

**WINDSOR LOCKS PARK COMMISSION**

Minutes of Regular Meeting

Monday, February 10, 2020, 7:00 p.m. Town Hall, Park Office

<b>Commissioners present:</b>	Jamie Bonito, Michael Erickson, Glenn Flanders, Scott Nolan, Chairman Bob Norris, Lacinda van Gieson
<b>Commissioners absent:</b>	N/A
<b>Also Present:</b>	Megan Gardner, Ethan Garcia

- 1) **Meeting Called to Order** – The meeting was called to order at 7:02 p.m. by Chairman Bob Norris.  
**MOTION: To add agenda item to New Business for FFA student request.**  
**Mike Erickson** **Seconded by Scott Nolan**  
**Motion passed unanimously.**
  
- 2) **Minutes** – The minutes of the regular meeting on January 13, 2020 were read.  
**MOTION: To accept the minutes as read for the regular meeting on January 13, 2020.**  
**Scott Nolan** **Seconded by Mike Erickson**  
**Motion passed unanimously.**
  
- 3) **Public Input** – None.
  
- 4) **Old Business** –
  - a) **2020-21 Capital Request** – Glenn Flanders reported that request for path lights passed by CIAC. However, Board of Finance sent entire town capital request package back to CIAC for ranking within dollar ranges (up to \$250,000; \$250,000 - \$500,000) which changed rank for Park Commission request to “B” request. Park Commission request presented as safety issue since events are held at the park during nighttime.
  
  - b) **2020-21 Budget Request** – Presentation to Board of Finance on February 26, 2020 at 6:30 p.m. All are welcome to attend.
  
- 5) **New Business** –
  - a) **Little Free Library Proposal for Codey Way Park** – Megan Gardner requests approval and installation of Little Free Library at Codey Way Park; perhaps near slide where people congregate, Chairman Norris suggested checking with Public Works for optimal location. There is \$100 of books delivered for start-up library and Ms. Gardner indicates she also has a source that can supply new books. Future maintenance may require painting of box. Estimated costs are \$395 for library box and \$79 for post. Discussed funding options. There are Instagram and Twitter accounts and website has a map that locates nearby library box. Dave Wrable should contact Public Works when he returns to office.  
**MOTION: To approve the Little Free Library for Codey Way Park.**  
**Scott Nolan** **Seconded by Jamie Bonito**  
**Motion passed unanimously.**
  
  - b) **Ethan Garcia Eagle Scout Proposal** – Bat house project at Noden Reed Park. Ethan Garcia plans to construct bat houses that are approximately 2 feet tall and 5 inches wide. Requesting to install 3 poles and each pole holds two bat houses; location about 30 feet away from tree line. Benefits of bat houses are free, natural pest control for community garden and chicken coop since bats eat a lot of bugs at night. Commissioners noted that Ethan should contact Historical Society to determine if OK to put bat houses at Noden Reed and if other areas in town considered such as canal path. Ethan has already talked with Mr. Sissick at Public Works. Commissioners indicated project is a good idea and noted that Ethan Garcia gave a great presentation to the Park Commission.

- c) **Leo Club/Police Dept. Fishing Derby Request** – Requesting use of Spring Park on May 1-2, 2020.

**MOTION: To approve scout campout on May 1<sup>st</sup> and Fishing Derby on May 2<sup>nd</sup> at Spring Park.**  
**Scott Nolan** **Seconded by Glenn Flanders**

**Motion passed unanimously.**

- d) **Facility Use Requests** – Discussed need to review all fees on fee schedule for use of parks and town gym. Also check with Public Works about work schedules; determine usage schedule of when and how often parks are used.

**MOTION: To table until next meeting when Director David Wrable is available to discuss.**  
**Mike Erickson** **Seconded by Jamie Bonito**

**Motion passed unanimously.**

- e) **FFA Student Request** – Lacinda VanGieson read letter from Joan Mascena, requesting use of Pesci Park public garden for Supervised Agricultural Experience (SAE), 150 hours. Joan can attend March meeting if needed.

**MOTION: To allow Joan Mascena use of Pesci Park public garden for SAE, 150 hours.**  
**Glenn Flanders** **Seconded by Mike Erickson**

**Motion passed unanimously.**

- 6) **Correspondence** – None.

- 7) **Report From Recreation Director** – David Wrabel provided comments for meeting since he is unable to attend tonight. The 2020 budget presentation is Wednesday February 26<sup>th</sup> at 6:30 p.m. in Ella Grasso Conference Room. In reference to Little Free Library, already spoke with Public Works and they are not opposed to this; however, would like input on placement to lessen chance of vandalism; also need to discuss cost and maintenance. Public Works is not opposed to Eagle Scout Project but thinks placement needs to be considered. Fishing Derby and Scout campout requested for May 1<sup>st</sup> and 2<sup>nd</sup>. Also, please table until next meeting, the discussion about facility use requests.

- 8) **Report from Chairman** – Veteran's Memorial Park is not available for skating due to warmer weather. All other parks OK.

- 9) **Report From Commissioners** – L. VanGieson mentioned status of Green Manor and Chairman mentioned that park is for t-ball practice and upkeep includes mowing. G. Flanders reported graffiti on pump at Reed Park and 3<sup>rd</sup> base line of Pesci I in dugout; also need to ensure that grand stands get locked at Pesci Park. In addition need to make sure that all facilities are locked, including pool house. J. Bonito reported fence at back side of Woodland Park needs repair and is a safety issue. Commissioners, as a group, will check out parks when the weather is better.

- 10) **Public Input** – None.

- 11) **Meeting Adjourned** –

**MOTION: To adjourn meeting at 8:08 p.m.**

**Scott Nolan**

**Seconded by Jamie Bonito**

**Motion passed unanimously.**

**Next meeting: Monday, March 9, 2020 at 7:00 p.m.**

**Respectfully submitted,**

**Jennifer Dearborn**  
**Recording Secretary**