

**WINDSOR LOCKS PARK COMMISSION**

Minutes of Regular Meeting

Monday, January 8, 2018, 7:00 p.m. Town Hall, Park Office

<b>Commissioners present:</b>	Paul Ciarcia, Jay Farrelly, Glenn Flanders, Andrew Hebebrand, Chairman Bob Norris, and Director David Wrabel
<b>Commissioners absent:</b>	Scott Nolan
<b>Also Present:</b>	Joe Chapman, Dave Farr, Brandon Jubrey, Lacinda VanGieson

- 1) **Meeting Called to Order** – The meeting was called to order at 7:00 p.m.
- 2) **Minutes** – The minutes of the regular meeting on December 11, 2017 were read.  
**MOTION: To accept the minutes as read for the December 11, 2017 meeting.**  
**Paul Ciarcia** **Seconded by Jay Farrelly**  
**Motion passed unanimously.**
- 3) **Public Input** – (a) Brandon Jubrey presented plans to establish North Connecticut Flag Football League and requested field for games. Commissioners discussed options for fields. Games will be in the Fall season and kids in 2<sup>nd</sup> grade through 8<sup>th</sup> grade can participate. Public Works will be contacted to inquire about cost of paint and putting lines on field. Mr. Jubrey is available to attend future Park Commission meetings to address process.  
  
(b) Joe Chapman is working on his Eagle Project and presented his plans to plant a variety of Christmas Trees at Noden Reed Farm, which will also benefit the park by offering a wind barrier near barn. Also plans to light trees at beginning of annual torchlight parade.  
**MOTION: To approve work for Joe Chapman to plant Christmas trees near barn on Noden Reed Park, pending approval from Historical Society.**  
**Glenn Flanders** **Seconded by Andrew Hebebrand**  
**Motion passed unanimously.**
- (c) Lacinda VanGieson is seeking approval to continue with community garden. Also indicated there is a grant from North Central CT Health Department (NCCHD). Plans are to add blueberry bushes this year. Also, discussed opportunity to add bee hives for purposes of pollination and honey, near south end of herb garden. Ms. VanGieson is attending a bee school session at end of month and Chairman requested that she return to future meeting with more information. Commissioners will table discussion of bees until further information is available.  
**MOTION: To approve garden and accept plan to plant blueberry bushes.**  
**Jay Farrelly** **Seconded by Glenn Flanders**  
**Motion passed unanimously.**
- (d) Dave Farr inquiring about status of scoreboard and requesting that it is installed by end of April, 2018, to support High School games.  
**MOTION: To go to section 4b of agenda.**  
**Glenn Flanders** **Seconded by Andrew Hebebrand**  
**Motion passed unanimously.**
- 4) **Old Business** –
  - a) **Budget 2017-2018** – Approved last Tuesday.
  - b) **Veteran’s Memorial Park Baseball Scoreboard Quotes** – plans to purchase new scoreboard.  
**MOTION: To approve purchase of scoreboard at Veteran’s Park, Fairplay Model Number BA-7120-2 and American Legion donate \$4,700 toward total.**  
**Glenn Flanders** **Seconded by Paul Ciarcia**  
**Motion passed unanimously.**

c) **Capital Improvements 2018-19** – Presented project for walking path at Veteran’s Memorial Park; Amend Five-Year Plan and move \$40,000 for Reed Park to next year; Outstanding project of Pesci Lights (already approved) installation is planned to coincide with walking path.

d) **Budget 2018-19** – Discussed “Fiscal Year 2019 Budget Request” and revisions.

**MOTION: To approve budget.**

**Jay Farrelly**

**Seconded by Paul Ciarcia**

**Motion passed unanimously.**

5) **New Business -**

a) **Grove Street Community Garden** – Discussed during public input.

b) **Noden-Reed Farm Eagle Scout Request** – Discussed during public input.

c) **North Connecticut Flag Football League** – Discussed during Public Input.

6) **Correspondence** – None

7) **Report From Recreation Director** – Twelve participants in holiday house decorating contest and winners were (a) traditional – 5 North Main Street, (b) best overall – 32 Dale, (c) brightest and most spirited – 52 Suffield Street; Skating rink is set up at Veteran’s Memorial Park and in great shape since temperature has been cold and hours of operation are Sunday – Thursday until 8 p.m. and Friday and Saturday until 9 p.m.

8) **Report From Chairman** – No specific report since parks covered in snow.

9) **Report From Commissioners** – No specific reports since parks are covered in snow.

10) **Meeting Adjourned** –

**MOTION: To adjourn meeting at 8:19 p.m.**

**Paul Ciarcia**

**Seconded by Andrew Hebebrand**

**Motion passed unanimously.**

**Next meeting: Monday, February 12, 2018 at 7:00 p.m.**

**Respectfully submitted,**

**Jennifer Dearborn  
Recording Secretary**