanks were emptied out to take measurements. Mr. Kuczarski will let the Authority know what the price is once he knows.

NEW BUSINESS:

- a. **Sewer User Bills:** Heather Kane informed the Authority that 5006 bills were produced totaling \$1,806,357.00.
- b. **WPCA resolution regarding sewer system improvements on Reed Ave and Reed Circle:** Steven N. Wawruck, Jr. informed the Authority that this resolution is part of the bonding requirements that were put forth by the Town’s bond council. This is part of the Town’s capital infrastructure projects. Gary Laurito made a motion: **TO ADOPT THE (FOLLOWING) RESOLUTION AS PRESENTED:**

RESOLVED, that the WPCA recommends that the Town of Windsor Locks construct the following project: Improvements to the sanitary sewerage system of the Town, contemplated to include replacement with watertight PVC sewer lines on a section of Reed Avenue between Ellis Street and Creston Street including Reed Circle, and related work, improvements and appurtenances, including roadway restoration.

Seconded by Robert Crochetiere.

Without further discussion, the resolution was approved by 5 votes in favor and 0 votes opposed.

ADJOURNMENT: At 5:51 p.m., with no other business to discuss, Jeffrey Ives made a motion: **TO ADJOURN THE MEETING** – Seconded by Gary Laurito. Without further discussion, the motion passed unanimously.

Respectfully submitted,

Heather Kane
Recording Secretary