

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, May 13, 2019, 7:00 p.m. Town Hall, Park Office

| | |
|-------------------------------|---|
| Commissioners present: | Andrew Hebebrand, Scott Nolan, Chairman Bob Norris, and Director David Wrabel |
| Commissioners absent: | Paul Ciarcia, Jay Farrelly, Glenn Flanders |
| Also Present: | N/A |

- 1) **Meeting Called to Order** – No quorum therefore a formal meeting was not held. Meeting proceeded for informational purposes only and various items discussed.
- 2) **Minutes** – The minutes of the regular meeting on April 8, 2019 were read, no vote.
- 3) **Public Input** – None.
- 4) **Old Business** –
 - a) **Veteran’s Memorial Park-Chapman Monument** – Public Works does not want monument on front flower bed; perhaps place at rock or on pavilion peak. David Wrabel will have vendor visit pavilion to determine if feasible to mount on peak. Bob Norris will call Ed Sabotka with update.
 - b) **Park Conversion** – On hold.
 - c) **Capital Projects Update** – Paving will be done in conjunction with current town paving project at approximate cost of \$4,000. The process will include raising the back boards about 4 inches and paving over current space. Lighting project includes work by Public Works and reallocating poles already used for lights; installing LED lights.
- 5) **New Business** – Request from Congregational Church of Windsor Locks to use port-a-potty during VBS. Also request for an organization to sell items such as prepackaged chips, water, soda and Gatorade at Veteran’s Memorial Park on Sundays. David Wrabel approves request since no quorum to vote.
- 6) **Correspondence**
 - a) **2019 Fireman’s Carnival Request** – June 27, 28, 29.
 - b) **Historical Commission Request** – David Wrabel read letter about moving stones to back of garage at Noden Reed and store on temporary basis. Stones will be used at canal picnic area.
- 7) **Report from Recreation Director** – Day Camp registration is close to booking up for this summer. Bands are booked with 4 local bands participating. Spring soccer has a few weeks remaining in season.
- 8) **Report From Chairman** – Veteran’s Park fields look good.
- 9) **Report From Commissioners** – Parks are wet. Sign done at Southwest Family Park. Discussed need to update Juniper Park with new basketball net and equipment; perhaps consider airplane themed equipment. Denslow Park basketball backboard is bent and Public Works will measure and advise size for replacement; however, discussed perhaps removing basketball hoop since it is in parking lot. Green Manor Park is in good condition. Overall, need to survey equipment needs at park; David Wrabel will determine price to upgrade a park; need future discussions whether to include upgrades of a park in capital improvements or plan to keep cost as budget item.
- 10) **Meeting Adjourned** – Meeting ended at 7:45 p.m.
Next meeting: Monday, June 10, 2019 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**

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