

Rec'd 439
4/8/15
WRJA

WINDSOR LOCKS INLAND WETLANDS WATER COURSES
COMMISSION WEDNESDAY, April 1, 2015, 7:00 PM

Commission members present: Chair Ms. Dulka, Mr. Crochetiere, Mr. Giaccone, Mr. Malone, Ms. Perrier,

Also present: Ms. Maura Robie, Wetlands Agent.

Call to order: Ms. Dulka called the meeting to order at 7:01PM

Approval of March 4, 2015 Minutes: Ms. Dulka asked for a motion to accept the March 4, 2015 minutes. Mr. Crochetiere made a motion to accept the March 4, 2015 Minutes, seconded by Mr. Malone. Motion carried.

Old Business:

- 75 Tracy Circle: No update.
- Seymour Brook: See Ms. Robie's Wetlands Agent Report dated 4/1/2015.
- Woodridge: See Ms. Robie's Wetlands Agent Report dated 4/1/2015.
- Chapman Chase: See Ms. Robie's Wetlands Agent Report dated 4/1/2015.
- Fox Hollow: No update..

Center Street Subdivision: See Ms. Robie's Wetlands Agent Report dated 4/1/2015. Ms. Dulka asked Ms. Robie if this was the original Easement that the commission had proposed. She said she knew there were certain Easement modifications requested by the applicant, and were to be looked at by the attorney. Ms. Robie stated that the Commission's concerns were passed on to the Town Attorney and included in the final Easement. Mr. Giaccone stated that anything of this nature needs to be known by the Commission Chair woman and the final document should be shared to the Commission. Ms. Dulka requested that Ms. Robie bring a copy of what was recorded with the Town to the next meeting.

New Business:

A. Receive New Applications: Montgomery Building Garage Removal. See Ms. Robie's Wetlands Agent Report dated 4/1/2015. As outlined in this report, Ms. Dulka informed the applicant that there are multiple items that need to be addressed before the Commission could properly review the application. Ms. Dulka asked for a motion on the application. Mr. Crochetiere asked for a motion to accept the application, seconded by Ms. Perrier. Mr. Giaccone rejected the application. Mr. Motion carried.

Public Hearings: None

Agent Reviews: 50 Whiton Street: See Ms. Robie's Wetlands Agent Report dated 4/1/2015.

Permit Violations: none

Bills and Correspondence: Ms. Dulka had a letter from Ellington Small Cities Program addressed to Windsor Locks Water courses Commission regarding Ellington Regional Housing Rehabilitation Program. The letter was for informational purposes only informing the Commission that a future property not yet chosen for rehab may have wetland areas on the property.

Other Concerns:

Adjournment: Ms. Dulka asked for a motion to adjourn the meeting at 7:35 PM. Motion to adjourn was made by Mr. Crochetiere, seconded by Mr. Malone. Motion carried

Town of Windsor Locks

Maura Robie
Wetlands Agent
Blight Officer



Rec'd
4/8/15
[Signature]

Building Department
Town Hall
50 Church Street
Phone 860-627-1447
Fax 860-654-8921

MEMO Wetland Agent Report
To: Windsor Locks Inland Wetlands & Watercourses Commission
From: Maura Robie, Wetlands Agent
Date: 4/1/2015

Update of Permit follow-up / old business

- 1) **75 Tracy Circle** – No update.
- 2) **Seymour Brook (UTC Aerospace)** – 3/27 I emailed Faith Snyder, Facilities Manager at UTC Aerospace for an update. 3/27 I received an email update from Nick Balboni, Facility Engineering Manager at UTAS. They are in the process of evaluating the storm water drainage rights and easements on the property, including field survey. They are conducting a legal analysis and once this is complete, intend to seek a meeting to help develop the next steps to address the ongoing issues. He will be certain to keep me posted as things progress.
- 3) **Woodridge** – 3/13 Ken Sabine came in to get permits for units 15 & 16. He will try to put silt fence in, but ground may be too frozen at this time. I will follow up over next few weeks.
- 4) **Fox Hollow** – No update.
- 5) **Center St Subdivision** – 3/17 I received the recorded declaration and grant of conservation easement.

Agent Reviews

- 1) **Montgomery building parking garage, Main St** – 3/19 I received application to demolish the parking garage. I spoke with Chris Hill, Architect who submitted the site plans. He said these do not provide technical and engineering details. Regarding this matter the following comments are offered (& emailed to applicant):
 - The submittal lacks a project timeline/sequence describing step by step plans for demolition or stockpiling.
 - The plan does not provide the location of erosion and sediment control measures on site or a plan for slope stabilization.
 - Ahlstrom is not identified as an abutter. Staff informed Gary Jackson, Ahlstrom, of the application in order to gain input.
 - The application lacks documentation of notification to state and federal agencies as requested by the commission at the February 4 meeting.
 - The Commission may consider requiring more information about:
 1. the dewatering plan as it relates to discharge
 2. calcium chloride/dust control
 3. type of fill being added
 4. results of recent Phase II environmental assessment
 5. hydrology reports (pre and post demolition)