

RECEIPT BY IWWC: _____



**TOWN OF WINDSOR LOCKS
INLAND WETLAND & WATERCOURSE AGENCY
APPLICATION FOR PERMIT / NOTIFICATION OF PROPOSED**

ACTIVITY

DATE OF APPLICATION: _____

PROPERTY ADDRESS: _____

ASSESSOR'S MAP#_____ **BLOCK#**_____ **LOT#**_____

PROJECT DESCRIPTION AND PURPOSE:

ALTERNATIVE METHODS CONSIDERED:

ATTACH AN 8 ½ X 11-INCH LOCATION MAP FOR THE PROPERTY.

**ATTACH A DIAGRAM, DRAWING OR PLOT PLAN OF SUFFICIENT SCALE AND
DETAIL TO PORTRAY PROPOSED ACTIVITY.**

ATTACH NAMES & MAILING ADDRESSES OF ADJACENT PROPERTY OWNERS

DESCRIPTION OF LAND: {identify inland wetlands and watercourses (including swamps, marshes, bogs, ponds and similar bodies of water), give area (in acres

or square feet) of wetland disturbance, and indicate soil type and vegetation}

APPLICANT INFORMATION:

NAME: ----- EMAIL: -----

INTEREST IN LAND: [] OWNER, [] LESSEE, [] LICENSEE, []
OTHER-----

MAILING ADDRESS:

BUSINESS ADDRESS:

HOME PHONE# -----
PHONE#-----

BUSINESS

PROPERTY OWNER (If different from applicant)

NAME: ----- EMAIL: -----

MAIL ADDRESS:

BUSINESS ADDRESS:

HOME PHONE#-----

BUSINESS PHONE#-----

ARE YOU APPLYING FOR ANY OTHER PERMITS? _____ IF YES, PLEASE LIST.

SELECT AND MARK APPROPRIATE SECTION (s)

I. ~~___~~ Activities for which no permit is required by Windsor Locks Inland Wetlands and Watercourses Commission [per Section 22a - 40. Permitted operations and uses. of the Connecticut General Statutes as may be amended]. (section 4.1 of the regulations)

A. ~~The following operations and uses in inland wetlands and watercourses are~~
~~permitted as of right (section 4.1 of the regulation):~~

~~___1. Grazing, farming, nurseries, gardening and harvesting of crops and farm~~
~~ponds three (3) acres or less.~~

~~___2. Construction of a residential home for which a Building Permit has been~~
~~issued prior to July 1, 1987 (Attach copy of valid Building Permit).~~

~~___3. Boat anchorage or mooring.~~

~~___4. Use incidental to maintenance and enjoyment of property presently use~~
~~for residential purposes (containing a dwelling), such property is equal to~~
~~or smaller than the largest minimum lot size as required by the Town of~~
~~Windsor Locks Planning and Zoning Regulations.~~

~~___5. Construction and operation by a water company of a dam, reservoir or~~
~~other facility necessary for the impounding, storage and withdrawal of~~
~~water in connection with public supplies.~~

II. ~~The following operations and uses in inland wetlands or watercourses~~

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are permitted as non-regulated provided they do not disturb the natural and indigenous character of the wetland or watercourse (Section 4.2 of the regulations):

A. Conservation of soil, vegetation, water, fish, shellfish and wildlife.

B. Outdoor passive recreation

III. Applications for proposed “minor structures” or the removal of two trees or less within an “upland review area,” “wetlands,” or “watercourse” may be reviewed by the “designated agent” to determine permit need. (Section 4.3 of the regulations).

If number I, II or III has been checked:

The ~~delegated~~ designated agent will make a determination of permit need.

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B. The following operations and uses in inland wetlands and watercourses are
permitted as non-regulated, provided they do not disturb the natural and indigenous character of the wetland or watercourse (Section 4.2 of the regulations):

1. Conservation of soil, vegetation, water fish or wildlife.

2. Outdoor recreation.

C. The proposed activity or use of the property will not affect or alter wetlands or watercourses (documentation may be required in accordance with the Town of Windsor Locks Inland Wetland Regulations.)

~~_____ D. The use or activity legally existed as of the effective date of the Town
— of Windsor Locks Inland Wetland and Watercourses Regulations or before
— July 1, 1974 which ever date is earlier, and does not involve new,
additional
— or expanded activity in a wetland or watercourse (provide full
documentation.)~~

~~_____ E. The proposed activity or use is on land which is the exclusive jurisdiction
of a
— State or Federal Agency (provide documentation.)~~

~~II. IV. _____ Activities for which a permit is [may be] required by the Windsor
Locks Inland Wetlands And Watercourses Commission:~~

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~~Activities beyond 40 feet from a wetland or 80 feet of a watercourse
involving clearing, grubbing, paving, constricting, discharging of stormwater,
filling, excavation, dredging, clear cutting, grading ~~and excavation,~~
removal or
deposition of material, obstruction, construction, alteration or
pollution or
any other alteration or use which is likely to impact or affect ~~may
negatively impact a wetlands or a~~ watercourse.~~

If number IV has been checked:

The agency will make a determination of permit need.

~~III. V. _____ Activities For Which A Permit May Be [is] Required By The Windsor Locks
Inland
Wetlands And Watercourses Commission:~~

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~~_____ A. Activities within 40 feet of a wetland involving filling, excavation,
grubbing, paving, constricting, discharging of stormwater,
dredging, clear cutting, grading and excavation, removal or
deposition of
material, obstruction, construction, alteration or pollution which may
affect a wetland or wetland system. ~~or any~~~~

~~_____ other alteration or use which may negatively impact a wetland or wetland system.~~

~~____B. Activities within 80 feet of a watercourse involving filling, excavation, grubbing, paving, constricting, discharging of stormwater,~~

~~dredging, clear cutting, grading and excavation, removal or deposition of~~

~~material, obstruction, construction, alteration or pollution which may affect a watercourse or watercourse system. ~~or any~~~~

~~_____ other alteration or use which may negatively impact a watercourse or watercourse system.~~

~~____C. Activities in wetlands or watercourses involving filling, excavation, dredging, clear cutting, paving, constricting, discharging of stormwater, grading and excavation, removal or deposition of~~

~~material, obstruction, construction, alteration or pollution within or any~~

~~other alteration or use of a wetland or watercourse which may affect a wetland or watercourse.~~

If number V, A, B, or C has been checked:

Provide all pertinent information, plans and fees along with this form and a letter of application for permit. Applicants are responsible for mailing all [submitting] 12 copies of this form and all [required] application materials to the appropriate commission members

and staff for review. [Building and Land Use Department.]

It is the applicant's responsibility to consult the Windsor Locks Inland Wetland and Watercourses Regulations for complete application requirements.

~~IV. _____ Applications for proposed "minor structures" or the removal of two trees or less within _____ an "upland review area," "wetlands," or "watercourse" may be reviewed by the "designated agent" to determine permit need per Section 4.3 of the regulations.~~

If number II. has been checked:

The agency [or delegated agent] will make a determination of permit need.

If number III. has been checked:

~~Provide all pertinent information, plans and fees along with this form and a letter of application for permit. Applicants are responsible for mailing all [submitting] 12 copies of this form and all [required] application materials to the appropriate commission members~~

~~and staff for review. [Building and Land Use Department.]~~

~~It is the applicant's responsibility to consult the Windsor Locks Inland Wetland and Watercourses Regulations for complete application requirements.~~

AUTHORIZATIONS AND CERTIFICATIONS:

a. I/we hereby authorize the commissioners and agents of the Windsor Locks Inland Wetlands Agency to inspect the subject property at reasonable times, both before and after the final decision has been made regarding this application or request.

b. I/we hereby certify that, if a portion of the subject property is located within 500 feet of the boundary of an adjoining municipality, I/we have caused written notice of the proposed activity to be sent to the Inland Wetlands and Watercourses Agency of such municipality by certified mail, return receipt requested, on the date that I/we submitted this application to the Town of Windsor Locks.

c. I/we hereby certify that I/we am/are familiar with the information included in this application and am/are aware that the law provides that any person who commits, takes part in, or assists in any violation of any provision of Sections 22a-36 through 22a-45, inclusive, of the Connecticut General Statutes, including regulations adopted by the Commissioner of [Energy and] Environmental Protection and ordinances and regulations of the Town of Windsor Locks through its Inland Wetlands Agency, shall be assessed a civil penalty of not more than one thousand dollars for each offence. I/we further certify that I/we am/are aware that it is a violation of law to obtain a wetlands permit or ruling through deception or through inaccurate or misleading information.

The undersigned warrants the truth of all statements contained herein according to the best of his/her knowledge and belief:

APPLICANT

Name: _____ Signature: _____ Date: ___/___/___
Please Print Please Sign

OWNER (if different from Applicant)

Name: _____ Signature: _____ Date: ___/___/___
Please Print Please Sign

Any "permit" issued under this section for the development of property for which an approval is required under Section 8-3, 8-25, or 8-26 of the Connecticut General Statutes shall be valid for five (5) years. (Site Plan Review by PZC or Subdivision Plan Approval by PZC for example).

Any "permit" issued under this section for any other activity shall be valid for three (3) years.

Unless a permit is renewed by the Agency, the permit shall expire if the activity authorized therein is not initiated within one (1) year from the date the permit was issued.

~~To be completed by the Authorized Agent for the Inland Wetland and Watercourses Commission~~

~~_____ Approved by IWWC _____ Action Taken _____ Date _____ Vote _____~~

~~_____ Denied by IWWC _____ Date _____ Vote _____~~

~~_____ No Jurisdiction/No Impact _____ Date _____ Initial _____~~

Inland Wetland and Watercourses Regulations – Section 18. Fees

18.1 Method of Payment. All fees required by these regulations shall be submitted to the "Agency" by certified check or money order payable to The Town of Windsor Locks at the time the application is submitted.

18.2 Definitions as used in this section:

“Residential Uses” means activities carried out on property developed for permanent housing or being developed to be occupied by permanent housing.

“Commercial Uses” means activities carried out on property developed for industry, commerce, trade, recreation, or business or being developed to be occupied for such purposes, for profit or nonprofit.

“Other Uses” means activities other than residential and commercial uses.

18.3 The “Agency” shall collect the following fees to help defray the costs and expenses of carrying out its duties under these regulations. No application shall be granted or approved by the “Agency” unless the correct application fees have been paid, **or a waiver of such has been granted**. Boards, Commissions, Agencies, and Departments of the Town of Windsor Locks are exempt from all fee requirements.

Fee for Activities

\$ 15.00 Determination of Permit Need (DPN) (Jurisdictional Ruling)

The DPN fee will be deducted from the fees below if a “permit” is deemed necessary:

\$ 75.00/lot Residential Use plus Fee from Schedule A

\$150.00 Commercial Use plus Fee from Schedule A

\$150.00 Other Uses Plus Fee from Schedule A

\$100.00 Renewals, Extensions or Amendments to Existing Permits

\$300.00 Wetlands Map or Regulation Revisions

The following may be added to the above fees:

\$250.00 Drainage Basin Review

\$125.00 for each proposed additional point of impact to

wetlands

(Temporary Soil and Erosion Control Points of Contact will be exempt.)

The following will be added to the above fees for each application:

\$ 60.00 State DEEP Permit Fee (effective 10.1.09 per CGS)

(To be made out to "Town of Windsor Locks" as a separate check)

"Schedule A fee"

For the purpose of calculating the permit application fee, the area in Schedule A is the total area of "wetlands" and "watercourses" and "upland review area" upon which "regulated activity" is proposed.

SQUARE FEET OF AREA

\$75.00 per 1,000 SF, < 1,000 SF

\$20.00 per 1,000 SF, 1,000 – 5,000 SF

\$14.00 per 1,000 SF, > 5,000 SF

18.4 As a condition of any "permit", the "Agency" may require that the applicant engage and pay for an independent consultant to report to the "Agency" the results of project monitoring and/or inspections. The consultant must be pre-approved by the "Agency", and said consultant shall monitor and/or inspect on a schedule determined by the "Agency".

The consultant shall send written reports on performance on a schedule determined by the "Agency" simultaneously to the "Agency" and the Building Department, Town of Windsor Locks, 50 Church Street, Windsor Locks, Connecticut, and to the applicant.

18.5 The application fee may not be waived and is not refundable.

18.6 The “Agency” shall state upon the record the basis for all actions under this section.