

**WINDSOR LOCKS PARK COMMISSION**

Minutes of Regular Meeting

Monday, December 9, 2019, 7:00 p.m. Town Hall, Park Office

<b>Commissioners present:</b>	Jamie Bonito, Paul Ciarcia, Glenn Flanders, Scott Nolan, Chairman Bob Norris, and Director David Wrabel
<b>Commissioners absent:</b>	Michael Erickson
<b>Also Present:</b>	N/A

1) **Meeting Called to Order** – The meeting was called to order at 7:00 p.m. by Chairman Bob Norris.

2) **Minutes** – The minutes of the regular meeting on November 12, 2019 were read.

**MOTION: To accept the minutes as read for the regular meeting on October 15, 2019.**

**Scott Nolan**

**Seconded by Glenn Flanders**

**Motion passed unanimously.**

3) **Public Input** – None.

**MOTION: To add Chickens at Noden-Reed Park to the agenda as Old Business.**

**Scott Nolan**

**Seconded by Paul Ciarcia**

4) **Old Business** –

a) **Chickens at Noden-Reed Park** – David Wrabel reported on current status. It is recommended that the town identify a party or organization willing to assume liability of keeping the chickens by agreeing to a Memorandum of Understanding shifting liability of chickens away from the town to a separate entity. If an organization agrees to enter a memorandum, the town's attorney will draft it for review. Absent of an organization willing to assume liability, the Park Commission will need to ask for removal of chickens and chicken coop from town land.

5) **New Business**

a) **2020-21 Capital Requests** – David Wrabel presented an updated 5-year plan. It is the same 5-year plan as previous year as projects were not funded. An updated budget proposal for the Veteran's Memorial Park Path Lights was included at \$78,964 for the next fiscal year. Additional projects for the outlaying years were Reed Park Renovations (\$40,000) and Codey Way Park Well and Irrigation (\$60,000) for Fiscal Year 2021-22, Pesci Pavilion Expansion (\$200,000) for Fiscal Year 2022-23, Reed Park Irrigation and Field Renovations (\$150,000) for Fiscal Year 2023-24 and Canal Park Boat Launch (\$40,000) for Fiscal Year 2024-25. Scott Nolan suggested adding a Splash Pad (\$100,000) to the 5-year plan in Fiscal Year 2024-25. Discussion ensued about combing projects and changing request years on projects.

**MOTION: To submit 2020-21 Capital Requests as outlined**

**Scott Nolan**

**Seconded Jamie Bonito**

**Motion passed unanimously.**

b) **2020-21 Budget Request** – Budget request is due February 1, 2020 and Park Commission budget presentation will be February 12, 2020. Next month, we will review and finalize a budget to submit. The Board of Finance is again requesting a zero percent increase budget outside of statutory or contractual needs. Connecticut's minimum wage will have increased twice during next year's budget and the Park Commission will need to seek extra funding.

6) **Correspondence** – An email was received from the Boy Scouts expressing interest in holding a car show at Noden-Reed as a fundraiser for their organization. The Park Commission is receptive but need more details and a finalized date before making a motion to approve.

7) **Report From Recreation Director** – Recreational basketball is up and running, finalizing volunteer coaches and rosters so that week night practices can begin. Games will begin in January. Travel basketball games started this past weekend. The House Decorating Contest is set for the weekend

of December 20-21. The Senior Center agreed to arrange transportation so the Park Commission could judge the contest as a group.

- 8) **Report from Chairman** – Parks are covered in snow, but everything looks good. Hoping for a good winter season and the ice skating rink at Veteran’s Memorial Park can be set up.
- 9) **Report From Commissioners** – Comments/Questions regarding the plowing of park parking lots in town. (Jamie Bonito) David Wrabel stated some of the main lots and driveways are cleared, but some of the smaller lots are not. Fallen trees and debris at Woodland Park were cleared shortly after last month’s meeting. Kudos to the town’s Public Works employees. (Paul Ciarcia)

10) **Public Input** – None.

11) **Meeting Adjourned** –  
**MOTION: To adjourn meeting at 7:39 p.m.**  
**Scott Nolan**  
**Motion passed unanimously.**

**Seconded by Paul Ciarcia**

**Next meeting: Monday, January 13, 2020 at 7:00 p.m.**

**Respectfully submitted,**

**David Wrabel**  
**Park Director**