

## BOARD OF SELECTMEN

Tuesday, January 15, 2019

**SELECTMEN PRESENT:** J. Christopher Kervick, Michelle Hill, and Rick Rachele

**ALSO ATTENDING:** Amanda Moore (Finance Director), Elizabeth Duffy (Assessor), and Joseph Oliveira

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### CALL TO ORDER:

First Selectman Kervick called the meeting to order at 6:07 p.m.

### PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was observed.

**PUBLIC INPUT:** None.

### APPROVAL OF THE JANUARY 2, 2019 REGULAR MEETING MINUTES:

*Selectman Hill moved to approve the January 2, 2019 Regular Meeting Minutes. Selectman Rachele seconded the motion. All were in favor. Motion carried.*

**CORRESPONDENCE:** None.

The First Selectman requested additional Items added to the Agenda:

Item 6 b., Old Business - Update on the Textile Recycling Program discussed at the January 2, 2019 meeting.

Item 7 c., New Business – Set a Special Meeting Date for Executive Session with the Town Attorney Regarding Pending Litigation.

Item 7 d., New Business - FICA Alternative Retirement Plan proposal.

*Selectman Hill moved to approve the additions to the Agenda. Selectman Rachele seconded the motion. All were in favor. Motion was carried.*

### OLD BUSINESS:

#### **a. Veteran's Service Center:**

The Board of Selectman appointed Veteran Dave Wezniak at their September 4, 2018 Meeting to be the Veterans Service Director at no cost to the town. Selectman Hill suggested that the Board of Selectman revisit the idea because she would like to seek additional information on if the position to see if a qualification of the position requires certification by the State of Connecticut.

#### **b. Textile Recycling Program:**

Simple Recycling Textile, is a program offered to Towns to lessen the cost of tonnage going into Municipal Solid Waste Barrels. Residents will receive two (2) pink starter bags attached to their recycle barrels to place any clothing, shoes, and textile materials items into for disposal, with the bags being collected on the same recycling week pickup. The town will receive \$20.00 per ton that is collected. When residents run out of the pink bags, they can call the 800-number found in the initial instructions, and request to have more bags delivered. Additional bags will also be available to residents at no charge at designated Town Buildings.

**Selectman Hill moved to approve the Simple Recycling Textile Program as proposed. Selectman Rachele seconded the motion. All were in favor. Motion carried.**

**NEW BUSINESS:**

**a. Modification of Subdivision and Release of Right-of-Way for #18 & #13 Regina Drive, as recommended by the Planning & Zoning Commission:**

The Board of Selectman received correspondence from the Planning & Zoning Commission stating that they voted to modify the subdivision and release the right of way (reserved for possible future roadway extension) between #18 and #13 Regina Drive at their December 10, 2018 meeting. The Town Planner prepared a certificate to be recorded on the Land Records of their action.

Following discussion, the Board of Selectman agreed to contact the Town Attorney to determine if recording of the certificate alone acted to release the right of way, or if some further document was required. Selectman Kervick will try to get that question answered before the Board of Selectmen's Meeting on February 5, 2019.

**b. Set Meeting Date to Accept the Annual Town Report- February 19, 2019 at 7:30 p.m.**

**Selectman Rachele moved to set the Annual Town Report Meeting Date for February 19, 2019 at 7:30 p.m. Selectman Hill seconded the motion. All were in favor. Motion carried.**

**c. Set a Special Meeting Date for Executive Session Items per the Town Attorney:**

**Selectman Hill moved to set a Special Meeting for February 22, 2019 at 5:30 p.m. Selectman Rachele seconded the motion. All were in favor. Motion carried.**

**d. FICA Alternative Retirement Plan:**

Amanda Moore, Finance Director explained a FICA Alternative Plan that would offer part-time, seasonal, and stipend employees the option to contribute to a 457 Deferred Compensation Account. The 7.5% pre-tax contribution would be deducted from the employee wages. This compensation would be in lieu of town and employee FICA contributions.

**APPOINTMENTS, RE-APPOINTMENTS, RESIGNATIONS: None.**

**TAX REFUNDS:**

**Selectman Hill moved to approve the January 15, 2019 Tax Refunds in the amount of \$1303.29. Selectman Rachele seconded the motion. All were in favor. Motion carried.**

A copy of the January 15, 2019 Tax Refund Request is attached to these Minutes as Schedule A.

**PUBLIC INPUT:**

**Joseph Oliveira, 18 Regina Drive-** thought that the Town Attorney should have been notified that a Deed would be needed for the Modification of Subdivision before tonight's Board of Selectmen's Meeting. He also requested that Old County Road be posted with Truck access signs in the future.

**SELECTMEN'S COMMENTS: None.**

**COMMENTS- FIRST SELECTMAN: None.**

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**EXECUTIVE SESSION: Strategy Re: Pending Claims and Litigation:**

*At 6:57 p.m., Selectman Hill moved to enter into Executive Session with Assessor Elizabeth Duffy. Selectman Rachele seconded the motion. All were in favor. Motion carried.*

*At 7:36 p.m., Selectman Hill moved to re-entered into Regular session with Selectman Rachele seconding the motion. All were in favor. Motion carried.*

*Selectman Kervick made a motion to refer the matter of discussion to the Town Attorney for further advice. Selectman Hill seconded the motion. All were in favor. Motion carried.*

**ADJOURNMENT:**

There being no further discussion or information to come before the Board of Selectmen;

*A motion to adjourn the meeting at 7:38 p.m. was made by Selectman Hill and seconded by Selectman Rachele. All were in favor. Motion carried.*

Respectfully submitted,

*Rachel DeAlfi*

Rachel DeAlfi  
Recording Secretary

## Schedule A

## Refund Request for January 15, 2019

<b>Name</b>	<b>Bill Number</b>	<b>Reason for Refund</b>	<b>Refund Amount</b>
Ari Fleet			
4001 Leadenhall Road	2017-3-50531	Assessment	\$ 90.91
Mt Laurel, N.J. 08054	2016-3-50457	Reduced	\$ 106.38
Michael Barile			
250 Main Street			
Windsor Locks, CT 06096	2017-1-00294	Over Payment	\$ 574.53
Daniel Bycenski			
234 South Center Street		Assessment	
Windsor Locks, CT 06096	2017-3-51737	Reduced	\$ 250.84
David Roger			
53 Bristol Road			
Windsor Locks, CT 06096	2017-3-67341	Over Payment	\$ 160.00
Jean Struthers			
108 Taft Lane			
Windsor Locks, CT 06096	2017-3-68693	Over Payment	\$ 29.22
Francis Scrivano			
8 James Street			
Windsor Locks, CT 06096	2017-4-88083	Over Payment	\$ 91.41
<b>TOTAL REFUNDS</b>			<b>\$ 1303.29</b>

01-REAL ESTATE 02-BUSINESS PERS. PROP. 03-MOTOR VEHICLE 04-SUPPLEMENTAL MOTOR VEH.