

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, April 13, 2015, 7:00 p.m. Town Hall, Park Office

Commissioners present:	Todd Annis, Paul Ciarcia, Chairman Darren Netto, Bob Norris, Dan Squires and Director David Wrabel
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Also Present:	John Silliman
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- 1) **Meeting Called to Order** – The meeting was called to order at 7:20 p.m.
- 2) **Minutes** – The minutes of the regular meeting on March 9, 2015 were read.
MOTION: To accept the minutes as read.
Bob Norris **Seconded by Todd Annis**
Motion passed unanimously.
- 3) **Public Input** – None.
- 4) **Old Business**
 - a) **Capital Improvements 2015-16** – Discussed logistics of installing pool filtration system including need for installation bid, need for project timeline, and changes in building structure.
 - b) **2015/16 Budget** – Budget should be \$393,000; town public hearing on budget scheduled for tomorrow, 4/14/2015 at 7:00 p.m.
 - c) **Travel Basketball Guidelines** – Commissioners discussed draft document of “guidelines for playing time allotted to individual team members.” Discussion included size of teams, minimum player time, and Park and Recreation Director will be responsible for making decisions about issues that are not resolved by coaches. Commissioners decided to table this topic for another meeting.
- 5) **New Business** –
 - a) **Eagle Scout Project – Jack Silliman** – Presented plans for his Eagle Scout project to set up a book shelf at after school programs at North Street School and South Elementary School. He is considering a potential 3rd shelf at Town Hall for park and recreation program use. Books will be used by Kindergarten through 5th grade students. Jack plans to talk to Board of Education for their approval too. Jack will get paperwork for Dave Wrabel to sign so Jack can continue the process of pursuing this project.
 - b) **2014/15 Budget** – Dave Wrabel shared with the commissioners the April 10, 2015 letter from First Selectman, Steven N. Wawruck, Jr. indicating a spending freeze for fiscal year 2014-2015.
- 6) **Correspondence** – None.
- 7) **Report From Recreation Director** – Dave Wrabel is attending a Certified Pool Operator (CPO) class on April 14 and 15. Vacation club at North Street School has 32 kids enrolled. Summer day camp registration opened last Thursday and 50 kids already enrolled with a cap of 80 kids. The fishing derby date changed to April 25 so it is not the same schedule as Little League opening day (on May 2). Skateboard park is active and utilized with kids on bikes, scooters and skateboards.
- 8) **Report From Chairman** – Darren Netto plans to purchase can of spray paint and paint swing set at Bel-Aire Park; At Denslow Park there are car tracks in field and broken glass around bench at baseball field. Reed Park is in decent shape; Little League volunteers want to paint snack shack at Reed Park; needs general lawn maintenance.

- 9) **Report from Commissioners** – Circle Park and Spring Park are in good condition (reported by Todd Annis). At Veteran’s Park, baseball diamond is being worked on and grass needs maintenance. Softball field looks OK and needs to be trimmed up (reported by Bob Norris). Southwest Family Park swing set needs two swings replaced and it needs to be cleaned (reported by Paul Ciarcia). Pesci Park is OK and Pesci Park II is being fixed. Juniper Park still needs work done that has been mentioned at past meetings; needs about 8 hours of maintenance work. Backstop at Juniper Park curls up (reported by Dan Squires). For next meeting, commissioners will submit a list of repairs needed at parks. This list will then be sent to Department of Public Works and First Selectman. Plans are to have Park and Recreation student employees complete these jobs.

10) **Meeting Adjourned**

MOTION: To adjourn meeting at 8:39 p.m.

Paul Ciarcia

Seconded by Bob Norris

Motion passed unanimously.

Next meeting: Monday, May 11, 2015 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**