

**WINDSOR LOCKS PARK COMMISSION**

Minutes of Regular Meeting

Monday, June 11, 2018, 7:00 p.m. Town Hall, Park Office

<b>Commissioners present:</b>	Paul Ciarcia, Jay Farrelly, Glenn Flanders, Andrew Hebebrand, Scott Nolan, Chairman Bob Norris, and Director David Wrabel
<b>Commissioners absent:</b>	N/A
<b>Also Present:</b>	N/A

- 1) **Meeting Called to Order** – The meeting was called to order at 7:00 p.m.
- 2) **Minutes** – The minutes of the regular meeting on April 9, 2018 were read.  
**MOTION: To accept the minutes as read for the April 9, 2018 meeting.**  
**Paul Ciarcia** **Seconded by Scott Nolan**  
**Motion passed. Two abstentions.**
- 3) **Public Input** – None.
- 4) **Old Business** –
  - a) **Veteran’s Memorial Park Baseball Scoreboard** – Scoreboard has been installed. Once the old scoreboard is removed from the grounds, the project will be complete.
  - b) **Budget 2018-19** – Budget passed intact. However, capital expense was not funded for installation of lights along Veteran’s path; need to first complete previously funded projects.
- 5) **New Business** –
  - a) **Boy Scout Camping Request** – Boy Scout troops occasionally request access to camping in town parks, but must submit requests at least a month in advance currently to await approval from the Park Commission.  
**MOTION: To give the Park Director authority to approve Scout camping requests.**  
**Glenn Flanders** **Seconded by Jay Farrelly**  
**Motion passed unanimously.**
  - b) **Parks** – Woodland and Codey Way were recently mowed, but could use another mowing soon.
  - c) **Spring Park- Eagle Scout Project** – This item was tabled to the next meeting at the request of the Eagle Scout presenting the project.
- 6) **Correspondence** – Letter from Windsor Locks Fire Department  
**MOTION: To approve the Windsor Locks Firemen’s Carnival on June 28-30.**  
**Andrew Hebebrand** **Seconded by Glenn Flanders**  
**Motion passed unanimously.**
- 7) **Report From Recreation Director** – Most of the previous year’s summer staff has returned, with a few individuals hired to be substitute counselors at Day Camp. The pool has passed its health inspection and is currently open nights and weekends until school is out for the summer. With Day Camp full and a waitlist of 45+ kids, David Wrabel would like to look into moving the Park Commission’s Capital Request for Expansion of Pesci Park Recreation Building up a year early into Fiscal Year 2019-2020 and potentially expanding the request to be a year round Youth Center housing the Recreation and Youth Service Departments. Logistics of such a request would need to be started now, rather than at the end of the year when budget requests are due. David Wrabel will do some preliminary work and report back to the board next month.
- 8) **Report From Chairman** – Some of the benches under Veteran’s Memorial Park Pavilion need painting. Codey Way has been mowed, but will need it again soon as they left the grass high.

9) **Report From Commissioners** – There is some garbage dumped in Spring Park parking lot that needs removal. Circle Drive Park has been picked up. There is one tree down off to the side, but not in the way of anything (reported by Jay Farrelly) Woodland Park needs brush picked up and mowing (reported by P. Ciarcia). Pesci Park and Reed Park look good. Parking lot at Reed has been lined (reported by G. Flanders).

10) **Meeting Adjourned –**

**MOTION: To adjourn meeting at 7:36 p.m.**

**Scott Nolan**

**Seconded by Andrew Hebebrand**

**Motion passed unanimously.**

**Next meeting: Monday, July 9, 2018 at 7:00 p.m.**

**Respectfully submitted,**

**David Wrabel  
Park Director**

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Park Director**