

**WINDSOR LOCKS PARK COMMISSION**

Minutes of Regular Meeting

Monday, December 11, 2017, 7:00 p.m. Town Hall, Park Office

<b>Commissioners present:</b>	Paul Ciarcia, Jay Farrelly, Glenn Flanders, Scott Nolan, Chairman Bob Norris, and Director David Wrabel
<b>Commissioners absent:</b>	Andrew Hebebrand
<b>Also Present:</b>	N/A

- 1) **Meeting Called to Order** – The meeting was called to order at 7:02 p.m.
- 2) **Minutes** – The minutes of the special meeting on November 13, 2017 were read.  
**MOTION: To accept the minutes as read for the November 13, 2017 meeting.**  
**Scott Nolan** **Seconded by Paul Ciarcia**  
**Motion passed unanimously.**
- 3) **Public Input** – None.
- 4) **Old Business** –
  - a) **Election of Park Commission Chairman and Vice Chairman** –  
**MOTION: Nominate Bob Norris as Chairman of the Park Commission.**  
**Glenn Flanders** **Seconded by Jay Farrelly**  
**Motion passed unanimously.**  
  
**MOTION: Nominate Glenn Flanders to be Vice Chairman of the Park Commission.**  
**Paul Ciarcia** **Seconded by Scott Nolan**  
**Motion passed unanimously.**
  - b) **Veteran’s Memorial Park Baseball Scoreboard Quotes** – David Wrabel reported that Hampden Engineering Corporation will maintain a price hold pending date of budget approval.
  - c) **Budget 2017-18** Dave Wrabel will attend town hearing tomorrow, 12/12/17 at 7:00 p.m.
- 5) **New Business** -
  - a) **Capital Improvements 2018-19** – Discussed the “Park Commission 5 Year Plan 2017-2022” which is due 12/22/2017. Changes include (1) remove \$10,000 Soccer Nets, current size goal nets are adequate, (2) Shift project dates to the next year, beginning with 2018-19 budget year, (3) add boat launch project, \$40,000 to year 2022-23. Also, Dave Wrabel will talk with Public Works staff about lighting Pesci pathway. Discussed upgrade of Southwest Park basketball court.  
**MOTION: To accept budget plan.**  
**Scott Nolan** **Seconded by Glenn Flanders**  
**Motion passed unanimously.**
  - b) **Budget 2018-19** – Budget package sent last Friday. David Wrabel will have draft for next month meeting. Budget is due 2/1/2018.
- 6) **Correspondence** – None
- 7) **Report From Recreation Director** – Holiday house decorating contest is this weekend, December 15 and 16. Basketball season is in progress with 11 recreation teams and 5 travel teams; practice schedule worked out great. David Wrabel talked with Phil Sissick about Spring Pond. Also, contacted by resident about starting regional flag football league.
- 8) **Report From Chairman** – At Veteran’s Park, the third base needs repair.

9) **Report From Commissioners** – Spring Park is clean; however, has graffiti all over. Circle Drive Park has many downed trees that need to be cleaned up (reported by J. Farrelly), Parks are good (reported by P. Ciarcia and S. Nolan), Good to see kids sledding at Pesci Park, Reed is OK (reported by G. Flanders).

10) **Meeting Adjourned –**

**MOTION: To adjourn meeting at 7:38 p.m.**

**Scott Nolan**

**Seconded by Paul Ciarcia**

**Motion passed unanimously.**

**Next meeting: Monday, January 8, 2018 at 7:00 p.m.**

**Respectfully submitted,**

**Jennifer Dearborn**

**Recording Secretary**