

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, August 10, 2015, 7:00 p.m. Town Hall, Park Office

Commissioners present:	Paul Ciarcia, Chairman Darren Netto, Bob Norris, Dan Squires and Director David Wrabel
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Also Present:	John Ahern, Mark Doody, Hal Larson, Steve Woronecki
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- 1) **Meeting Called to Order** – The meeting was called to order at 7:04 p.m.
MOTION: To move agenda item 5a, Windsor Locks Little League Field Requests, before agenda item 2, Minutes.
Bob Norris **Seconded by Dan Squires**
Motion passed unanimously

- 5) **New Business**
 - a. **Windsor Locks Little League Field Requests** – Discussion about document “Windsor Locks Park Fixes and Additions” prepared by Little League (LL) representatives. John Ahern requests that park commissioners review list. Chairman Netto indicated that Little League representatives can move forward on projects identified as “LL”, First Selectman should also review list and Dave Wrabel will contact Department of Public Works about projects on list. Commissioners, in conjunction with LL representatives, highlighted project #8 (trim tree) and project #13 (fix low sprinkler heads) as safety issues. Boy Scout involvement also suggested to complete projects.

- 2) **Minutes** – The minutes of the regular meeting on July 13, 2015 were read.
MOTION: To change “Seconded by Todd Annis” to “Seconded by Paul Ciarcia” and then accept the minutes as read.
Paul Ciarcia **Seconded by Bob Norris**
Motion passed unanimously

- 3) **Public Input – None.**

- 4) **Old Business**
 - b. **Capital Improvements** – Walk through of Pesci Pool pump house and there are two potential bidders left. Discussion whether bid can be separate for pump house and construction of building.
 - c. **Park Conversion** – Woodland Street Park Survey discussion. Paul Ciarcia and Dan Squires will distribute flyer to residents on Woodland Street and Woodland Hollow and report any results, collected during the flyer distribution, to Dave Wrabel. Commissions thank Jennifer Rodriguez, Town Planner, for the professional survey. Commissioner Netto suggests that every couple years commissioners select a park and generate a community survey about that park.
 - d. **Conservation Plans** – Park and Recreation staff submitted ideas and received confirmation from J. Rodriguez that information submitted is OK.

- 6) **Correspondence** – Skate Park closed for one day, today, because a bike was thrown on top of fence and remains stuck there.

- 7) **Report From Recreation Director** – Dave Wrabel provided update on day camp and Pesci pool.

- 8) **Report from Chairman** – None.

- 9) **Report From Commissioners** – No additional update from last month on parks reported by Dan Squires; Veteran’s Park scoreboard is working and need to address warranty and possible extension, Dan Squires will contact a reference to work on scoreboard, pavilion benches need repair and note that some benches are missing boards. Men’s softball field add dirt to home plate and clean up third base line (reported by Bob Norris); Parks are OK from last month as reported by Paul Ciarcia.

10) Meeting Adjourned

MOTION: To adjourn meeting at 8:25 p.m.

Dan Squires

Seconded by Bob Norris

Motion passed unanimously.

Next meeting: Monday, September 14, 2015 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**