

**TOWN OF WINDSOR LOCKS
WATER POLLUTION CONTROL AUTHORITY
REGULAR MONTHLY MEETING
TUESDAY, AUGUST 11, 2015**

MEMBERS PRESENT: Jeffrey Ives, Denise Balboni, Robert Crochetiere, Gary Laurito
Dennis Gragnolati, and Michael Russo

MEMBERS ABSENT: Steven N. Wawruck, Jr. and William Hamel
Dana Steele, Town Engineer, Ex Officio

ALSO PRESENT: Scott C. Lappen, Director of Public Works, Ex Officio
Gary Kuczarski, Superintendent
John Ferrari, Recording Secretary
Paul Dombrowski, Woodard & Curran
Mr. and Mrs. James Woodworth, owners of 30-32 Lownds Drive

CALL TO ORDER: At 5:32 p.m., Jeffrey Ives called the meeting to order.

Michael Russo made a motion: **TO MOVE AGENDA ITEMS 6a AND 6b UP TO 1a AND MOVE AGENDA ITEM 7 TO 1b** – Seconded by Gary Laurito. Without further discussion, the motion passed with 5 votes in favor and 0 votes opposed.

At 5:34 p.m., Dennis Gragnolati arrived at the meeting.

OLD BUSINESS:

- a. **Dexters & Halfway House Rd - CT DEEP Update:** Paul Dombrowski informed the Authority that the draft agreement, which has been scoped, budgeted and approved by the DEEP, is now awaiting the WPCA's President's signature. Woodard & Curran is ready to start work once they receive the signed agreement.
- b. **Invent Mixer Project Update:** Paul Dombrowski informed the Authority that the mixers have been ordered per the WPCA President's authorization, and soon the mixers will be in production. A work order for the demolition work, the building of the platforms, installation of the mixers, and the installation of safety features has been submitted and is ready for WPCA's review and signature.

Paul Dombrowski left the meeting.

NEW BUSINESS:

- a. **Appeals:**
 1. **30-32 Lownds Drive:** Mr. Woodworth informed the Authority that on the morning of 2/24/15 a fire broke out in the cellar at 30-32 Lownds Drive. The property was severely damaged, all the soldered plumbing joints in the cellar and the first floor were destroyed, there was 5 – 6 inches of water in the basement, and the water meter had melted. The water company came out that day to shut off the water. Mr. and Mrs. Woodworth are looking for an adjustment to the prior year sewer bill since the property has not been occupied since 2/24/15 and the water has been turned off since that date. Mr. Plumridge will not issue a certificate of occupancy until all the work has been done and the safety issues have been addressed. No occupancy is expected at that property until December 2015 or later. Discussion took place regarding this appeal. Due to lack of information caused by Heather Kane's absence, Michael Russo made a motion: **TO TABLE THIS ITEM UNTIL NEXT MONTH'S MEETING AT WHICH TIME HEATHER KANE CAN PROVIDE THE NECESSARY INFORMATION REQUIRED TO RULE ON THE APPEAL** - Seconded by Robert Crochetiere. Without further discussion, the motion passed with 6 votes in favor and 0 votes opposed. Mr. and Mrs. Woodworth left the meeting.
 2. **2 Concorde Way #4:** A short discussion took place regarding this appeal and the commercial minimum rate. Gary Laurito made a motion: **TO DENY THIS APPEAL** - Seconded by Robert

Crochetiere. Without further discussion, the motion passed with 5 votes in favor, 0 votes opposed and one abstention for Michael Russo.

3. **14 Pine Hill Road:** A short discussion took place regarding this appeal. Historically, the WPCA will send out a letter to the resident informing them that they may put a meter on their irrigation or sprinkler system if they wish to ensure they are not being charged for the water used on their lawn. The purchase and installation of the meter is a cost incurred by the resident. Once installed, a WPCA operator will go out a read the meter on an annual basis. The resident thought their water meter reading might be wrong so the Connecticut Water Company (CWC) did go out and replace the meter. CWC did test the system and did not find any leaks. There is no verification from CWC that they are issuing an adjustment on the resident's water usage. Gary Laurito made a motion: **TO DENY THE APPEAL AND IN THE PROCESS SEND THE HOMEOWNER A LETTER NOTIFYING THEM WHAT THEY CAN DO TO PREVENT CHARGES FROM OUTSIDE WATERING** - Seconded by Robert Crochetiere. Without further discussion, the motion passed 6 votes in favor and 0 votes opposed.
4. **441 Woodland Street:** A short discussion took place regarding the attorney's responsibility to adjust for sewer charges at the closing. The resident is looking for reimbursement for the paid interest fees. Mr. Ives stated that by statute the Authority cannot do that. Michael Russo made a motion: **TO DENY THE APPEAL** - Seconded by Dennis Gragnolati. Without further discussion, the motion passed with 6 votes in favor and 0 votes opposed. Mr. Kuczarski informed the Authority that the resident did not receive the bill because the WPCA was still sending out bills, past due notices and an intent to lien notice to the prior owner. None of these notices came back to the office as undeliverable and the prior owner never contacted the WPCA to state that they no longer own that property. It was not until Mrs. Kane was verifying ownership for the liens that she discovered the sale of the property.

MINUTES: July 14, 2015 Regular Monthly Meeting: Gary Laurito made a motion: **TO ACCEPT THE JULY 14, 2015 REGULAR MONTHLY MEETING MINUTES** – Seconded by Denise Balboni. Without further discussion, the motion passed with 4 votes in favor, 0 votes opposed and 2 abstentions for Dennis Gragnolati and Michael Russo.

PUBLIC INPUT: None

FINANCIAL REPORTS:

- a. **July 2015 Cash Reports:** Gary Laurito made a motion: **TO ACCEPT THE FINANCIAL REPORTS INCLUDING THE JULY CASH REPORT AND THE JUNE CD INVESTMENT REPORT** – Seconded by Robert Crochetiere. Without further discussion, the motion passed with 6 votes in favor and 0 votes opposed.
- b. **CD Investments – update and changes:** Please see item (a) under Financial Reports for the related motion.

CORRESPONDENCE: None

Mr. Lappen stated that typically the WPCA reconciles the accounts for the prior year in August but due to receiving bills and making payments late, the WPCA will reconcile accounts in September. Mr. Laurito asked that the recommended budget transfers be sent to the Authority along with these minutes in the packet for the September meeting.

ADJOURNMENT: At 6:01 p.m., with no other business to discuss, Robert Crochetiere made a motion: **TO ADJOURN THE MEETING** – Seconded by Gary Laurito. Without further discussion, the motion passed with 6 votes in favor and 0 votes opposed.

Respectfully submitted,

John Ferrari
Recording Secretary