

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, January 14, 2019, 7:00 p.m. Town Hall, Park Office

Commissioners present:	Jay Farrelly, Glenn Flanders, Andrew Hebebrand, Scott Nolan, Chairman Bob Norris, and Director David Wrabel
Commissioners absent:	Paul Ciarcia
Also Present:	N/A

- 1) **Meeting Called to Order** – The meeting was called to order at 7:00 p.m. by Chairman Bob Norris.
- 2) **Minutes** – The minutes of the regular meeting on December 10, 2018 were read.
MOTION: To accept the minutes as read for the regular meeting on December 10, 2018.
Scott Nolan **Seconded by Andrew Hebebrand**
Motion passed unanimously.
- 3) **Public Input** – None.
- 4) **Old Business** –
 - a) **Pool Policies** – Discussed procedures and referenced Red Cross recommendations. David Wrabel will draft policy for Commissioners’ review.
 - b) **Little League Batting Cages** – Bob Norris reported that requests have not been submitted yet by Little League, as of Monday 1/7/2019.
 - c) **2019/2020 CIAC Requests** – David Wrabel presented 5 Year Plan to CIAC last week which included an updated quote of \$74,100 for Veteran’s Memorial Park Path Lights. CIAC questioned status of outstanding projects; Mr. Wrabel provided updated status indicating that Pesci lights project needs to be done in Fall to avoid spring sports schedule and summer camp. Glenn Flanders provided update from tonight’s CIAC meeting that Veteran’s Memorial Park path lights will be put forward and outstanding projects need to be completed.
 - d) **Park Conversion** – No activity; waiting for full Commission to be in attendance.
 - e) **2019/20 Budget** – Commissioners recommending raise for Director and secretary. Also discussed increase of base pay for pool staff to \$10.60. Discussed head lifeguard position and recommending \$14.00 per hour. Budget will be adjusted to reflect changes.

MOTION: To pass budget as proposed at this meeting.
Jay Farrelly **Seconded by Scott Nolan**
Motion passed unanimously.
- 5) **New Business – Veteran’s Memorial Park-Chapman Monument** – Discussed possible locations to install sign (perhaps flower area near first parking lot) and option about how to pay for sign. Bob Norris will contact Ed Sabotka tomorrow and tell him the plan to meet with Chris Kervick and to place sign in park. Also, need to update sign to indicate Master Sergeant.
- 6) **Correspondence** – None.
- 7) **Report From Recreation Director** – Indoor soccer started with 120 kids participating; basketball season through first weekend in March; house decorating results are Brightest/Most Spirited (house on Suffield Street), Most Traditional (house on North Main) and Best Overall (house on Raymond Road).
- 8) **Report From Chairman** – Planning for skating rink to be available next weekend at Veteran’s Memorial Park.
- 9) **Report From Commissioners** – Southwest Family Park – sign is still missing and no update on status of sign, Scott Nolan reported on meeting with Chris Kervick about Noden Reed Park and

referred to document of "Town Meeting, Tuesday, June 19, 1979" and the "resolution" cited in the document to discuss which organizations are responsible for the park, also discussed use of park (reported by Scott Nolan); all other parks reported by commissioners to be OK.

10) **Meeting Adjourned –**

MOTION: To adjourn meeting at 8:03 p.m.

Scott Nolan

Seconded by Andrew Hebebrand

Motion passed unanimously.

Next meeting: Monday, February 11, 2019 at 7:00 p.m.

Respectfully submitted,

Jennifer Dearborn, Recording Secretary

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