

BOARD OF SELECTMEN

Tuesday, February 5, 2019

SELECTMEN PRESENT: J. Christopher Kervick, Michelle Hill, and Rick Rachele

ALSO ATTENDING: Janet Michaud, Josh Miskin, Joseph Oliveira, William Rousseau

CALL TO ORDER:

First Selectman Kervick called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was observed.

PUBLIC INPUT:

William Rousseau, 47 Elmwood Drive - commended the Selectmen on having the Budget workshop open to the Public. He requested that the Budget Workshops be videoed as the information would be beneficial to residents. Mr. Rousseau suggested that the Board look into offering the videography to a High School Student needing Community Service hours.

Janet Michaud, 30 Harvest Lane - requested that Old County Road have a detour sign posted for trucks not to use Old County Road as a cut through. She pointed out that FedEx signed an agreement to not use the roadway; new trucks entering businesses or passing through, should follow the same rules. Speed is a big issue, as well as trying to enter Old County from a side road.

Josh Miskin, 103 Old County Road -suggested plastic seasonal speed bumps be placed on Old County as a way to deter the trucks and slow traffic.

CORRESPONDENCE: None.

APPROVAL OF THE JANUARY 15, 2019 BUDGET WORKSHOP & REGULAR MEETING MINUTES, AND THE JANUARY 22, 2019 SPECIAL MEETING MINUTES:

Selectman Rachele moved to approve the January 15, 2019 Budget Workshop Minutes. Selectman Hill seconded the motion. All were in favor. Motion carried.

Selectman Hill moved to approve the January 15, 2019 Regular Meeting Minutes. Selectman Rachele seconded the motion. All were in favor. Motion carried.

Selectman Rachele moved to approve the January 22, 2019 Special Meeting Minutes. Selectman Hill seconded the motion. All were in favor. Motion carried.

OLD BUSINESS:

a. *Veteran's Service Center:*

The Human Resource Director has requested not to lose the extra space in her office that was planned for the Veterans Service Center. Selectman Hill has been attending a Military Coalition, and is learning a lot of important information. Selectman Hill requested to table the discussion for now until further information is collected.

b. Modification of Subdivision and Release of Right-of-Way for #18 & #13 Regina Drive:

The Planning & Zoning Commission has approved the release of the right-of-way over the two properties at the end of the cul-de-sac. The Town Attorney has determined that the release requires a Deed, and a Town Meeting for final approval.

Selectman Kervick moved to that the matter be added to the scheduled Town Meeting on February 19, 2019 at 7:30 p.m. Selectman Hill seconded the motion. All were in favor. Motion carried.

c. FICA Alternative for Part-Time & Seasonal Employees:

After previous concerns the Board asked for clarification on the fees. The initial set-up fees have been waived, and the monthly fee is \$.54 per employee that is paid for by the plan. When an employee takes a distribution from the account, there is a maximum \$12.00 fee. The termination fee for the Town to withdraw completely from the plan is \$3500.00. Rather than deducting an after tax of 6.2% from an employee's check, part-time and seasonal employees will now have a pre-tax amount of 7.2% deducted from their pay, which is deposited into a custodial account available to the employee when they are no longer employed by the town. The town no longer pays a matching 6.2% after tax FICA contribution. With this option, the town will realize an annual savings of \$45,000.00.

Selectman Rachele moved to approve the implementing of the new Administration service fee as soon as possible. Selectman Hill seconded the motion. All were in favor. Motion carried.

d. Public Information Meeting- West Street Project-Thursday, 02/07/19 at 6:30 p.m.

The previous Public Information Session raised new questions and concerns from residents. Another Informational Meeting will be held on Thursday, February 7, 2019 and will incorporate two traffic tables and a new formation of sidewalks.

e. Textile Recycling Program- Agreement for Collection of Soft Recyclables:

The contract has been given to the town with no financial commitment from the town to enter into the contract.

Selectman Rachele moved to enter into the contract with Simple Recycling. Selectman Hill seconded the motion. All were in favor. Motion carried.

NEW BUSINESS:

a. Live Streaming or On Demand Video of Board of Selectmen's Meetings:

The Board had reservations on the live streaming of the Selectmen's meetings as has been requested by a few residents. The Selectmen agreed to look into more information on recording of the meetings. All of the Selectmen agreed that videoing could enhance transparency, but live-stream might not be necessary.

The Board has tabled the discussion until more information is gathered about public access or other technology that might be available to record meetings.

The Selectmen entered into a short recess at 7:40 p.m.

The Selectmen re-entered into session at 7:46 p.m.

b. Historical Society- Insurance Coverage for Items at Noden Reed Barn & House:

The artifacts located inside the Noden Reed Barn & House are uninsured. The Historical Society is looking for the most cost-effective way to cover the items. The Historical Society has offered to transfer ownership of the collection to the Town of Windsor Locks for \$1.00, and has agreed to continue the role of storage and display. The Town's Insurance carrier will need an inventory and appraisal of the items in order to consider insurability.

Selectman Kervick moved to refer the issue to the Historic Commission to get their recommendation before the Board of Selectmen will make a decision. Selectman Rachele seconded the motion. All were in favor. Motion carried.

c. Property Tax Relief for Federal Employees:

No motion required; the matter is moot.

d. Set Date for Next Board of Selectmen's Budget Workshop:

Selectman Hill moved to set the Next Budget Workshop meeting on February 19, 2019 at 5:30 p.m. Selectman Rachele seconded the motion. All were in favor. Motion carried.

APPOINTMENTS, RE-APPOINTMENTS, RESIGNATIONS: None.

TAX REFUNDS:

Selectman Hill moved to approve prior year refunds of \$58.09, Current Year Refunds of \$591.71, for a combined total of \$650.61. Selectman Rachele seconded the motion. All were in favor. Motion carried.

A copy of the February 5, 2019 Tax Refunds is attached to these Minutes as Schedule A.

PUBLIC INPUT:

Josh Miskin, 103 Old County Road - clarified that he would like the live feed similar to what the Board of Education uses for meetings. He states you can watch the meeting live, or archived which would be helpful for residents who cannot attend the meeting. Mr. Miskin suggested that the Board utilize the High School children needing Community Service.

Brian Pham, 417 Elmwood Drive - Agreed that recording of the meetings like the BOE would be beneficial.

William Rousseau, 47 Elmwood Drive - Commended the Selectmen in agreeing that recording is beneficial.

SELECTMEN'S COMMENTS: None.

COMMENTS- FIRST SELECTMAN: None.

ADJOURNMENT:

There being no further discussion or information to come before the Board of Selectmen;

A motion to adjourn the meeting at 7:23 p.m. was made by Selectman Hill and seconded by Selectman Rachele. All were in favor. Motion carried.

Respectfully submitted,

Rachel DeAlfi

Rachel DeAlfi
Recording Secretary

Schedule A

Refund Request for February 5, 2019

Name	Bill Number	Reason for Refund	Refund Amount
Prior Year Refunds			
Benjamin Love			
8 Arbor Lane			
Windsor Locks, CT 06096	2016-3-61200	Vehicle Sold	\$ 58.90
Current Year Refunds			
Steven Doherty			
6 Graham Road			
Windsor CT 06095	2017-3-53412	Moved to Windsor	\$ 251.54
Richard Green			
54 South Street			
Windsor Locks, CT 06096	2017-3-57737	Over Payment	\$ 27.42
Stephen LaPlante			
25 Circle Drive			
Windsor Locks, CT 06096	2017-4-85167	Over Payment	\$ 35.35
Benjamin Love			
8 Arbor Lane			
Windsor Locks, CT 06096	2017-3-61981	Vehicle Sold	\$ 168.89
Nina Martineau			
153 Spring Street			
Windsor Locks, CT 06096	2017-3-62353	Vehicle Sold	\$ 58.90
Lirianie Mendez			
52 North Main Street		Assessment	
Windsor Locks, CT 06096	2017-4-85349	Reduced	\$ 49.61
Prior Year Refunds			\$ 58.90
Current Year Refunds			\$ 591.71
Total Refunds			\$ 650.61

01=Real Estate 02=Business Property 03=Motor Vehicle 04=Supplemental Motor Vehicle

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