

MINUTES OF THE WINDSOR LOCKS HOUSING AUTHORITY

Monday, June 4, 2018  
120/124 Southwest Avenue

6:30 P.M.  
Windsor Locks, CT 06096

The Windsor Locks Housing Authority met in Regular Meeting Monday, June 4, 2018 at 120/124 Southwest Avenue, Windsor Locks, CT 06096 at 6:30 P.M., the date, time and place duly established for the holding of such meeting. The meeting was called to order at 6:34 P.M. by Carl Philbrick, Chairman Commissioner.

**ROLL CALL**

The following were present: Carl Philbrick, Chairman; Michael Jordan, Sr., Vice-Chairman Commissioner; Christopher Latournes, Commissioner; Linda Cray, Tenant Commissioner and Jaimie Mantie, Executive Director.

Absent: Ann Marie Claffey, Commissioner; Joyce Welch, Tenant Commissioner

**PUBLIC**

N/A

**MINUTES**

Michael Jordan, Sr., Vice-Chairman, Commissioner, made a motion to approve the minutes of the Monday, May 7, 2018 Meeting, seconded by Christopher Latournes, Commissioner to approve the minutes as mailed, said minutes were approved.

**PUBLIC INPUT (Agenda Items)**

N/A

**UNFINISHED BUSINESS**

- Expiring lease with Town of Windsor Locks for 41 Oak Street.  
Jaimie Mantie, Executive Director presented the board a copy of deed, letter from Christopher Kervick dated March 3, 2003 and letter from Thomas Fahey dated May 10, 2010 for 41 Oak Street. The board had a discussion regarding the property. Carl Philbrick, Chairman suggested that the HA look for an Attorney outside of town to investigate the land value.

## **NEW BUSINESS**

- Approve 2018 Budgets.  
Ms. Jaimie Mantie, Executive Director presented the 2018 budgets. Board members reviewed the budgets and a discussion took place. Michael Jordan, Vice-Chairman made a motion to approve the 2018 budgets, seconded by Christopher Latournes, Commissioner.
- Carl Philbrick, Chairman asked if the HA could mandate renters insurance. Ms. Jaimie Mantie, Executive Director stated that it would be very hard to mandate low income families to pay monthly apartment insurance.
- Carl Philbrick, Chairman asked to have the HA review for a potienal parking lot of the backside of 50 Chestnut Street. The discussion will continue until next meeting. Jaimie Mantie, Executive Director stated she will contact the town to investigate if Chestnut Hill Apartments are on wet lands. There could be a possibility of expanding Chestnut Hill parking lot.
- Michael Jordan, Vice Chairman asked Ms. Jaimie Mantie, Executive Director to put together a report showing what Capital Funds projects need to be done. Ms. Jaimie Mantie, Executive Director stated she will put a report together for the next board meeting.

## **ADJOURNMENT**

There being no further business to come before the meeting, upon a motion by Christopher Latournes, Commissioner, and seconded by Linda Cray, Tenant Commissioner the meeting was adjourned at 7:25 P.M.

Respectfully Submitted,

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Jaimie Mantie, Recording Secretary

Attest: \_\_\_\_\_(SEAL)  
Jaimie Mantie, Executive Director

