

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, May 11, 2020, 7:00 p.m. Zoom Teleconferencing

Commissioners present: Jamie Bonito, Mike Erickson, Glenn Flanders, Scott Nolan, Chairman Bob Norris, Lacinda van Gieson, and Director David Wrabel
Commissioners absent: N/A
Also Present: Larry Girard

Note: "The Park Commission Meeting will be held via Zoom teleconferencing. If you would like to gain access to the meeting please email parkandrec@wlocks.com by 7:00 p.m. Monday, May 11, 2020 for admission details" (information from 5/11/2020 agenda).

Director David Wrabel read aloud information about procedures that need to be followed during this recorded meeting.

- 1) **Meeting Called to Order** – The meeting was called to order at 7:02 p.m. by Chairman Bob Norris.
- 2) **Minutes** – The minutes of the regular meeting on March 9, 2020 were read.
MOTION: To accept the minutes as read for the regular meeting on March 9, 2020.
Scott Nolan **Seconded by Glenn Flanders**
Motion passed unanimously.
- 3) **Public Input** – None.
- 4) **Old Business** –
 - a) **2020-21 Capital Request** – David Wrabel reported that project was removed from budget; the project was the lighted pathway in Veteran’s Memorial Park between Southwest Avenue and South Elm Street. Commissioners plan to assess capital requests during summer and fall meetings.
 - b) **2020-21 Budget Request** - David Wrabel appealed for administrative assistant salary adjustment and budget passed as originally presented.
- 5) **New Business** –
 - a) **Summer Programs** – Discussed difficult decisions that need to be made based on the COVID-19 pandemic. Pesci Park pool will be closed for the summer. Discussed feasibility of providing day camp. Summer concert series discussed and, if allowed, has potential start date of 6/30/2020; however, decisions will continue to be re-evaluated by Commission in June, based on additional information from Governor.
MOTION: To postpone opening of Pesci Park Camp until July 13, 2020 unless further information develops where recreation director has to make an appropriate decision.
Mike Erickson **Seconded by Glenn Flanders**
Motion passed unanimously.
- 6) **Correspondence** – Received letter from Dave Farr, General Manager Post 36 American Legion Baseball, inquiring about use of park; David Wrabel read letter aloud. Although parks are not closed yet, Little League, Travel Soccer as well as Park and Recreation have canceled programs. Commissioners discussed safety and health concerns. Per Governor’s orders, can’t hold activities until 5/20/2020 and then Park Commission needs to know about next orders from Governor. Therefore, until further notice there will be no baseball. David Wrabel will call Dave Farr.
- 7) **Report From Recreation Director** – Via Zoom, there will be an entertainer for kids in town on Friday 5/15/2020 at 11:00 a.m. and activity was advertised throughout schools. Also reviewing purchase of online registration and payment program.
- 8) **Report from Chairman** – At Veteran’s Memorial Park, need to replace the kickboard near the soccer field. Also, bleachers need to be painted. At Southwest Family Park, small swingset needs painting, bleachers on 3rd base side need painting and the dugout bleachers need to be painted.
- 9) **Report From Commissioners** – Reed Park is OK; Pesci I 3rd base dugout has graffiti and the fence near Chestnut Street has a section missing (reported by G. Flanders). Green Manor Park is very outdated (reported by L. van Gieson). Change in park responsibility – L. van Gieson will report on Pesci Park and G. Flanders will report on Green Manor. No updates on respective parks (reported by S. Nolan, M. Erickson and J. Bonito).

10) **Public Input** – Lawrence Girard mentioned that Park Commission is doing a great job trying to figure out how to keep activities going. Mr. Girard is looking to be of service for summer concerts. Also expressed thanks for all that the Commissioners do.

11) **Meeting Adjourned** –

MOTION: To adjourn meeting at 8:01 p.m.

Scott Nolan

Motion passed unanimously.

Seconded by Mike Erickson

Next meeting: Monday, June 8, 2020 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**