

WINDSOR LOCKS POLICE COMMISSION
Minutes of Special Meeting
May 24, 2017

“These minutes are not official until approved at a subsequent meeting.”

Commissioners present:	Michael Hannaford, Ricardo Rachele, James Szepanski, Dan Squires and Michael Perry
Commissioners absent:	Andrew Kulas
Also Present:	Chief Eric Osanitsch

- 1) Call to Order – Chairman Hannaford called the meeting to order at 6:03 pm.
- 2) Pledge of Allegiance – The Pledge of Allegiance was observed.
- 3) Public Input – None
- 4) Correspondence - None
- 5) Approval of the minutes for the special meeting of April 19, 2017.

Commissioner Rachele asked that it be noted that he questioned the increase in overtime over the last six weeks. Chief Osanitsch had answered that 1) the numbers on the report are not always current; and 2) that it is peak vacation season. There was also recertification training coverage that had increased over the last month, as well as DUI and CIOT enforcement that has not yet been reimbursed.

MOTION: To approve the minutes of the special meeting of April 19, 2017 with the above comments noted.

Ricardo Rachele

Seconded by James Szepanski

All in Favor, Motion Passed

- 6) Chief’s Report/Budget – ***This portion of the meeting was moved to the end of the Agenda because the Chief was attending another meeting.***

MOTION: To move 6) Chief’s Report/Budget to the end of the Agenda.

Michael Perry

Seconded by James Szepanski

All in Favor, Motion Passed

- 7) New Business – None

- a) Discussion of Meeting Minutes – Commissioner Szepanski asked that we place the following statement below the date on future meeting minutes:

“These minutes are not official until approved at a subsequent meeting.”

Commissioner Szepanski also stated that the Attendees were not listed on the 4-19-17 minutes posted on line. It was discovered that they are there and somehow don’t show on his personal computer.

MOTION: To add the wording "These minutes are not official until approved at a subsequent meeting" to all meeting minutes posted.

James Szepanski
All in Favor, Motion Passed

Seconded by Michael Perry

8) Old Business –

- Commissioner Rachele asked about the speed bumps at Pesci Park. It was asked last year that they be removed earlier this year. Chief Osanitsch responded that they are scheduled to be removed either 6/22 or 6/30.

9) Commissioner Comments – None

10) Chief's Report/Budget – ***This portion of the meeting was moved to the end of the Agenda because the Chief was still in another meeting***

Chief's Report:

- Officer candidate Baidy has passed all testing and is scheduled to begin training on June 5.
- A recent impromptu CT OSCHA visit resulted in only minor issues. We are mandated to have fire extinguisher training yearly and DPW will be adding some handrails, lightbulbs, etc., that were requested.
- We had a successful Lion's Club fishing derby despite the weather where a lot of Officers volunteered their time.
- We hired a part-time Dispatcher which lowers overtime costs. This benefits the Department because officers are paid a higher rate to fill open dispatcher beats.

Budget Update:

- It's going to be very tight towards the end of the budget year. We paid over \$70,000 for the Captain's buyout and litigation costs. Chief Osanitsch feels these costs can be absorbed within the existing budget with transfers within to cover any overages.

Commissioner Rachele asked for further explanation regarding overtime reimbursements and expenditures. Chief Osanitsch explained that we are still expecting reimbursement for DUI and CIOT enforcement and reimbursement for SRO coverage for the year. He also explained that overtime items such as extra Holiday pay and Pay Straight overtime are being miscoded in Finance which we will look to correct in the next fiscal year. Chief Osanitsch also pointed out that even though contractual salaries have gone up every year for the past five years, we have not had an increase in the overtime line during this same time period.

11) Adjournment –

MOTION: To adjourn at 6:21 pm.
James Szepanski
All in Favor, Motion Passed

Seconded by Michael Perry

Respectfully Submitted,

Sharon Pfaffenbichler
Recording Secretary