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**WINDSOR LOCKS INLAND WETLANDS & WATERCOURSES  
COMMISSION WEDNESDAY June 4, 2014, 7:00 PM.**

**COMMISSION MEMBERS PRESENT:** Ms. Dulka, M. Courtney,  
Mr. Crochetiere, Mr. Giaccone, Mr. Malone.

**Also Present:** Ms. Maura Robie, Wetlands Agent

**Ms. Dulka called the meeting to order at 7: 00 PM.**

**Approval of 5-7-2014 Minutes:** Ms. Dulka asked for a motion to accept the 5-7-2014 minutes. A Motion to accept the Minutes was made by Mr. Courtney, seconded by Mr. Giaccone. Motion carried.

**Old Business: CT Water Company:** Ms. Robie spoke to the commission, quoting directly from her Wetland Agent's Report dated 6/4/2014. She was concerned about the amount of debris at the site and who would be the most likely to do the work. Mr. Giaccone asked her if this was Town Property and suggested that M. Robie contact DPW to clean up the site prior to the start of restoration by the CT Water Company. Ms. Robie stated that an easement or written permission to maintain the site would be necessary to maintain the five (5) feet surrounding the fence, part of which is town property. That process would be handled by the Town Attorney. Mr. Giaccone was in favor of written permission. A maintenance permit would be required for continued access of the fence on the property.

**Washout / Flooding from Seymour Brook:** See Ms. Robie's Wetland Agents Report. Ms. Dulka asked Ms. Robie what was the general demeanor at the airport about the proposed detention pond. Ms. Robie said that it was favorable. Their engineers will be at the next Wetlands Commission Meeting.

**Dibble Hollow:** Ms. Robie quoted from her Wetland Agents Report that the repairs were complete. Town Engineer Dana Steele had visited the site and was of the opinion that additional riprap was placed and the pipe was prone to separation in the future and to clogging due to freezing. Ms. Dulka asked if the pipe was not buried in accordance with the plan. Ms. Robie said it was, but Mr. Steele was concerned about the future. She also said that she will need to keep an eye on the problem.

**3 Industrial Road:** Ms. Robie visited the site on May 20<sup>th</sup> and observed only one shrub had survived the winter. She is to meet Katie Bednaz at the Site to follow up on June 16<sup>th</sup>.

**Woodbridge:** On May 28<sup>th</sup> Mr. Ken Sabine reported that they only did some seeding around one new unit that month.

**New Business:** Ms. Dulka asked for a motion to add an item to the agenda. Mr. Courtney made a motion to add an item to the agenda, seconded by Mr. Crochetiere, motion carried. Mr. Courtney then made a motion to add Fox Hollow to the agenda, seconded by Mr. Crochetiere, motion carried.

**A. Receive New Applications:**

**Fox Hollow:** An application was received on June 3<sup>rd</sup> from Fox Hollow in the Building Department.

**B. Reviews:**

**C: Public Hearings:** none

**D. Agent Reviews:**

**214 Glenbrook Drive Condos:(continued from May meeting):** Dorothy Brooks of 14 Glenbrook drive would like to pursue being allowed to install stairs from her deck to the ground. On 3/26/2014, David Askew of the North Central Conservation District inspected the site was of the opinion that the area was now lawn, and that the construction of stairs would have no impact on wetlands. Ms. Robie said that she agreed in principle. Mr. Giaccone is of the opinion that the site should remain as Wetlands. Ms. Dulka said that the conditions of the original permit on November 2000 were that non access decks could be added to Nos. 13, 14, 15, 17, 18, 19 and 20 because they were in a regulated area because of their nearness to a regulated area, Kettle Brook. Ms. Dulka then spoke to Ms. Brooks and told her that she can put in an application for stairs any time she desires.

**75 Tracy Circle.** See Ms. Robie's Wetland Agent's Report dated 6/4/2014. She had met with Mr. Dick Frawley, Owner and discussed certain problems as listed in her report. She observed that there are swales and erosion that are probably impacting the water course. The Commission was in agreement that Mr. Frawley was in violation by placing compost at the edge of the brook. A letter was sent to Mr. Frawley informing him that he should not take any further action without a permit to do so. Mr. Crochetiere was of the opinion that adding compost to the erosion area would probably cause more erosion.

**27 Ellis Street:** Ms. Robie met homeowner Donna Tobey, and Mr. David Askew of NCCD on 5/28/2014 to look at vegetation growing in the backyard brook. Ms. Tobey was concerned with the amount of green growth in it. Mr. Askew took samples and will provide a report of his findings.

**Ahlstrom-silt in canal:** On 5/22/2014, Ms. Robie met with Mr. Gary Jackson and Mr. Dana Steele to view an accumulation of silt forming an island in the canal, potentially causing a blockage. Ahlstrom is concerned about its effect on production. Mr. Steele will investigate potential causes and ownership of the pipe producing the silt. Mr. Jackson is aware that he will need to submit an application to dredge the canal.

**Bills and Correspondence:** none

**Other Concerns:** none

**Adjournment:** Ms Dulka asked for a motion to adjourn the meeting at 7:45 PM. Mr. Courtney made a motion to adjourn, seconded by Mr. Crochetiere. Motion carried.

# Town of Windsor Locks

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Wetlands Agent  
Blight Officer



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6-11-14  
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MEMO Wetland Agent Report  
To: Windsor Locks Inland Wetlands & Watercourses Commission  
From: Maura Robie, Wetlands Agent  
Date: 6/4/2014

## Update of Permit follow-up / old business

- 1) **CT Water Company** – 5/18 & 5/28 Correspondence with Dean Gustafson of All-Points Technology and Cindy Guardino of CT Water Co. I informed them I had spoken with Scott Storms who asked them to contact him first regarding granting an easement or written permission for them to be able to mow on town property next to their fence. Once this is in place, they will need to submit a wetland permit application for the maintenance. On 5/20, I visited the site of remediation and observed multiflora rose and phragmites starting to grow in small areas. There is a good deal of trash and debris, such as plastic buckets, metal objects, etc. that I recommend cleaning up before the restoration if possible in order to gain the full benefits of habitat/wetland enhancement on the site. I am seeing if the conservation commission could help with this.
- 2) **Washout / flooding from Seymour Brook** – 5/22 Preliminary meeting held at UTAS with Airport personnel, Dana, and I. The flooding problems at Seymour Hollow Brook were discussed. UTAS wants to address the root of the problem, which they think is water runoff at the stormwater outfalls from Bradley airport. Adding a possible detention pond on airport property was discussed. This may require permits from DEEP, Army Corps, and/or DOT. UTAS and Airport will be bringing in engineers for the next meeting.
- 3) **Dibble Hollow** – 5/12 I was informed that Dibble Hollow repairs were complete. I went to inspect the site and observed the following: 1) repair site between units 20-22: several haybales staked into and across the brook, an area of exposed soil adjacent to the brook, and 2) repair site between units 34-36: roof drain pipe exposed and no riprap placed. I spoke with Tim Wentzell and asked him to have the contractor remove haybales from brook and add sod to exposed area. Dana performed an inspection and provided his comments in an email (see handout). I emailed Tim Wentzell of CT Property Engineering to add riprap according to plan and stabilize pipe based on #4 of Dana's comments – It does not appear that additional riprap was placed as indicated and pipe is prone to separating in the future and will be prone to clogging due to freezing. Tim followed up that riprap had been added and pipe was not buried as plan did not require this.
- 4) **Fox Hollow** – 5/20 I went to site and took pictures. I was told by both Suzanne Choate and Tim Wentzell of CT Property Engineering that an application should be submitted by them by 5/28.
- 5) **3 Industrial Rd** – 5/20 I went to site and observed only 1 planted shrub appeared to have survived. Katie Bednaz and I will be meeting at the site to follow up on June 16.

- 6) **Woodridge** – 5/28 Ken Sabine verbally reported that they only did some seeding around 1 new unit this month.

#### Agent Reviews

- 1) **14 Glenbrook Dr. Condos (continued from May meeting)** – Dorothy Brooks of 14 Glenbrook would like to pursue being allowed to install stairs off her deck. Because of this and being asked by other residents in the past, on 3/26, I asked Dave Askew to go out to the site with me to investigate and provide a report of his recommendations. **In summary, it is his professional opinion that construction of stairs from the deck to the yard will have no negative impact on wetlands or watercourses and there will be no loss or decrease of existing wetland functions.** I forwarded this report and pictures, along with the Inland Wetlands Oct. 2000 minutes with discussion and conditions of approval for decks, to IWWC members having email and handed out at the May IWWC meeting.

I observed the wetlands review area is now lawn. In my opinion, the thick vegetation on the slope leading to Kettle Brook is an adequate buffer to protect the wetland, while still allowing for use and enjoyment of the backyards. Please note in Section 4.2 of The Town of Windsor Locks IWW Regulations: non-regulated uses include outdoor passive recreation that doesn't disturb the natural character of the wetland or watercourse. The commission could ask the condominium association to install and upkeep informational signage to alert residents as to the sensitive wetlands (Kettle Brook). I recommend commission members perform a site visit to get a sense of the terrain and proximity to wetlands.

- 2) **75 Tracy Cir./81 Tracy Cir.** – The following narrative was emailed to Dick Frawley & Leslie Wright:

On May 12, I met Dick Frawley at his home at 75 Tracy Circle. He showed me Dibble Hollow Brook at the edge of his property to the north. I observed a great deal of thick vegetation and small saplings growing there. There was an area of erosion where it appears the lawn had fallen down onto the brook's bank at a time of higher flow. There appeared to be signs of some undercutting of the bank. Dick has been adding compost (leaves and yard waste) to the top of the slope along the edge of his property for stability. I was able to see across the brook to the property located at 81 Tracy Circle. I observed a great deal of thick vegetation and small saplings growing there and although steep, showing very little sign of soil erosion. We also went to the property at 81 Tracy Circle and I observed a chain-link fence at the top of the steep slope with a slight lean toward the brook and a small area of tunnels around the fence.

Have you spoken with Scott Lappen? An application for a permit would need to be submitted to the Wetlands Commission prior to any work being done by DPW or the personal property owner, whichever the case may be. The observed swales and erosion are likely impacting the watercourse. This information will be shared with the IWWC. A plan of stabilization should be submitted to our office as soon as possible for review.

- 3) **27 Ellis St.** – 5/28 Homeowner Donna Tobey, David Askew of NCCD and I met to take a look at the vegetation growing in the backyard brook. Donna was concerned about the amount of green growth. David took samples to identify and will provide a report of his findings.
- 4) **Ahlstrom – silt in canal** – 5/22 I met with Gary Jackson and Dana to observe an accumulation of silt forming an island in the canal. Ahlstrom is concerned it will continue to grow and block off their water access withdrawal. The silt is coming from an outlet pipe across from the bike path a short distance from the parking lot. Dana will investigate potential causes of erosion (possibly in Merrigan Brook). Gary is aware he will be required to submit a permit application to dredge.