

MINUTES OF THE WINDSOR LOCKS HOUSING AUTHORITY

Monday, October 1, 2018  
120/124 Southwest Avenue

6:30 P.M.  
Windsor Locks, CT 06096

The Windsor Locks Housing Authority met in a Regular Meeting Monday, October 1, 2018 at 120/124 Southwest Avenue, Windsor Locks, CT 06096 at 6:30 P.M., the date, time and place duly established for the holding of such meeting. The meeting was called to order at 6:30 P.M. by Carl Philbrick, Chairman Commissioner.

**ROLL CALL**

The following were present: Carl Philbrick, Chairman; Michael Jordan, Sr., Vice-Chairman Commissioner; Ann Marie Claffey, Commissioner; Christopher Latournes, Commissioner; Joyce Welch, Tenant Commissioner; Linda Cray, Tenant Commissioner and Jaimie Mantie, Executive Director.

Absent:

**MINUTES**

Michael Jordan, Sr., Vice-Chairman, made a motion to approve the minutes of the Monday, September 3, 2018 Meeting, seconded by Ann Marie Claffey, Commissioner to approve the minutes as mailed, said minutes were approved.

**PUBLIC (Agenda Items)**

N/A

**UNFINISHED BUISNESS**

*Tabled from November 7, 2016 Meeting.*

- Expiring lease with Town of Windsor Locks for 41 Oak Street.
- 50 Chestnut Street Flood.

**NEW BUSINESS**

- 41 Oak Street Property – Ms. Jaimie Mantie, Executive Director stated she is working with Attorney Storms and Storms about tracing property information for 41 Oak Street.
- 50 Chestnut Street Flood – Ms. Jaimie Mantie, Executive Director stated she is working with Storms and Storms about property line information. Christopher Latournes, Commissioner stated that the Town of Windsor Locks Engineer should be able to look at the site plans.

- Commissioner Training with the Windsor Locks Housing Authority Attorney. Mrs. Loo Dahlke, Attorney gave a detailed presentation to the Board of Commissioners.
- Proposed 100% Smoke Free Housing - Michael Jordan, Sr., Vice-Chairman stated the proposed 100% Smoke Free Housing Policy should be placed on the November 5, 2018 Board Meeting. Joyce Welch, Tenant Commissioner stated her grievances with the proposed updated policy. Michael Jordan, Sr., Vice-Chairman made a motion to add the proposed 100 % Smoke Free Housing Policy to the November 5, 2018 Board Meeting and seconded by Linda Cray, Tenant Commissioner.
- Shirley Albizu last month public input - Michael Jordan, Sr., Vice-Chairman asked Ms. Jaimie Mantie, Executive Director about Ms. Albizu situation. Jaimie Mantie, Executive Director stated the Town Building Department contacted the WLHA to inform that he would be doing a final inspection and that the landlord conducted all the repairs. Ms. Jaimie Mantie, Executive Director stated once the Building Department and Health Department conduct the final inspection, then the WLHA would conduct an inspection.
- Possible RAD Conversion– Ann Marie Claffey, Commissioner asked Ms. Jaimie Mantie, Executive Director where the potential RAD program sits. Ms. Jaimie Mantie, Executive Director stated the WLHA has a Procurement Policy problem with the potential RAD conversion. Ms. Mantie stated that there is more information that states the WLHA could lose control of the properties. Ms. Jaimie Mantie, Executive Director stated there is another representative that she would like to bring in to present alternate ideas instead of using the RAD program for funding.

### **PUBLIC**

- Susan Chikar 11 Grove Street Apt # C101 stated the Board of Commissioner training was a very nice presentation.

### **ADJOURNMENT**

There being no further business to come before the meeting, upon a motion by Michael Jordan, Vice-Chairman, and seconded by Ann Marie Claffey, Commissioner, the meeting was adjourned at 8:00 P.M.

Respectfully Submitted,

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Linda MacFarlane, Recording Secretary

(SEAL)

Attest: \_\_\_\_\_  
Jaimie Mantie, Executive Director