

**WINDSOR LOCKS PARK COMMISSION**

Minutes of Regular Meeting

Monday, February 11, 2019, 7:00 p.m. Town Hall, Park Office

<b>Commissioners present:</b>	Jay Farrelly, Glenn Flanders, Scott Nolan, Chairman Bob Norris, and Director David Wrabel
<b>Commissioners absent:</b>	Paul Ciarcia, Andrew Hebebrand
<b>Also Present:</b>	Nick Giantonio and other members of the public

- 1) **Meeting Called to Order** – The meeting was called to order at 7:02 p.m. by Chairman Bob Norris.
- 2) **Minutes** – The minutes of the regular meeting on January 14, 2019 were read.  
**MOTION: To accept the minutes as read for the regular meeting on January 14, 2019.**  
Jay Farrelly **Seconded by Scott Nolan**  
**Motion passed unanimously.**
- 3) **Public Input** – Nicholas Giantonio, Life Scout in Boy Scout Troop 263, presented plans for his Eagle Scout project to revitalize fire pit and surrounding area at Noden Reed Park. Discussion included suggestion to use solid stone blocks and also contact Public Works for assistance in removing pillars and installing benches.  
**MOTION: To approve renovation of existing fire pit at Noden Reed Park.**  
Scott Nolan **Seconded by Jay Farrelly**  
**Motion passed unanimously.**
- 4) **Old Business** –
  - a) **Pool Policies** – Discussed draft of “Pool Staffing Policy”.  
**MOTION: To adopt Pool Staffing Policy as proposed.**  
Scott Nolan **Seconded by Jay Farrelly**  
**Motion passed unanimously.**
  - b) **Little League Batting Cages** – Bob Norris reported that requests have been submitted by Little League to Williamsport. Discussed options for placement of batting cages at Pesci Park.
  - c) **Veteran’s Memorial Park-Chapman Monument** – Bob Norris met with Chris Kervick; receipts from event are still being finalized and there may be \$500 available toward sign. Discussion about logistics of location and display case for sign. Dave Wrabel will obtain options on frames and prices and report back to Commissioners.
  - d) **Park Conversion** – Table discussion.
  - e) **2019/2020 Budget** – David Wrabel will attend budget meeting Wednesday, February 13, 2019 at 6:30 p.m. Commissioners are welcome to attend.
- 5) **New Business**
  - a) **American Legion Storage Request** – Requesting to put storage structure at Veteran’s Memorial Park to store equipment. Discussed request and need more information about storage structure options.
  - b) **Field Dedication Request** – David Wrabel read letter from Dave Farr. Commissioners support ideas however, Bob Norris would like to be “on hold” in dedication recognition. Dave Wrabel will contact Dave Farr to get more information about location and funding for sign.
- 6) **Correspondence** – Received two letters and discussed in New Business; Received email from Leos requesting use of Spring Park on May 4, 2019 for Annual Fishing Derby  
**MOTION: To allow Leos use of Spring Park for annual fishing derby on May 4, 2019 and use before derby for preparation.**  
Glenn Flanders **Seconded by Scott Nolan**  
**Motion passed unanimously.**

- 7) **Report From Recreation Director** – In process of indoor soccer and basketball wrap-up; prepping Spring/Summer newsletter; booking summer programs such as bands; will get opinion of town attorney about chickens at town park and will report back to Commissioners next month.
- 8) **Report From Chairman** – Not much park activity; skating rink is set up for ice but hydrant broke so can't add water and temperature warmed up so no ice at this time.
- 9) **Report From Commissioners** – Commissioners reported there are not any updates about parks.
- 10) **Meeting Adjourned** –

**MOTION: To adjourn meeting at 7:56 p.m.**

**Scott Nolan**

**Seconded by Jay Farrelly**

**Motion passed unanimously.**

**Next meeting: Monday, March 11, 2019 at 7:00 p.m.**

**Respectfully submitted,**

**Jennifer Dearborn  
Recording Secretary**