

## WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, September 11, 2017, 7:00 p.m. Town Hall, Park Office

<b>Commissioners present:</b>	Paul Ciarcia, Glenn Flanders, Scott Nolan, Chairman Bob Norris, and Director David Wrabel
<b>Commissioners absent:</b>	Todd Annis, Andrew Hebebrand
<b>Also Present:</b>	Dave Farr

- 1) **Meeting Called to Order** – The meeting was called to order at 7:03 p.m.  
**MOTION: To move New Business before reading the August minutes.**  
**Glenn Flanders** **Seconded by Scott Nolan**  
**Motion passed unanimously.**
- 2) **New Business – Veteran’s Memorial Park Baseball Scoreboard Quotes**  
Discussed quotation submitted by Hampden Engineering Corporation about Fair-Play scoreboards. Dave Farr spoke about the process of selecting a baseball scoreboard. David Wrabel will obtain two additional quotes prior to next meeting and will have a recommendation for the commissioners. Also, discussed talking to Mr. Barile and Police Union about donations toward scoreboard.
- 3) **Minutes** – The minutes of the regular meeting on August 14, 2017 were read. Discussed agenda item 4a (Parks and Facilities – Use of Public Parks and Recreation Areas Update) and logistics of tracking usage with log book.  
**MOTION: To accept the minutes as read for the August 14, 2017 meeting.**  
**Glenn Flanders** **Seconded by Paul Ciarcia**  
**Motion passed. One abstention.**
- 4) **Public Input** – None.
- 5) **Old Business** –
  - a) **Parks and Facilities – Use of Public Parks and Recreation Areas Update** – David Wrabel noted the changes he made to the document in section 2 and section II on page 3. Commissioners discussed document and have revisions – Section 16, add “with written permission from Commission or Park Director”; to fee schedule add “lighted baseball field” at \$20 per hour; and section II, 3d replace “Windsor Locks Park Commission” with “by the Commission”.  
**MOTION: To accept amendments discussed for the regulations of the “Parks and Facilities Use of Public Parks and Recreation Areas”.**  
**Glenn Flanders** **Seconded by Scott Nolan**  
**Motion passed unanimously.**
- 6) **Correspondence** – received letter from Community Advisory Council (CAC) about October Family Fest on October 1, 2017 at Noden Reed Park.  
**MOTION: To allow CAC to use Noden Reed Park on October 1, 2017 for October Family Fest and to allow Boy Scouts to campout on September 30, 2017.**  
**Glenn Flanders** **Seconded by Scott Nolan**  
**Motion passed unanimously.**
- 7) **Report From Recreation Director** – For soccer, there are good numbers for participation from Pre-K through 2<sup>nd</sup>/3<sup>rd</sup> grade. However, cannot field 4<sup>th</sup> and 5<sup>th</sup> grade boys or girls teams due to not enough enrollment.
- 8) **Report From Chairman** – Work is in progress at Veteran’s Memorial Park at 3<sup>rd</sup> base; soccer field is in good shape; Codey Way Park is mowed.
- 9) **Report From Commissioners** – At Southwest Family Park, basketball nets need to be replaced and work on park sign is on hold. At Bel-Aire Park, graffiti on jungle gym needs to be cleaned. Also noted

that Canal Path needs maintenance (reported by Scott Nolan). It was noted that Public Works has the volleyball net; Glenn Flanders reported that Reed Park and Pesci Park are good. Paul Ciarcia reported that parks are good. Also discussed potential pay-to-play options.

10) **Meeting Adjourned –**

**MOTION: To adjourn meeting at 8:12 p.m.**

**Scott Nolan**

**Seconded by Paul Ciarcia**

**Motion passed unanimously.**

**Next meeting: Monday, October 9, 2017 at 7:00 p.m.**

**Respectfully submitted,**

**Jennifer Dearborn  
Recording Secretary**