

**TOWN OF WINDSOR LOCKS
WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, DECEMBER 9, 2014**

MEMBERS PRESENT: Steven N. Wawruck, Jr., Jeffrey Ives, Robert Crochetiere, Dennis Gragnolati, William Hamel, Gary Laurito and Michael Russo

MEMBERS ABSENT: Denise Balboni
Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
Heather Kane, Recording Secretary
Paul Dombrowski, Woodard & Curran

CALL TO ORDER: At 5:32 p.m., Steven N. Wawruck, Jr. called the meeting to order.

William Hamel made a motion: **TO MOVE ITEM (A) UNDER OLD BUSINESS UP TO THE NEXT ITEM OF BUSINESS ON THE AGENDA** – Seconded by Dennis Gragnolati. Without further discussion, the motion passed with 7 votes in favor and 0 votes opposed.

OLD BUSINESS:

- a. **Clean Water Fund – Dexter’s and Halfway House Pump Stations update:** The WPCA has been looking to upgrade the Dexter’s and Halfway House Pump Stations. Mr. Dombrowski and Mr. Kuczarski have been working on a draft scope of services for the DEEP. Copies of the draft scope of services were handed out at the meeting. The new Halfway House Pump Station cannot be built where the current one is located since the WPCA cannot shut down a pump station while doing construction. Therefore, a new pump station needs to be built in a different location before the old pump station is decommissioned. A location for the new Halfway House Pump Station has not yet been determined partly due to a potential road relocation in the area. This makes it difficult to design the new pump station. Therefore, the Halfway House upgrade is not being submitted to DEEP for funding in order to not hold up any progress with obtaining funding for Dexter’s Pump Station. Mr. Wawruck would rather take advantage of funding opportunities that are available than worry about where a potential road will end up because he doesn’t think it is going to happen within the next few decades. Mr. Dombrowski stated that the WPCA would need a little bit more real estate in the vicinity of the station in order to build the new station. The Town would need to acquire more property. DEEP would prefer the WPCA to lump multiple locations together. They would look unfavorably if the Town did two separate packages for the two different pump stations. Typically, the property is owned by the Town while the buildings are owned by the WPCA. The Town would need to engage with the Town Attorney regarding the acquisition of real estate. Mr. Hamel thinks the WPCA needs to go forward with what the WPCA knows and not hold Halfway House Pump Station back because of what might happen. The back access road has been in discussion for decades. The most immediate need is a more modernized pump station. Mr. Ives stated that if they are going to build a road in the back he cannot see traffic studies warranting it going onto Halfway House Road. It makes more sense for it to go from Loten Drive back out onto Route 75 at least 500’ from the traffic light.

Mr. Dombrowski discussed the DEEP process. DEEP receives and reviews the documents. Then, they issue a letter of prior approval meaning anything that the WPCA does will be reimbursable. The program, which is for both the design services and construction, is 20% grant and 80% low interest loan (2% over 20 years). This is the first time in Mr. Dombrowski’s career that there is a grant program for pump station work. Every two years DEEP creates a new priority list and a new funding and clean water fund document. WPCA is on the list for Dexter’s Pump Station but not Halfway House Road Pump Station. This money is provided on a “first come first serve” basis. It is not clear what will happen in a year and a half when this funding cycle is over. Submitting the paperwork to DEEP does not mean the WPCA is bound by it. The only risk is a delay that may come from having to address the property

needs for the new Halfway House Pump Station. Such a delay would prevent Dexter's from being done quickly. The DEEP would like the project from the design stage to the end of construction to take no more than 24 months. There should be no delay on DEEP's end in approving the funding once the proper paperwork has been submitted for their review. The WPCA may cause a delay due to the acquisition of land. The current property is not large enough to build adjacent to the pump station. The WPCA would want to increase the capacity of the Halfway House Pump Station and change the design. It will take one to two months to get DEEP's approval for the funding. The WPCA can start the process to obtain funding for the Halfway House Pump Station and then pull out two months from now when the design stage begins for the project. The option with the greatest flexibility is to include the Halfway House Pump Station upgrade in the paperwork for now and then the WPCA can pull it out later if necessary.

Dennis Gragnolati made a motion: **TO SUBMIT THE INFORMATION TO D.E.E.P. FOR BOTH PUMP STATIONS AS DISCUSSED** – Seconded by William Hamel. Without further discussion, the motion passed by 7 votes in favor and 0 votes opposed.

Paul Dombrowski left the meeting at 5:51 p.m.

MINUTES: November 12, 2014 Regular Monthly Meeting: Jeffrey Ives made a motion: **TO ADOPT THE MINUTES OF THE NOVEMBER 12, 2014 REGULAR MONTHLY MEETING** – Seconded by Robert Crochetiere. Without further discussion, the motion passed with 5 votes in favor and 0 votes opposed. There were two abstentions for Steven N. Wawruck, Jr. and Michael Russo.

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **November 2014 Cash Reports:** Gary Laurito made a motion: **TO ACCEPT THE NOVEMBER 2014 CASH REPORTS AND THE CD INVESTMENT REPORT** – Seconded by William Hamel. Without further discussion, the motion passed with 7 votes in favor and 0 votes opposed.
- b. **CD Investments – update and changes:** Please see item (a) under Financial Reports for the related motion.

CORRESPONDENCE: None

OLD BUSINESS:

- b. **119 Center Street – CIRMA claim:** A copy of the letter sent to Ms. Williams was included in the packet sent to the Authority prior to the meeting. Mr. Kuczarski has been trying to contact Brenda Gillis from CIRMA to request that they contact him prior to paying a claim to inform him of their decision and the reasoning behind their decision. He would also like to find out if the WPCA can have an opportunity to appeal a decision. In regards to 119 Center Street, Mr. Kuczarski did provide information but CIRMA never called back with a claim number or decision. Many Authority members spoke about the property owners' responsibility for the lateral. Mr. Wawruck apologized for not being present at the last meeting. He appreciated the thoughts and discussion that went into making a decision. He thanked the Authority for exploring and talking through the issue. Mr. Wawruck is still surprised at CIRMA's lack of response in informing WPCA that they paid out damages. There was some discussion in regards to jetting the sewer lines in Town. Mr. Ives stated that the insurance company is left to interpret the information that the WPCA provides without a process for the WPCA to inform them that they are interpreting the information incorrectly. The WPCA would like some discussion with CIRMA before a payout is given. Most insurance policies will state that the insurance company has a right to settle without the insurers' consent. Mr. Wawruck stated that a discussion will take place when CIRMA comes in for the rate adjustment. Mr. Kuczarski could, when CIRMA calls for information, ask that they call the WPCA when a decision has been made. This is the first time Mr. Wawruck has seen a claim processed this way.

NEW BUSINESS:

- a. **Scum System #1 Pump failure:** All the grease that comes into the Plant is skimmed and goes into a scum well. The Plant has two scum systems. The WPCA operators rebuilt those two systems back in 2005. One of the pumps' internals are shot and the WPCA is unable to get parts for it. Mr.

Kuczarski asked the same company that built the current scum systems what the cost would be for just the pump (without the motor and the gear box) and they gave a price of \$9400. Previously, the WPCA paid less than \$9000 for two complete scum systems. The company quoted \$11,000 for a complete system (which includes the pump, motor and gear box). Mr. Kuczarski is looking at other manufacturers. One price came in at \$6620 for pump, motor and gear box. Another company provided a quote for a pump that would be too small so they are currently working on a quote for a larger pump. Funding will come out of Mechanical Maintenance for the Plant. This is for information purposes only, to give the Authority an update because more than likely at the end of the year the Plant Mechanical Maintenance budget line item will be in the negative. Mr. Kuczarski plans on replacing the whole scum system using a different manufacturer. The Plant only has one scum pump working right now; if that pump fails, the scum will probably be pumped out and disposed of off site (Hartford) which would cause the WPCA to incur a pumping and disposal fee.

Scott Lappen spoke to Mr. Dombrowski in the other room during part of the meeting. The current pump station is 20-25 feet deep. Engineering practices state that the new pump station has to be the same distance away from the current pump station as the current pump station is deep. This distance could be shortened if sheeting is put in between the new and the old pump stations. This provides an alternate, though potentially costly, option to acquiring more land. Mr. Lappen, Mr. Kuczarski and Mr. Dombrowski will look into the parcel area to see if that is a viable alternative.

ADJOURNMENT: At 6:16 p.m., with no other business to discuss, William Hamel made a motion: **TO ADJOURN THE MEETING** – Seconded by Gary Laurito. Without further discussion, the motion passed with 7 votes in favor and 0 votes opposed.

Respectfully submitted,

Heather Kane
Recording Secretary