

**WINDSOR LOCKS INLAND WETLANDS WATER COURSES COMMISSION**  
**Wednesday, October 5, 2016, 7:00 PM**

**COMMISSION MEMBERS PRESENT:**

Robert Crochetiere, Chairman; Maryjane Perrier, Vice Chair, James Guthrie, Richard Pease, Lucinda Van Gieson.

**ALSO PRESENT:**

Dan Malo, Wetlands Agent, Ms. Jennifer Rodriguez, Town Planner; Mr. Wes Wentworth, Soil Scientist for Steve Rolocut

**1. Call to Order:** Mr. Crochetiere called the meeting to order at 7:07 PM.

**2. September 7, 2016 Minutes:** Ms. Perrier made a motion to accept the Minutes, seconded by Mr. Pease. Motion Carried.

**3. Old Business:**

**a. Unpermitted Structure and Cleaning at 99 River Road:** Mr. Malo spoke about violations at the property such as building, zoning, and clearing of vegetation in a regulated area. Due to the scope of violations, the Building Official has the lead in enforcement. A meeting is to be planned with the Homeowner, Building Official, Ms. Rodriguez, and himself.

**b. Erosion and Sediment Update at 523 Halfway House Road:** E&S fencing has been installed of a superior quality at the southern contaminant location. Ms. Rodriguez and Mr. Malo will continue to monitor the project.

**4. New Business:**

**a. Resubmittal of Permit Application for Industrial Bay Garage, 4 Lawnacre Road:** Mr. Wentworth, on behalf of Mr. Steven Rolocut, owner, came before the Commission to resubmit Application IW15-16-01. Discussing the differing wetlands delineations at the site since Mr. Rolocut's 2001 application, Mr. Wentworth stated that the site has a history of fill activities through the past century. He informed the Commission of evolving 'best practices' in delineating wetlands, and provided a rationale for the prior demarcations and subsequent fill activities by Mr. Rolocut. Ms. Perrier made a motion to receive the Application, seconded by Mr. Guthrie. Motion carried. Ms. Rodriguez stated that the Commission needed to make a decision whether or not to hold a public hearing or a review. After discussion, Mr. Pease made a motion to review the Application at the next meeting, seconded by Ms. Perrier. Motion carried.

**b. Determination of Permit Need, Above Ground Pool at 206 South Center Street:** Mr. Pease stated that last month, above-ground pool applications were deemed minor structures with no significant impact. Ms. Rodriguez stated that Mr. Malo brought the matter up because the amendment language is not yet in the regulations. Ms. Rodriguez and Mr. Malo plan to visit site to make a determination on the pool and its proposed location.

**c. Discussion about Kettle Brook Erosion issues at Congregational Church and Walgreens:** The Attorney for the Congregational Church met with the First Selectman Mr. Kervick, Ms. Rodriguez, and Mr. Malo about erosion issues alongside their parking lot along Kettle Brook. The Church will be seeking to improve their parking lot, however, Walgreens owns that crossbank of the brook. The Church is seeking permission from Walgreens to place a gabion wall to shore up the bank, which they plan to install at their expense. Permissions are still being sought. A wetlands application is anticipated.

**5. Public Input:** none

**6. Bills and Correspondence:**

**a. Journal Inquirer Bill** for the Montgomery Building approval notice was sent to Finance.

**b. Conservation and Inland Wetlands Commission Association** of Connecticut Magazine Membership renewal.

**7. Other Staff or Member Concerns:**

**a. Amendments, Minor Structures/tree removal:** Language Amendments to be reviewed at November meeting.

**b. Plan of Conservation and Development Workshop:** Began after the Adjournment.

**8. Adjournment:** Ms. Perrier made a motion to adjourn the meeting at 7:51 PM. Seconded by Mr. Pease. Motion carried.

**8:20 PM.** Carried.